MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 26, 2019

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Mr. Carcanague	Mrs. Geddes	Mr. J. Scott Strong, CSA
Mr. Honigfeld	Mr. Nussbaum	Mr. Greg Gontowski, Business Administrator
Mr. Licata		
Mrs. Perno		
Ms. Adams		
Mrs. Stocker		
Mrs. DiSimone		

OPEN PUBLIC COMMENT I

Stacy Kerr 3 Oak Place – Expressed concern of the bus pick up time at the end of the day.

APPROVAL OF THE MINUTES

Moved by Carcanague and seconded by Perno for the board of education to approve the following board minutes:

Approval- October Minutes

- Regular Meeting – October 22, 2019

Vote: To approve minutes
Board Voted All in Favor

Election Results

ELECTION RESULTS

3 Year Term – 3 Open Seats
Gina Adams – 462 votes
Jennifer Perno – 476 votes
Mark Iannucci –27 votes

New Business

NEW BUSINESS

- Board of Education Goal Update #2 – Support Services for Equitable Access to High Quality Education.

- Reorganization meeting date (Monday, January 6, 2020)

MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 26, 2019

Unfinished Business

UNFINISHED BUSINESS

- Negotiations Update – Dec 2 Initial Meeting
- Dismissal Procedure
- School Choice 20-21 Discussion

Communication

COMMUNICATIONS

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement
- Education Committee
- Finance: Planning and Utilization – Meeting Tues, Nov 26 at 6:30
- Personnel Committee
- Facility Committee
- Haddon Heights

CSA Report

CSA REPORT

- CSA October Report
- October Emergency Drills: Oct 15 at 11:00 = Fire Drill & Oct 24 at 9:10 = Evacuation Drill
- Use of Facility Report Nov - Dec
- Bus Evacuation Drills were conducted with our Haddon Heights school students

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Adams, seconded by DiSimone that the Merchantville Board of Education approve Items 1 thru 3.

Regina Lovelidge – Volunteer Girls Basketball Coach

1. That the Board of Education approve Regina Lovelidge as a volunteer coach for the Girls Basketball teams for the 2019-2020 school year.

S. Gudowski and A. Browne – Paid per MEA Contract for Events

2. That the Board of Education approve the following teachers to plan the following events. The teachers will be paid $40 per hour, as per the MEA contract. They will work up to 6 hours each to prepare for the events: Samantha Gudowski for Family Literacy Night and Adrienne Browne for Family STEM Night.

Michelle Ricci – Student Teacher Spring 2019

3. That the Board of Education approve Michelle Ricci as a student teacher for the Spring 2019 semester. (1st grade)

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Motioned by Licata, seconded by Carcanague that the Merchantville Board of Education approve Items 4 thru 6.

School Nursing Plan

4. That the Board of Education approve the School Nursing Plan for the 2019-2020 School Year.

Professional Development

5. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Alicia Lord	Dyslexia: Helping Children who Struggle to Successfully Read, Write and Spell	Mt. Laurel, NJ	January 7, 2020	$279
Deborah Huber	Strengthen Special Needs Students' Executive Functioning	Cherry Hill, NJ	January 13, 2020	$279
Adrienne Browne	Motivation, Mindset, & Grit	Mt. Laurel, NJ	January 30, 2020	$279
Heather Wilson	Decrease Attention-Getting Tantrums and Behaviors	Cherry Hill, NJ	January 7, 2020	$279
Krista Travaglini	LinkIt! Principal and Teacher Data Leadership Academy	Vineland, NJ	November 22, 2019	$175
J Scott Strong	SEL: A Comprehensive Exploration for School District Leaders	Trenton, NJ	January 10, 2019	$150
J Scott Strong	Techspo	Atlantic City, NJ	January 30 & 31, 2020	$450

Field Trip – Franklin Institute 1/2020

6. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
The Franklin Institute – Philadelphia, PA	Gr 3	44	2 + 1 aide	8	Jan 2020	Class Trip

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Business Office Recommendations

Motioned by DiSimone, seconded by Adams that the Merchantville Board of Education approve Items A thru D

Financial and Transfers Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of September and October 2019**((Attachment A1, A2, A3, and A4).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of September through October 2019 and June 2019 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September and October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1 and C2)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September and October 2019. The Treasurer's Report and Secretary's report are in agreement for the month of September and October 2019. **(Attachment C3 and C4)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- October 2019 payroll **(Attachment D1)**
- November 2019 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Motioned by Stocker, seconded by Licata that the Merchantville Board of Education approve Items E thru I.

Budget Calendar

E. Budget Calendar
To approve the 2020-2021 budget calendar **(Attachment E1)**.

ESEA Amendment

F. ESEA Amendment
To approve amendment to the ESEA grant for 2019-2020.

IDEA Amendment

G. IDEA Amendment
To approve amendment to the IDEA grant for 2019-2020.

Cancellation of Audit Balance

H. Cancellation of Audit Balance
To approve cancellation of June 30, 2018 audit balance of $1,049.00. This amount is recorded as a scholarship account, which Merchantville Board of Education has no scholarship bank account and this balance is not part of any other bank account.

BCSSSD – 1:1 Aid #8383710512 2019-2020

I. Tuition Contract - BCSSSD
To approve contract with Burlington County Special Services School District for a 1:1 aide for student #8383710512 in the amount of $39,500.00 for the 2019-2020 school year.

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Motioned by Perno, seconded by Licata that the Merchantville Board of Education approve Item J.

Reorganization Meeting 1/6/20

J. Reorganization Meeting
To approve to hold the Merchantville Board of Education Reorganization Meeting to be held on Monday, January 6th, 2020 at 6:30 PM.

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

OPEN PUBLIC COMMENT II - None

Executive Session

Motion to recess into Executive Session at 8:31 PM by Adams, second by Perno.
Motion carried 7-0 -0

MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 26, 2019

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:46_ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel) ;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will not be taken

Exit Executive Session and return to regular session

Motion to exit Executive Session at 8:46 P.M. and return to regular session by Adams, second by Carcangue.

Motion carried: 7-0-0

Adjourn Meeting

Adjourn Moved by Perno, seconded by Adams that the board of education approve to adjourn this meeting at 8:46 p.m.

Motion carried 7-0-0

Respectfully submitted,

_____

Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

November 26, 2019

Moved by Gina Adams and seconded by Jennifer Perno to adjourn, into Executive Session, from which the general public is excluded, any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel) ;

The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted, by law.

Unanimously Approved 8:31 PM

Members Present: Ms. Adams, Mr. Carcanague, Mrs. DiSimone, Mr. Licata, Mrs. Perno, Mrs. Stocker and Mr. Honigfeld

Members Absent: Mrs. Geddes and Mr. Nussbaum

Also Present: Mr. J. Scott Strong, CSA
Mr. Greg Gontowski, Business Administrator

Topic: Discussion took place regarding a personnel issue.

Return to Open Session – Moved by Gina Adams and seconded by Marc Caranague that the board of education approve to return to open session at 8:46 p.m.

Motion carried: 7-0-0

Respectfully submitted,

Greg Gontowski

Board Secretary