MERCHANTVILLE BOARD OF EDUCATION MINUTES

December 15, 2020

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:31 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members Absent	Also Present
Mr. Carcanague	Mrs. Aaron	Mr. J. Scott Strong, CSA
Mr. Honigfeld		Mr. Greg Gontowski, Business Administrator
Mr. Nussbaum		
Mrs. Perno		
Mr. Licata		
Mr. Iannucci		
Mrs. Geddes		
Mrs. Stocker		

OPEN PUBLIC COMMENT I – None

Approval Minutes

APPROVAL OF THE MINUTES

Moved by Carcanague and seconded by Nussbaum for the board of education to approve the following board minutes:

- Regular Session Meeting Minutes – November 19 & 24, 2020

Vote: To approve minutes
Board Voted All in Favor *Licata – Abstained

ELECTION RESULTS

Unexpired Term – 1 Open Seat
Amanda Aaron – 751 votes
3 Year Term – 3 Open Seats
Melanie Gaskins – 978 votes
Kristina Kroot – 1,034 votes
Antisha Meisner – 907 votes

New Business

NEW BUSINESS

- Goal #3 Update – Communicate with the Chief School Administrator to ensure appropriate resources are available, in all learning models, to support student success.
- Reminder that the Reorganization meeting is scheduled for Wed, Jan 6, 2021 at 7:30

- Governance Training

Communication

COMMUNICATIONS – None

Committee Updates

COMMITTEE UPDATES

- Policy and Community Engagement
- Education Committee – Reviewed the updated Fully Remote Schedule Dec 3
- Finance: Planning and Utilization
- Personnel Committee
- Facility Committee
- Haddon Heights
- Negotiations Update – Upcoming Meeting Dec 22

CSA Report

CSA REPORT

- November Drills
  - Communication / Notification Drill– Nov 22
  - Fire Drills – Nov 17 at 10:30 & Nov 18 at 10:30 (Different cohorts)
- Use of Facility Report December 2020 – January 2021 (None)
- Choice School Update

CSA RECOMMENDATIONS

Motioned by Stocker, seconded by Perno that the Merchantville Board of Education approve Items 1 and 5.

School Nurse's Plan 20-21

1. That the Board of Education approve the School Nurse's Plan for the 20-21 School Year.

Second Reading & Adoption Police #617-12 Gifted & Talented

2. That the Board of Education approve the second reading and adoption of the updated policy #6171.2 – Gifted and Talented.

With Regret Accept the Resignation of Alyssa Maziarz 12/31/20

3. That the Board of Education approve the resignation of Alyssa Maziarz effective December 31, 2020.

Extending Maternity Leave Employee #19178

4. That the Board of Education approve extending the maternity leave of absence for Employee #19178 with a return date of June 30, 2021 (Extended from Dec 14, 2020)

Krista Travaglini – Workshop January 20, 26 & 27

5. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Krista Travaglini	Affirmative Action Officer Certificate Program	Online	Jan 20, 26 & 27, 2021	$400

Roll Call Vote: Voting Yes: Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld.

Motion carried 8-0-0

Business Office Recommendations

Motioned by Nussbaum, seconded by Carcanague that the Merchantville Board of Education approve Items A thru E.

Financial and Transfers Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of October 2020 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of October 2020 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1).**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2020. The Treasurer's Report and Secretary's report are in agreement for the month of October 2020. **(Attachment C2).**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- November 2020 payroll **(Attachment D1)**
- October through December 2020 warrants **(Attachment D2)**

MERCHANTVILLE BOARD OF EDUCATION MINUTES

December 15, 2020

Warrants – BA to Continue Payment of All Bills thru Next BOE Meeting

E. Warrants

Approval of the Business Administrator to continue payment of all bills through until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Roll Call Vote: Voting Yes: Carcanague, Geddes, Iannucci, Licata, Nussbaum, Perno, Stocker and Honigfeld.

Motion carried 8-0-0

OPEN PUBLIC COMMENT II - None

Executive Session

Executive Session - None

Adjourn Meeting

Adjourn Moved by Nussbaum seconded by Carcanague that the board of education approve to adjourn this meeting at 7:51 p.m.

Motion carried 8-0-0

Respectfully submitted,

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Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION MINUTES

January 6, 2021

I, Greg Gontowski, Board Secretary, call this meeting to order under the Open Public Meeting Act at 7:31 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

Oath of Office

OATH OF OFFICE

ROLL CALL

Members Present	Members absent	Also Present
Mrs. Aaron		Mr. J. Scott Strong, CSA
Mr. Carcanague		Mr. Greg Gontowski, Business Administrator
Mrs. Gaskins		
Mr. Honigfeld		
Mr. Iannucci		
Mrs. Kroot		
Mr. Licata		
Mrs. Meisner		
Mrs. Perno		

Election of President of the Board

Election of President and Vice-President of the Board

Mr. Greg Gontowski called for Nomination of President of the Board

Motioned by Perno, Second by Licata to nominate Elliot Honigfeld

Vote: To approve Nomination of President of the Board
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, **Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 8-1-0 **Mr. Iannucci – No

Mr. Greg Gontowski turned the meeting over to President Elliot Honigfeld

Election of Vice-President of the Board

Election of Vice-President of the Board

Mr. Elliot Honigfeld called for Nomination of Vice-President of the Board

Motioned by Licata, Second by Aaron to nominate Jennifer Perno

Vote: To approve Nomination of Vice-President of the Board
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, **Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 8-0-1 **Mr. Iannucci – Abstained

Appointment of Board Committee Members

Nomination and Election of Board Committee Members

Appoint Daniel Licata as Delegate to New Jersey School Boards Association for 2021.

