MERCHANTVILLE BOARD OF EDUCATION MINUTES

January 26, 2020

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:01 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members Absent	Also Present
Mrs. Aaron		Mr. J. Scott Strong, CSA
Mr. Carcanague		Mr. Greg Gontowski, Business Administrator
Mrs. Gaskins		
Mr. Iannucci		
Mrs. Kroot		
Mr. Licata		
Mrs. Meisner		
Mrs. Perno		
Mr. Honigfeld		

Approval Minutes

OPEN PUBLIC COMMENT I – None

APPROVAL OF THE MINUTES

Moved by Perno and seconded by Gaskins for the board of education to approve the following board minutes:

- Regular Meeting Dec 15, 2020 and Re-Organization Meeting Jan 6, 2021

Vote: To approve minutes
Board Voted All in Favor

New Business

NEW BUSINESS

- Establishing Committees and Committee Members for 2021
- Board of Education Goal #2 Update – Community Engagement
- School Boards Log in and Financial Disclosure Update
- JIF Award:
  - Loss Ratio < 50% - $1,000.00
  - Reporting within 24 hours - $1,000.00
  - Elite II Safety - $3,000.00

Unfinished Business

UNFINISHED BUSINESS – None

Communication

COMMUNICATIONS – None

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Com Updates

COMMITTEE UPDATES - None

CSA Report

CSA REPORT

- School Safety Data Report (July 2020 – Dec 2020)
- December 2020 Monthly Report
- Emergency Drills – Fire Drill (Dec 8 at 1:35) and Shelter in Place (Dec 22 at 10:00)
- Use of Facility Report Jan 2021 – Feb 2021 (None)

CSA RECOMMENDATIONS

Motioned by Meisner, seconded by Licata that the Merchantville Board of Education approve Items 1 and 7.

Leave of Absences for Employee #19503

1. That the Board of Education approve to extend the leave of absences for employee #19503 until June 30, 2021. (Extended from March 15, 2021)

Abigail Wence – MA Step 1

2. That the Board of Education approve Abigail Wence from March 16, 2021 to June 30, 2021 at MA Step 1. (19-20 MEA contract information - $65,987 for the full year: Currently in the position now until March 15, 2021)

Leave of Absence for Employee #19114

3. That the Board of Education approve to extend the leave of absence for employee #19114 until March 15, 2021. (Extended from January 19, 2021)

Christina Folk – BA Step 3

4. That the Board of Education approve Christina Folk from January 19, 2021 to March 15, 2021 at BA Step 3 (19-20 MEA contract information - $60,217 for the full year: Currently approved until January 19, 2021)

Extend Leave of Absence Employee #19178

5. That the Board of Education approve to extend the leave of absence for employee #19178 until June 30, 2021 (Extended from Jan 4, 2021)

With Regret Accept the Resignation of Gerald Bennett

6. That the Board of Education approve the resignation of Gerald Bennett as of January 31, 2021.

Monina -Martin – Sub List 20-21

7. That the Board of Education approve Monina Martin to be added to the sub list for the 2020-2021 school year.

Roll Call Vote: Voting Yes: Aaron, Carcanague, Gaskins, Iannucci, Kroot, Licata, Meisner, Perno, and Honigfeld.

Motion carried 9-0-0

Motioned by Gaskins, seconded by Perno that the Merchantville Board of Education approve Item 8.

Updated Pre-School Program 21/22

8. That the Board of Education approve the annual one-year updated Pre-School Program for 2021-2022.

Vote: To approve Item 8
Board Voted All in Favor

Business Office Recommendations

Motioned by Kroot, seconded by Aaron that the Merchantville Board of Education approve Items A thru F.

Financial and Transfers Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of November 2020 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of November r 2020 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1).**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020. The Treasurer's Report and Secretary's report are in agreement for the month of November 2020. **(Attachment C2).**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- December 2020 payroll **(Attachment D1)**
- December through January 2021warrants **(Attachment D2)**

Warrants – BA to Continue Payment of All Bills thru Next BOE Meeting

E. Warrants

Approval of the Business Administrator to continue payment of all bills through until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Void checks

F. Void Checks

To approve voiding of the following warrant account check:
#4663 09/03/20 $15.08 Fisher Scientific

Roll Call Vote: Voting Yes: Aaron, Carcanague, Gaskins, Iannucci, Kroot, Licata, Meisner, Perno, and Honigfeld.

Motion carried 9-0-0

Motioned by Aaron, seconded by Ianucci that the Merchantville Board of Education approve Items G and I.

SEMI Waiver

G. SEMI Waiver

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 year, and

Whereas, the Merchantville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Merchantville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Camden an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2021-22 school year.

Grant Submission

H. Grant Submission

To approve submission of the Addressing Student Learning Loss Grant application.

Tuition Contract BCSSSD

I. Tuition Contract – BCSSSD

Tuition contract with Burlington County Special Services School District for student #8383710512 in the amount of $5,304.00 for ESY 1:1 Aide and $40,290.00 for 1:1 aide for the 2020-2021 school year.

Roll Call Vote: Voting Yes: Aaron, Carcanague, Geddes, Iannucci, Kroot, Licata, Meisner, Perno, and Honigfeld.

Motion carried 9-0-0

MERCHANTVILLE BOARD OF EDUCATION MINUTES

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OPEN PUBLIC COMMENT II - None

Executive Session

Motion to recess into Executive Session at 7:40 PM by Perno, second by Licata

Motion carried 9-0 -0

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:05** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)

(If contract negotiation the nature of the contract and interested party is **MEA Contract)**

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will be taken

Exit Executive Session and return to regular session

Motion to exit Executive Session at 8:06 P.M. and return to regular session by Perno, second by Aaron.

Motion carried: 6-0-0

MEA Contract

Motioned by Licata, seconded by Aaron that the Merchantville Board of Education approve MEA Contract.

Roll Call Vote: Voting Yes: Aaron, **Carcanague, **Gaskins, **Iannucci, Kroot, Licata, Meisner, Perno, and Honigfeld.

Motion carried 6-0-3 ** Carcanague, Gaskins and Iannucci – Abstained

Adjourn Meeting

Adjourn Moved by Aaron, seconded by Perno that the board of education approve to adjourn this meeting at 8:10 p.m.

Motion carried 9-0-0

Respectfully submitted,

_____

Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION MINUTES

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MERCHANTVILLE BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

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Moved by Jennifer Perno and seconded by Daniel Licata to adjourn, into Executive Session, from which the general public is excluded, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)

(If contract negotiation the nature of the contract and interested party is MEA Contract)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted, by law.

Unanimously Approved 7:40 PM

Members Present: Mrs. Aaron, Mr. Licata, Mr. Honigfeld Mrs. Kroot
Mrs. Perno, and Mrs. Meisner

Members Absent: Mr. Carcanague, Mrs. Gaskins and Mr. Iannucci

Also Present: Mr. J. Scott Strong, CSA
Mr. Greg Gontowski, Business Administrator

Topic: Discussion took place regarding MEA Contract

Return to Open Session – Moved by Jennifer Perno and seconded by Amanda Aaron that the board of education approve to return to open session at 8:10 p.m.

Motion carried: 6-0-0

Respectfully submitted,

Greg Gontowski

Board Secretary