MERCHANTVILLE BOARD OF EDUCATION MINUTES

August 27, 2019

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:33 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams	Mr. Carcanague	Mr. J. Scott Strong, CSA
Mrs. Geddes	Mr. Nussbaum	Mr. Greg Gontowski, Business Administrator
Mr. Honigfeld	Mrs. DiSimone– Arrived 7:52	
Mr. Licata		
Mrs. Perno		
Mrs. Stocker		

OPEN PUBLIC COMMENT I

APPROVAL OF THE MINUTES

Moved by Geddes and seconded by Licata for the board of education to approve the following board minutes:

Approval- July Minutes

- Regular Meeting – July 23, 2019

Vote: To approve minutes
Board Voted All in Favor

New Business

NEW BUSINESS - None

Unfinished Business

UNFINISHED BUSINESS

- School Choice 19-20 Update
- New Dismissal Procedures

Communication

COMMUNICATIONS - None

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement
- Education Committee
- Finance: Planning and Utilization
- Personnel Committee
- Facility Committee

- Haddon Heights

CSA Report

CSA REPORT

- School Board Report 2018-2019 School Year

****Mrs. DiSimone Arrived**

**Mrs. DiSimone Arrived 7:52

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Perno, seconded by Adams that the Merchantville Board of Education approve Items 1 thru 8.

M. Ricci – Non-Instructional Aid

1. That the Board of Education approve Michele Ricci as a non-instructional aide starting Sept 1, 2019 at Step 1 ($15.64 per hour) to work no more than 25 hours per week.

S. Gudowski – Moved Horizontally on Salary Guide

2. That the Board of Education approve Samantha Gudowski be moved horizontally on the salary guide for the 2019-2020 school year. Previously approved at BA + 15 Step 8 to BA + 30 Step 8 starting September 1, 2019. (MEA salary $70,157)

L. Casey – Increase Weekly Hours

3. That the Board of Education approve Lisa Casey to increase her weekly hours from 25 hours per week to 26.25 hours per week. (Remaining at Non-Instructional Aide Step 5 at $18.11 per hour)

L. Richards – Homework Club

4. That the Board of Education approve Lynn Richards for Homework Club up to twice a week at one hour each day at a rate of $25 per hour starting Sept 15, 2019.

L. Casey – Detention Proctor

5. That the Board of Education approve Lisa Casey as the detention proctor up to twice a week at ¾ hour per day at a rate of $25 per hour starting Sept 8, 2019.

L. Casey – Substitute - Homework Club

6. That Lisa Casey be the substitute for the Homework Club and Lynn Richards be the substitute for Homework Club for the 2019-2020 school year.

Substitute Teacher and Substitute Nurse

7. That the Board of Education approve the Substitute Teacher and Substitute Nurse list for the 2019-2020 school year.

A. Gladkowski – Volunteer for Music Program

8. That the Board of Education approve Andrei Gladkowski as a volunteer for the Music program for the 2019-2020 school year.

Roll Call Vote: Voting Yes: Adams, DiSimone, Geddes, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Motioned by Stocker, seconded by Licata that the Merchantville Board of Education approve Items 9 thru 15.

School Safety and Security Plan 19-20

9. That the Board of Education approve the School Safety and Security Plan for the 2019-2020 school year.

Science Curriculum K-8

10 That the Board of Education approve the Science Curriculum that aligns with the NJSLS in accordance with the NJDOE curriculum implementation for grades K – 8.

Mathematics Curriculum K-8

11. That the Board of Education approve the Mathematics Curriculum that aligns with the NJSLS in accordance with the NJDOE curriculum implementation for grades K – 8.

English Language Arts Curriculum K-8

12. That the Board of Education approve the English Language Arts Curriculum that aligns with the NJSLS in accordance with the NJDOE curriculum implementation for grades K – 8.

Comprehensive Guidance Plan 2019-2020

13. That the Board of Education approve the Comprehensive Guidance Plan for the 2019-2020 school year.

Substitute Pay Scale

14. That the Board of Education approve the Substitute Pay Scale as followed:

a. Less than 4 hours a day is $45 for the day's work
b. 4 hours to 5.5 hours a day is $60 for the day's work
c. Over 5.5 hours a day is $85 for the day's work.

Review of the Policies 7110 and 7115

15. That the Board of Education approve the review of the following policies:

d. Policy # 7110 – Long Range Facilities Planning
e. Policy # 7115 – Developing Educational Specifications

Roll Call Vote: Voting Yes: Adams, DiSimone, Geddes, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Business Office Recommendations

Motioned by Licata, seconded by Adams that the Merchantville Board of Education approve Items A thru D and Addendum Item A.

Financial and Transfers Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of June 2019 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of June 2019 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Attachment C1)

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2019. The Treasurer's Report and Secretary's report are in agreement for the month of June 2019. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

Warrants

The attached bill lists:

- July 2019 payroll **(Attachment D1)**
- July through August 2019 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, DiSimone, Geddes, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

Motioned by Adams, seconded by Perno that the Merchantville Board of Education approve Item E.

E. Tuition – GCSSSD

GCSSSD Student ESY Tuition #1922435313 and #2810241029

To approve tuition contract with Gloucester County Special Services School District for student #1922435313 and #2810241029 in the amount of $4,320.00 for ESY tuition for the 2019-2020 school year.

Roll Call Vote: Voting Yes: Adams, DiSimone, Geddes, Licata, Perno, Stocker and Honigfeld.

Motion carried: 7-0-0

OPEN PUBLIC COMMENT II

- McGloone – Asked if slide show would be on website.

Executive Session - None

MERCHANTVILLE BOARD OF EDUCATION MINUTES

August 27, 2019

Executive Session

Adjourn

Adjourn Moved by Adams, seconded by DiSimone that the board of education approve to adjourn this meeting at 8:10 p.m.

Motion carried 7-0-0

Respectfully submitted,

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Greg Gontowski