MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 26, 2021

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members Absent	Also Present
Mrs. Aaron	Mrs. Perno	Mr. J. Scott Strong, CSA
Mrs. Gaskins	Mrs. Kroot	Mr. Greg Gontowski, Business Administrato
Mrs. Carcanague		
Mr. Licata		
Mrs. Meisner		
Mr. Honigfeld		
Mr. Iannucci		

OPEN PUBLIC COMMENT I – None

Approval Regular and Executive Minutes

APPROVAL OF THE MINUTES

Moved by Gaskins and seconded by Meisner for the board of education to approve the following board minutes:

- Regular Meeting Minutes & Executive Meeting Minutes - September 28, 2021

Vote: To approve minutes
Board Voted All in Favor **** Iannucci-Abstained to Executive**
**** Licata – Abstained to Regular and Executive**

New Business

NEW BUSINESS

- Board Goal Update: Implement and share a high-quality curriculum that reflects the state standards while addressing the diverse needs and backgrounds of Merchantville students.

- Promoting Positive Partnerships has been tasked with investigating live streaming/ recording Board of Education meetings

Unfinished Business

UNFINISHED BUSINESS

- CSA Evaluation Update

MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 26, 2021

Communication

COMMUNICATIONS & COMMITTEE REPORTS

- Policy and Community Relations (Aaron)
  - Promoting Positive Partnerships (Licata)
- Personnel (Perno)
- Education (Licata)
- Finance (Carcanague)
- Facility (Iannucci)
- Haddon Heights Update (Perno)

CSA Report

CSA REPORT

- Emergency Drills – Sept 2021: Fire Drill Sept 20 at 9:45 & Evacuation Drill Sept 23 at 9:15
- Bus Evacuation Drills
  - Students completed them with CCES documentation
  - Students in Merchantville School watched bus evacuation drills the week of Oct 12
- Use of Facility Report – Oct 2021 & Nov 2021
- September 2021 CSA Monthly Report
- QSAC Update – Team Self-Review took place
- Violence, Vandalism & HIB Update 2020-2021 School Year including School Safety Report

CSA RECOMMENDATIONS

Motioned by Aaron seconded by Gaskins that the Merchantville Board of Education approve Items 2 through 6.

First Reading of Policy 5141.11 Vaccination and Testing

2. That the Board of Education approve first reading of the following policy:
   5141.11– Vaccination and Testing

Nursing Service Plan 21-22

3. That the Board of Education approve the Nursing Services Plan for the Merchantville School District for the 2021-2022 school year.

NJQSAC 21-22

4. That the Board of Education approve the NJQSAC District Performance Review for the 2021-2022 School Year for the Merchantville School District
   - Instruction & Programming - 40/100 (60 points will be scored by the NJDOE)
   - Fiscal – 94/100
   - Governance – 94/100
   - Operations – 89 / 100 (Other points will be scored by the NJDOE)
   - Personnel – 77 / 100 (Other points will be scored by the NJDOE)

Donation $1,000.00 - School Class 1960

5. That the Board of Education approve the donation of $1000 from the Merchantville High School Class of 1960 in memory of Jeff Brown.

Donation of $500.00 – Clayton Pediatric Dentistry in Memory of Patrick Smith

6. That the Board of Education approve the donation of $500 from the Clayton Pediatric Dentistry in memory of Patrick S Smith.

Roll Call Vote: Voting Yes: Aaron, Gaskins, Carcanague, Meisner, Licata, Honigfeld. And Iannucci

Motion carried 7-0-0

Brittany Middleman – Move to MA Step 3 – 9/1/21

With Regret Accept the Resignation of Cheryl Rettinger 12/31/21

Karla DiSabatino – School Nurse 12/13/21

Leave of Employee #19007 without pay from 10/1/21-10/15/21

Unpaid Leave Employee #19184 12/23/21

8 Unpaid Days for Employee #19154 11/23, 11/24, 12/3,12/6-12/10

Motioned by Meisner, seconded by Licata that the Merchantville Board of Education approve Items 7, 8 and 10 through 13,

7. That the Board of Education approve Brittany Middleman to move from BA +30 (Step 3 - $66,636) to MA (Step 3 - $69,966) effective September 1, 2021.

