MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 23, 2018

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:36 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams	Mrs. Stocker – Arrived 7:37	Mr. J. Scott Strong, CSA
Mr. Carcanague	Mr. Vitiello	Mr. Greg Gontowski, Business Administrator
Mrs. Geddes	Mrs. Perno – Arrived 7:37	
Mr. Honigfeld	Mr. Nussbaum	

****Stocker and Perno Arrived 7:37**

**Anjali Stocker and Jennifer Perno arrived 7:37

New Business

NEW BUSINESS

- Recognition of retired teachers from 2018 – Ellen Franolich & Sandy Taylor

OPEN PUBLIC COMMENT I

- Stacy Kerr – 3 Oak Terrace Merchantville
- Carrie Rupnow-Kidd – 20 East Cedar Ave Merchantville

    - Discussed diversity related concerns that they have regarding Merchantville Board of Education.

New Business

NEW BUSINESS

- Presentation on the Amistad Commission and integration into Merchantville School
- Request for Use of Facility from Step Up 2 Dance for March 23 & 24

Approval – September Minutes

APPROVAL OF THE MINUTES

Moved by Carcanague, and seconded by Perno for the board of education to approve the following board minutes:

- Regular Meeting – September 25, 2018

Approval of Minutes Motion carried: 6-0-0

Unfinished

UNFINISHED BUSINESS - None

MERCHANTVILLE BOARD OF EDUCATION MINUTES

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Business Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement Committee
- Education Committee – Meeting August 28 & Sept 25
- Finance: Planning and Utilization
- Personnel Committee
- Facilities Committee
- Promoting Positive Partnerships

Communication

COMMUNICATIONS - None

CSA Report

CSA REPORT

- Emergency Drills – Sept 2018 – Fire Drill 9/7 @10:00 & Lockdown Drill 9/12 @ 2:30
- September 2018 Monthly Report
- Team Communication will go through the Athletic Coordinator
- Use of Facility Report – New online process with new format for BOE information
- 1 Confirmed HIB Case- Case #1:18-19
- QSAC

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Geddes, seconded by Perno that the Merchantville Board of Education approve Items 1 thru 3.

J. Moore – Basketball Coach 18-19

1. That the Board of Education approve James Moore as the Boys and Girls Basketball Coach for the 2018-2019 School year. The MEA contracted rate for the 2018-2019 school year is $2384 per team.

M. Dailey – Perform a Practicum for Rowan University

2. That the Board of Education approve Michael Dailey to perform a Practicum for the Rowan University for Counseling in Educational Setting Program for the Spring 2019 semester.

A. Maziarz – Maternity Leave

3. That the Board of Education approve to extend Alyssa Maziarz maternity leave until January 25, 2019. (Return date of Jan 28, 2019 – Original return date December 1, 2018)

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, and Honigfeld.

Motion carried: 6-0-0

Motioned by Perno, seconded by Adams that the Merchantville Board of Education approve Items 4 and 5.

Workshops

4. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Sherry Iannucci	Practical Strategies to enhance STEM learning in your classroom	Voorhees, NJ	Dec 17, 2018	$269
Jeanne Leise	Classroom Management that Works	Monroe Twp, NJ	Oct 22, 2018	$0
Kim Klaus	Early Childhood Regional Meeting	Clementon, NJ	Oct 12, 2018	$0
J. Scott Strong	NJASA Technology Meeting	Trenton, NJ	Oct 11, 2018 Dec 13, 2018 Feb 27, 2018	$0
J. Scott Strong	NJ School Safety Specialist Continuing Education	Hamilton, NJ	Oct 2, 2018	$0
Terri Sheffer, Pat Fields & Melissa Nettleton	First Through Third Grade Implementation Guidelines	Clementon, NJ	Oct 10, 2018 Jan 24, 2018 April 9, 2019	$0

Field Trips

5. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
The Barnes Foundation & Philadelphia Magic Garden	5th Grade	49	2	8	Oct 2018	Art-A-Facts Trip
YMCA Fairview Lake Camp Newton, NJ	8th Grade	44	2	4	Dec 2018	Class Trip

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, and Honigfeld.

Motion carried: 6-0-0

MERCHANTVILLE BOARD OF EDUCATION MINUTES

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Business Office Recommendations

Motioned by Stocker, seconded by Carcanague that the Merchantville Board of Education approve Items A thru E.

Financial and Transfers Reports

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of September 2018 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of September 2018 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2018. The Treasurer's Report and Secretary's report are in agreement for the month of September 2018. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:
- September 2018 payroll **(Attachment D1)**
- October 2018 warrants **(Attachment D2)**

Voided Checks

E. Voided Checks

To approve voiding of the following warrant account checks:

#2793	$1,500.00	09/25/18	CASA Reporting

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, and Honigfeld.

Motion carried: 6-0-0

Motioned by Adams, seconded by Perno that the Merchantville Board of Education approve Items F thru J.

GCSSSD – Tuition Students #9780782689 and #8308357352 18-19

F. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #9780782689 and #8308357352 in the amount of $40,540.00 per student plus a non-resident fee of $3,000.00 for the 2018-2019 school year.

GCSSSD – Tuition Student #2810241029 18-19

G. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #2810241029 in the amount of $42,390.00 per student plus a non-resident fee of $3,000.00 for the 2018-2019 school year.

CCESC – IDEA Nonpublic

H. CCESC – IDEA - Nonpublic
To approve Camden County Educational Services Commission to provide IDEA services to St. Pete's in the amount of $47,736.00 for the 2018-2019 school year.

Comprehensive Maintenance Plan 19-20

I. Comprehensive Maintenance Plan
To approve the 2019-2020 comprehensive maintenance plan for submission to the county **(Attachment I1)**.

Form M-1 19-20

J. Form M-1
To approve the 2019-2020 Form M-1 for submission to the county **(Attachment J1)**.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, and Honigfeld.

Motion carried: 6-0-0

OPEN PUBLIC COMMENT II - None

Executive Session – None

Adjourn

Adjourn Moved by Adams seconded by Perno, that the board of education approve to adjourn this meeting at 9:08 p.m.

Motion carried 6-0-0

Respectfully submitted,

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Greg Gontowski