MERCHANTVILLE BOARD OF EDUCATION MINUTES

July 28, 2020

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:33p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members Absent	Also Present
Mr. Carcanague		Mr. J. Scott Strong, CSA
Mr. Honigfeld		Mr. Greg Gontowski, Business Administrator
Mr. Nussbaum		
Mrs. Perno		
Mrs. Stocker		
Mr. Licata		
Mrs. Geddes		
Mr. Iannucci		
Mrs. Aaron		

OPEN PUBLIC COMMENT I

Janice Brill – Presented a unified message to the board from the teaching staff. Commented on the 20-21 school year and on contract negotiations.

Approval- June Minutes

APPROVAL OF THE MINUTES

Moved by Perno and seconded by Nussbaum for the board of education to approve the following board minutes:

- Regular and Executive Session Meeting – June 23, 2020

Vote: To approve minutes
Board Voted All in Favor ** Aaron – Abstained

New Business

NEW BUSINESS

- School Board Goal Setting
- School Choice 20-21 Update
- Re-opening Committee Update

Communication

COMMUNICATIONS

- NJ QSAC Placement Letter from NJDOE
  - Instruction and Program May 2019 = 54%, Nov 2019 69% & June 2020 = 77%

MERCHANTVILLE BOARD OF EDUCATION MINUTES

July 28, 2020

Committee Updates

COMMITTEE UPDATES

- Policy and Community Engagement – Policies updated as per NJSBA & Board Solicitor
- Education Committee – Meeting Update
- Finance: Planning and Utilization – Update on State Aid Adjustment
- Personnel Committee
- Facility Committee
- Haddon Heights
- Negotiations Meeting

CSA Report

CSA REPORT

- No Emergency Drill
- Use of Facility Report July 2020 – August 2020

CSA RECOMMENDATIONS

Motioned by Aaron, seconded by Perno that the Merchantville Board of Education approve Items 1 and 2.

Eliminate PT Mathematic Teacher Position (C. Folk)

1. That the Board of Education approve to eliminate the part-time Mathematic teacher position currently held by Christina Folk. This reduction in force will take place immediately.

Christina Folk – Maternity Leave 9/1/20-12/31/20

2. That the Board of Education approve Christina Folk for the maternity leave position in Jr High Mathematics starting September 1, 2020 until December 31, 2020 at BA Step 3. (19-20 MEA contracted rate is $60,217)

Roll Call Vote: Voting Yes: Aaron, Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld.

Motion carried: 9-0-0

Motioned by Carcanague, seconded by Perno that the Merchantville Board of Education approve Items 3 thru 17.

Adjusted School Calendar 20-21

3. That the Board of Education approve the adjusted school calendar for the 2020-2021 school year. The new calendar reflects Sept 1 – 3 as in-service days with Sept 8 as the first day with students. Oct 12 will be a full day of school and Nov 4 is an early dismissal day.

New Bell Schedule for Hybrid Scheduled Days 20-21

4. That the Board of Education approve the new Bell Schedule for the Hybrid Schedule Days of instruction for the 2020-2021 school year.

Plans for the Hybrid Schedule 20-21

Hybrid Schedule for Instruction 20-21

5. That the Board of Education approve the plans for the hybrid schedule for instruction for the 2020-2021 school year. This will create a Monday/Wednesday cohort, Tuesday/Thursday cohort and allow for remote learning for all students on Fridays.

Adopt the Danielson Framework for Teaching Evaluation Instrument

6. That the Board of Education approve to adopt the Danielson Framework for Teaching Evaluation Instrument, 2013 edition as the Merchantville School District evaluation tool for the 2020-2021 school year.

Professional Development Plan 20-21

7. That the Board of Education approve the Professional Development Plan for Merchantville School for the 2020-2021 school year.

Mentoring Plan 20-21

8. That the Board of Education approve the District Mentoring Plan for Merchantville School for the 2020-2021 school year.

Safety and Security Plan 20-21

9. That the Board of Education approve the School Safety and Security Plan for the 2020-2021 school year.

Gifted and Talented Education Rubric for Qualification 20-21

10. That the Board of Education approve the Gifted and Talented Education Rubric for Qualification for the 2020-2021 school year.

Carrol Will Budget 20-21

11. That the Board of Education approve the Carroll Will Budget for School Projects for $53,458 for the 2020-2021 school year.

Teacher Handbook 20-21

12. That the Board of Education approve the Merchantville Teacher Handbook for the 2020-2021 school year.

First Reading of Policies

13. That the Board of Education approve the first reading of the following updated policies:

- Policy #1250 – Visits to School
- Policy #3510 – Operation and Maintenance of Plant
- Policy #3541.33 – Transportation Safety
- Policy #5141.2 – Illness
- Policy #5141.3 – Health Examinations and Immunizations

First Reading on New Policy –Federal Families First Coronavirus (COVID19) Response Act

14. That the Board of Education approve the first reading the new policy:
    - Policy – Federal Families First Coronavirus (COVID-19) Response Act

Job Descriptions

15. That the Board of Education approve the following Job Descriptions: Affirmative Action Officer, Anti-Bullying Coordinator, Anti Bullying Specialist, Athletic Coach, Athletic Coordinator, Basic Skills Teacher, Chief School Administrator, Civil Rights Compliance Officer – Title IX, Custodian, Director of Equity, Curriculum & Instruction, Elementary Teachers, Executive Confidential Secretary to the CSA, Extra Curricular Advisor, General Maintenance – Facility Supervisor, Guidance Counselor, Instructional Aide, K – 12 Subject Area Teacher, LDTC – Supervisor, Non-Instructional Aide, School Confidential Secretary, School Nurse, School Psychologist, School Secretary – Main Office, Social Worker – Guidance Counselor – CST Coordinator – Supervisor, Special Education Teacher, Speech & Language Specialist, Substitute Teacher, and Volunteer Athletic Coach.