8. That the Board of Education accept the retirement of the School Nurse, Cheryl Rettinger with regret as of December 31, 2021.

10. That the Board of Education approve Karla DiSabatino at BA Step 1 ($60,196) starting December 13, 2021 as the School Nurse.

11. That the Board of Education approve the leave of absence of employee #19007 without pay from Oct 1, 2021 to Oct 15, 2021.

12. That the Board of Education approve one day of unpaid leave for employee #19184 for one day, Dec 23, 2021.

13. That the Board of Education approve a total of 8 unpaid days for employee #19154 for Nov 23, 24, Dec3, 6, 7, 8, 9, & 10.

Roll Call Vote: Voting Yes: Aaron, Gaskins, Carcanague, Meisner, Licata, Honigfeld. And Iannucci

Motion carried 7-0-0

Financial and Transfers Reports

Motioned by Iannucci seconded by Licata that the Merchantville Board of Education approve Items A through D.

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of June 2021 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of June 2021 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1).**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2021 The Treasurer's Report and Secretary's report are in agreement for the month of June 2021. **(Attachment C2).**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- October 2021warrants **(Attachment D1)**

Roll Call Vote: Voting Yes: Aaron, Gaskins, Carcanague, Meisner, Licata, Honigfeld. And Iannucci

Motion carried 7-0-0

Motioned by Carcanague seconded by Meisner that the Merchantville Board of Education approve Items E through J.

GCSSSD- Tuition, Out of County Student #1922435313 21-22

E. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #1922435313 in the amount of $41,130.00 for tuition and $3,150.00 for the out of county surcharge for the 2021-2022 school year.

GCSSSD- Tuition, Out of county Student #1350177504

F. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #1350177504 in the amount of $43,020 for tuition and $3,150.00 for the out of county surcharge for the 2021-2022 school year.

BCSSSD – Tuition, 1:1 Student #8383710512

G. Tuition Contract
Tuition contract with Burlington County Special Services School District for student #8383710512 in the amount of $44,319.00for a 1:1 aide for the 2021-2022 school year.

Southern NJ –

H. SNJPC - Nonpublic
To approve The Southern New Jersey Perinatal Cooperative agreement for the 2021-2022

Nonpublic 21-22

school year in an amount not to exceed $23,950.08 (paid for with Nonpublic Nursing Funds).

IDEA

I. Amendment IDEA
To approve an amendment to the 2021-2022 IDEA grant.

ARP IDEA

J. ARP IDEA
To approve submission of a grant application and acceptance of the 2021-2022 ARP IDEA Grant in the following amounts:

ARP IDEA Basic - $30,111.00
ARP IDEA Preschool - $2,565.00

Roll Call Vote: Voting Yes: Aaron, Gaskins, Carcanague, Meisner, Licata, Honigfeld. And Iannucci

Motion carried 7-0-0

OPEN PUBLIC COMMENT II

- Sherry Iannucci – Teacher
  - Thank you to Mrs. Rettinger, retiring School Nurse
- Regina Lovelidge – Resident (113 Lexington Ave, Merchantville)
  - Thank you for making sports happen this year
  - Wants a back-up plan in the event that buses for away games cannot be procured
  - Consider having parents sign a waiver to drive students to and from games
- Colleen Akkari – Resident
  - Willing to support parents driving students to away games
- Michelle Nussbaum – Resident
  - Supports providing a plan for away games

Executive Session

None

Adjourn Meeting

Adjourn Moved by Iannucci seconded by Aaron that the board of education approve to adjourn this meeting at 7:46 p.m.

Motion carried 7-0-0

Respectfully submitted,

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Greg Gontowski