Motioned by Perno, Second by Iannucci to Appoint Licata as Delegate to NJSBA

Vote: To approve Nomination
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

Appoint Amanda Aaron as Alternate Delegate to New Jersey School Boards Association for 2021.

Motioned by Licata, Second by Iannucci to Appoint Aaron as Alternate Delegate to NJSBA

Vote: To approve Nomination
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

Appoint Melanie Gaskins as Representative to Camden County School Boards Association for 2021.

Motioned by Perno, Second by Iannucci to Appoint Gaskins as Representative CCSBA

Vote: To approve Nomination
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

Appoint Kristina Kroot as Representative to Camden County Educational Services Commission for 2021.

Motioned by Carcanague, Second by Licata to Appoint Kroot as Representative to CCESC

Vote: To approve Nomination
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

Appoint Jennifer Perno as Liaison to Haddon Heights Board of Education for 2021.

Motioned by Licata, Second by Aaron to Appoint Perno as Liaison to Haddon Heights BOE

Vote: To approve Nomination
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, **Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 8-0-1 **Mr. Iannucci – Abstained

Appoint Antisha Meisner as Representative to Camden County Library Merchantville Branch for 2021.

Motioned by Carcanague, Second by Perno to Appoint Meisner as Representative to CC Library

Vote: To approve Nomination
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

OPEN PUBLIC COMMENT I - None

New Business

NEW BUSINESS - Reopening Plan for January 19th

Unfinished Business

UNFINISHED BUSINESS - None

Communication

COMMUNICATIONS – None

CSA Recommendations

CSA RECOMMENDATIONS - None

Business Office Recommendations

Motioned by Aaron, seconded by Perno that the Merchantville Board of Education approve Item A.

RECOMMEND that the Merchantville Board of Education approve item A:

A. 2021 Board Meeting Dates

Board Meeting Dates 2021

RESOLUTION FOR BOARD MEETINGS AND MEETING DATES

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Board of Education be posted in one public place designated by the Board, and mailed, telephoned, telegrammed or hand-delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee;

NOW THEREFORE, BE IT RESOLVED by the Merchantville Board of Education as follows:

1. All advance written notices of Board meetings shall be posted on the bulletin board located in the Merchantville School.

2. All advance written notices of Board meetings shall be given to the Courier Post and the Retrospect newspapers.

3. All advance written notices of Board Meetings throughout the year shall be mailed to all persons requesting a copy of the same after payment by such persons of a fee of $.05 per page. News media shall be exempt from such fee.

4 The schedule of regular official Board Meetings for the period from and after this re-organization meeting until December 31, 2021, shall be in accordance with the list annexed hereto designating the dates, times and places of the meetings.

5. Notice of Scheduled Meetings

RESOLVED that notice is hereby given by the Merchantville Board of Education that the following is a list of the regular meetings of the Board of Education until December 31, 2021. Meeting will commence at 7:00 p.m., and will be conducted at the Merchantville School.

The Board of Education reserves the right to change the meeting schedule, with required notification, as needed or required. The purpose of the meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Board Secretary/Business Administrator. There will be two public sessions, one to discuss agenda items. The public may speak for 5 minutes.

January 26, 2021	July 27, 2021
February 23, 2021	August 24, 2021
March 18, 2021 (Thursday)	September 28, 2021
April 27, 2021	October 26, 2021
May 25, 2021	November 23, 2021
June 22, 2021	December 21, 2021 (Third Tuesday)

Vote: To approve Item A
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

Motioned by Carcanague, seconded by Licata that the Merchantville Board of Education approve Item B

CARES Amendment

CARES Amendment

To approve acceptance of an additional $24,562.00 in CARES Grant and to approve the amendment allocating these additional funds.

Vote: To approve Item B
Roll Call Vote. Voting Yes: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Kroot, Mr. Licata, Mrs. Meisner and Mrs. Perno

Motion carried – 9-0-0

OPEN PUBLIC COMMENT II

- Jamie Bertini - Commend on incorrect zoom link on website.

Executive Session - None

Executive Session

Adjourn

Adjourn Moved by Perno, seconded by Aaron, that the board of education approve to adjourn this meeting at 8:18 p.m.

Motion carried 9-0 -0

Respectfully submitted,

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Greg Gontowski