MERCHANTVILLE BOARD OF EDUCATION MINUTES

February 25, 2020

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:33 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members Absent	Also Present
Mr. Carcanague	Ms. Adams	Mr. J. Scott Strong, CSA
Mrs. Geddes		Mr. Greg Gontowski, Business Administrator
Mr. Honigfeld		Krista Travaglini, Director & Equity,
Mr. Iannucci		Curriculum, and Instruction
Mr. Licata		
Mr. Nussbaum		
Mrs. Perno		
Mrs. Stocker		

OPEN PUBLIC COMMENT I

- **Sean Fitzgerald** – Relayed a thank you to the students for welcoming the Mayor as a class visitor. Also expressed possibility of a teen council with the borough (for the board to consider)

APPROVAL OF THE MINUTES

Moved by Carcanagues and seconded by Nussbaum for the board of education to approve the following board minutes:

Approval- January Minutes

- Regular Meeting – January 28, 2020

Vote: To approve minutes
Board Voted All in Favor

New Business

NEW BUSINESS

- Board of Education Goal Update #3 – Using Data to Drive Instruction
- Calendar proposal for 2020-2021 School Year
- Budget 20-21 Update

Unfinished Business

UNFINISHED BUSINESS

- Financial Disclosure Forms – Due April 30, 2020
- Governance Training – So far Governance II, III, and IV is available for online training and

members required to take either of those have been signed up and contacted.

Communication

COMMUNICATIONS - None

CSA Report

CSA REPORT

- January 2020 Monthly Report
- Emergency Drills – Fire Drill on Jan 15 at 1:00 & Lockdown on Jan 7 at 1:30
- Use of Facility Report Feb 2020 – March 2020

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Geddes, seconded by Iannucci that the Merchantville Board of Education approve Items 1 thru 3.

S. Waldron, A. Korn & M. Nickollof – Volunteers Spring Track 2020

1. That the Board of Education approve the following as volunteers for the Spring 2020 Track Season: Shawn Waldron, Andrew Korn & Mark Nickollof

Pay Rate for Boiler Operators Outside the contracted Hours

2. That the Board of Education approve the rate of $25 per hour as the pay rate for boiler operators outside the contracted hours of employees.

2020-2021 School Calendar

3. That the Board of Education approve the calendar for Merchantville School for the 2020-2021 school year.

Roll Call Vote: Voting Yes: Carcanague, Geddes, Honigfeld, Iannucci, Licata, Nussbaum, Perno, and Stocker

Motion carried: 8-0-0

Motioned by Licata, seconded by Perno that the Merchantville Board of Education approve Items 4 and 5.

K. Travaglinin , S. Gudowski, J. Leise, S. Strong, R. Shearer, M. Hood, & J. Bennet Professional Development Workshops

4. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Krista Travaglini	Equity in the modern classroom	Lincroft, NJ	March 31, 2020	$199
Krista Travaglini & Samantha Gudowski	Stregnthen your RTI Program	Cherry Hill, NJ	April 29 & 30, 2020	$595 per person $1190 total

Jeanne Leise	Strength based IEP writing	Glassboro, NJ	Feb 11, 2020	$0
J Scott Strong & Jeanne Leise	NJ Mental Heath Summit	Pennsauken, NJ	Feb 28, 2020	$0
Reginald Shearer	Enhance Your Current Reading Instruction (Gr 3 – 6)	Mount Laurel, NJ	March 27, 2020	$279
Margaret Hood	What's New in Young Adult Literature	Cherry Hill, NJ	March 11, 2020	$279
Krista Travaglini	ESEA Consultation Requirements for NonPublic Equitable Service	Piscataway, NJ	March 11, 2020	$0
Jerry Bennet	School IPM Coordinator Training	Metuchen, NJ	March 13, 2020	$0

Field Trips – Philadelphia Walking Tour, Philadelphia Zoo, Statue of Liberty, Doyle's Farm, Haddon Heights High School, Woodmere Art Museum, American Visionary Museum & Fort McHerry

5. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Walking Tour of Philadelphia & Museum of the American Revolution - Philadelphia, PA	5	51	2	8	May	Class Trip
Philadelphia Zoo – Philadelphia, PA	2	42	2	8	May	Class Trip
The Statue of Liberty & Ellis Island – Jersey City, NJ	6	50	2	6	June	Class Trip
Doyle's Farm – Flemington, NJ	K	46	2 + 1 aide	4	May	Class Trip
Haddon Heights HS –	8	51	3	0	March	Shado

Haddon Heights, NJ						w Day
Woodmere Art Museum – Philadelphia, PA	1	42	2	6	April	Art-A-Facts
American Visionary Museum & Fort McHenry – Baltimore, MD	7	46	3	0	June	Class Trip

Roll Call Vote: Voting Yes: Carcanague, Geddes, Honigfeld, Iannucci, Licata, Nussbaum, Perno, and Stocker

Motion carried: 8-0-0

Business Office Recommendations

Financial and Transfers Reports

Motioned by Iannucci, seconded by Carcanague that the Merchantville Board of Education approve Items A thru E.

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of January 2020 **(Attachment A1, A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of January 2020 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Treasurer's Report and Secretary's report are in agreement for the month of January 2020. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- January 2020 payroll **(Attachment D1)**
- February 2020 warrants **(Attachment D2)**

Void Check

E. Void Check

Approval voiding of the following warrant account check:

#4013 01/28/20 $900.00AM Bottle Mechanical

Roll Call Vote: Voting Yes: Carcanague, Geddes, Honigfeld, Iannucci, Licata, Nussbaum, Perno, and Stocker

Motion carried: 8-0-0

OPEN PUBLIC COMMENT II – None

Executive Session

Executive Session - None

Adjourn Meeting

Adjourn Moved by Nussbaum, seconded by Iannucci that the board of education approve to adjourn this meeting at 8:07 p.m.

Motion carried 8-0-0

Respectfully submitted,

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Greg Gontowski