MERCHANTVILLE BOARD OF EDUCATION MINUTES

January 28, 2020

I, Elliot Honigfeld, Board Secretary, call this meeting to order under the Open Public Meeting Act at 7:31 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Mrs. Geddes	Ms. Adams	Mr. J. Scott Strong, CSA
Mr. Honigfeld		Mr. Greg Gontowski, Business Administrator
Mr. Nussbaum		
Mr. Iannucci		
Mrs. Perno		
Mrs. Stocker		
Mr. Licata		
Mr. Carcanague		

OPEN PUBLIC COMMENT I - None

APPROVAL OF THE MINUTES

Approval of December 17, 2019 and January 6, 2020 Minutes

Moved by Carcanague and seconded by Nussbaum for the board of education to approve the following board minutes:

- Regular and Executive Session Meeting – December 17, 2019
- Regular Session Meeting – January 6, 2020

Vote: To approve minutes
Board Voted All in Favor **Mark Iannucci Abstained 12/17/19

New Business

NEW BUSINESS

- Student Update from the opening of school – Ava Kelly & Siraj Alkhatib
- Board of Education Goal Update #1 – Social & Emotional Learning
- Establishing Committee and Committee members for 2020

Motioned by Perno, seconded by Iannucci that the Merchantville Board of Education approve attached list of 2020 committees.

Roll Call Vote. Voting Yes: Mr. Carcanague, Mrs. Geddes, Mr. Iannucci, Mr. Licata, Mr. Nussabaum, Mrs. Perno, Mrs. Stocker, and Mr. Honigfeld

Motion carried 8-0 -0

- Financial Disclosure Forms/Governance training

Unfinished Business

UNFINISHED BUSINESS - None

Communication

COMMUNICATIONS – None

CSA Recommendations

CSA REPORT

- School Safety Data Report (July 2019 – Dec 2019)
- December 2019 Monthly Report
- Emergency Drills – Fire Drill on Dec 10 at 9:45 & Lockdown on Dec 17 at 8:45
- Use of Facility Report Jan 2020 – Feb 2020

CSA RECOMMENDATIONS

Motioned by Licata, seconded by Nussbaum that the Merchantville Board of Education approve Items 1 thru 5.

Yuliya Tsypenyuk – Moved on the Salary Guide

1. That the Board of Education approve Yuliya Tsypenyuk move horizontally on the salary guide from Step 7 BA +15 to Step 7 BA +30. Effective Date - February 1, 2020.

Alicia Lord – Moved on Salary Guide

2. That the Board of Education approve Alicia Lord move horizontally on the salary guide from Step 7 BA +15 to Step 7 MA. Effective Date - February 1, 2020.

Rachel Nemerofsky's – Maternity Leave/FMLA

3. That the Board of Education approve Rachel Nemerofsky's request for maternity leave with an anticipated start date of March 29, 2020. (Sick days will be used until the remainder of the 2019-2020 school year. Any remaining days not covered by sick leave will be unpaid.) FMLA leave will begin in September 2020 for up to 12 weeks.

With Regret Accept the Resignation of Michelle Smith 1/21/20

4. That the Board of Education accept the resignation of Michelle Smith that was originally starting on Jan 21, 2020. (She did not start at Merchantville School)

Cheryl Burns - 2019-2020 Substitute Aide List

5. That the Board of Education approve to add Cheryl Burns to the 2019-2020 substitute aide list.

Roll Call Vote. Voting Yes: Mr. Carcanague, Mrs. Geddes, Mr. Iannucci, Mr. Licata, Mr. Nussabaum, Mrs. Perno, Mrs. Stocker, and Mr. Honigfeld

Motion carried 8-0 -0

Motioned by Iannucci, seconded by Stocker that the Merchantville Board of Education approve Items 6 thru 8.

Pre-School Program 2020-2021

6. That the Board of Education approve the annual one-year updated Pre-School Program for 2020-2021.

Pre School Budget Plan 2020-2021

7. That the Board of Education approve the 2020-2021 Pre School Budget Plan

Professional Development - S. Bonilla, V. Van Sciver, A. Maziarz, K. Klaus and J. Leise

8. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Sindy Bonilla	Strengthening your ESL Program	Cherry Hill, NJ	Feb 12 & 13, 2020	$595
Vanessa Van Sciver	Music Teacher PD Workshop – Camden County Coalition	Gloucester Township, NJ	Jan 7, 2020	$0
Alyssa Maziarz	Matching Instruction to Your Readers Using Conferring, Small Groups & Strategy Groups	Cherry Hill, NJ	March 27, 2020	$279
Kim Klaus	Social Media & Adolescents	Willingboro, NJ	March 6, 2020	$0
Jeanne Leise	School Social Workers Spring Institute	Iselin, NJ	March 23, 2020	$100

Roll Call Vote. Voting Yes: Mr. Carcanague, Mrs. Geddes, Mr. Iannucci, Mr. Licata, Mr. Nussabaum, Mrs. Perno, Mrs. Stocker, and Mr. Honigfeld

Motion carried 8-0 -0

Business Office Recommendations

Financial and Transfers Reports

Motioned by Stocker, seconded by Carcanague that the Merchantville Board of Education approve Items A thru D.

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of December 2019 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of December 2019 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Treasurer's Report and Secretary's report are in agreement for the month of December 2019. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- December 2019 payroll **(Attachment D1)**
- January 2020 warrants **(Attachment D2)**

Roll Call Vote. Voting Yes: Mr. Carcanague, Mrs. Geddes, Mr. Iannucci, Mr. Licata, Mr. Nussabaum, Mrs. Perno, Mrs. Stocker, and Mr. Honigfeld

Motion carried 8-0 -0

Motioned by Perno, seconded by Iannucci that the Merchantville Board of Education approve Items E thru G.

SEMI Waiver

E. SEMI Waiver

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 year, and

Whereas, the Merchantville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Merchantville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Camden an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2020-21 school year.

Haddon Heights – Tuition Student #1370198008

F. Tuition – Haddon Heights

To approve tuition contract with Haddon Heights Board of Education for student #1370198008 in the amount of $40,575.00 (to be prorated) for tuition for the 2019-2020 school year.

LRFP Update

G. LRFP Update

To approve Garrison Architects to update the Long Range Facility Plan.

Roll Call Vote. Voting Yes: Mr. Carcanague, Mrs. Geddes, Mr. Iannucci, Mr. Licata, Mr. Nussabaum, Mrs. Perno, Mrs. Stocker, and Mr. Honigfeld

Motion carried 8-0 -0

OPEN PUBLIC COMMENT II

- Sean Fitzgerald – Introduced himself as Borough council to the Merchantville Board of Education

Executive Session

Executive Session - None

Adjourn

Adjourn Moved by Iannucci, seconded by Perno, that the board of education approve to adjourn this meeting at 7:52 p.m.

Motion carried 8-0 -0

Respectfully submitted,

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Greg Gontowski