Opening Plan

16. That the Board of Education approve "The Road Back – Merchantville School". This is the re-opening plan that will be submitted to the Executive County Superintendent's Office.

Professional Development Workshop – Kim Arkainno

17. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Kim Arkainno	Distance learning: Kindergarten	On-Line	July 30, 2020	$279

Roll Call Vote: Voting Yes: Aaron, Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld.

Motion carried: 9-0-0

Business Office Recommendations

Motioned by Geddes, seconded by Carcanague that the Merchantville Board of Education approve Items A thru C.

Financial and Transfers Reports

A. Monthly Reports

The attached bill lists:

- June 2020 payroll **(Attachment A1)**
- June 2020 warrants **(Attachment A2)**

Warrants – BA to Continue Payment of All Bills thru Next BOE Meeting

B. Warrants

Approval of the Business Administrator to continue payment of all bills through until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Voided Checks

C. Void Check

Approval voiding of the following warrant account checks:

#4029	01/28/20	$1,425.00	Wells Brothers Plumbing
#4393	06/11/20	$3,000.00	Advocare Merchantville Pediatrics

Roll Call Vote: Voting Yes: Aaron, Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld

Motion carried: 9-0-0

Motioned by Iannucci seconded by Aaron that the Merchantville Board of Education approve Items D thru J.

YALE – Tuition Student #8340675310 20-21

D. Tuition Contract

Tuition contract with YALE School, Inc. for student #8340675310 in the amount of $67,032.00 for tuition for the 2020-2021 school year.

Larc School – Student #1198159863 20-21

E. Tuition Contract
Tuition contract with Larc School for student #1198159863 in the amount of $59,854.20 for tuition for the 2020-2021 school year.

Durand – Tuition #2119089755 20-21

F. Tuition Contract
Tuition contract with Durand Academy for student #2119089755 in the amount of $78,409.76 for tuition for the 2020-2021 school year.

Kingsway – Tuition/1:1 Aid Student #5438264891 20-21

G. Tuition Contract
Tuition contract with Kingsway Learning Center for student #5438264891 in the amount of $61,420.32 for tuition and $35,700.00 for 1:1 aide for the 2020-2021 school year.

BCSSSD 20-21

H. BCSSSD
To approve the attached Agreement for Professional Services with Burlington County Special Services School District for the 2020-2021 school year **(Attachment H1)**.

District Appointments and Assignments

I. District Appointments and Assignments - It is recommended that the Board of Education approve the following appointments and assignments for 2020-2021:

Affirmative Action Officer – Director of Equity, Curriculum, and Instruction

Salaries Charged to Grants

J. Salaries Charged to Grants
To approve the attached chart showing the salaries charged to the grant funds for 2019-2020 **(Attachment J1)**.

Roll Call Vote: Voting Yes: Aaron, Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld

Motion carried: 9-0-0

Motioned by Licata, seconded by Iannucci that the Merchantville Board of Education approve Item K.

Mid Year Budget Revision

K. Mid Year Budget Revision
To approve an increase in budgeted fund balance in the amount of $132,000.00 and a decrease in the following budget appropriation lines for the 2020-2021 school year due to a decrease in state aid received in the amount of $454,037.00:

11-000-100-566	$37,037.00
11-120-100-101	$80,000.00
11-130-100-101	$58,000.00
11-230-100-101	$22,000.00
12-000-400-450	$125,000.00
	$322,037.00
Plus fund balance	$132,000.00
	$454,037.00 .

Roll Call Vote: Voting Yes: Aaron, Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld

Motion carried: 9-0-0

OPEN PUBLIC COMMENT II – None

Executive Session

Executive Session - None

Recommendations

Motioned by Nussbaum, seconded by Licata that the Merchantville Board of Education approve Item 15.1

Rescind the 6/23/20 Approval Chief School Administrator Evaluation 19-20

RECOMMEND that the Merchantville Board of Education rescind the June 23, 2020 approval of the Chief School Administrator Evaluation for the 2019-2020 school year.

Roll Call Vote: Voting Yes: **Aaron, Carcanague, Geddes, **Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld **Aaron and Iannucci – Abstained

Motion carried: 7-0-2

Motioned by Perno, seconded by Carcanague that the Merchantville Board of Education approve Item 15.2

Chief School Administrator Evaluation 19-20

RECOMMEND that the Merchantville Board of Education approve the Chief School Administrator Evaluation for the 2019-2020 school year.

Roll Call Vote: Voting Yes: **Aaron, Carcanague, Geddes, **Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld **Aaron and Iannucci – Abstained

Motion carried: 7-0-2

Adjourn Meeting

Adjourn Moved by Stocker seconded by Iannucci that the board of education approve to adjourn this meeting at 8:40 p.m.

Motion carried 9-0-0

Respectfully submitted,

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Greg Gontowski