MERCHANTVILLE BOARD OF EDUCATION MINUTES

December 18, 2018

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams		Mr. J. Scott Strong, CSA
Mr. Carcanague		Mr. Greg Gontowski, Business Administrator
Mrs. Geddes		
Mr. Nussbaum		
Mrs. Perno		
Mrs. Stocker		
Mr. Honigfeld		

OPEN PUBLIC COMMENT I - None

APPROVAL OF THE MINUTES

Moved by Adams, and seconded by Nussbaum for the board of education to approve the following board minutes:

Approval – November Minutes

- Regular Meeting – November 27, 2018

Approval of Minutes Motion carried: 7-0-0

Election Results

ELECTION RESULTS

3 Year Term – 3 Open Seats

Elliot Honigfeld – 799 votes
Marc Carcanague – 744 votes
Daniel Licata –74 votes

New Business

NEW BUSINESS

- Quad-District Curriculum Revision Update

Motion by Perno and second by Carcanague to extend vacancy deadline to 12/21/18 3:00 pm.

Approval to extend vacancy deadline Motion carried: 6-1-0 *Honigfeld Opposed

MERCHANTVILLE BOARD OF EDUCATION MINUTES

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Unfinished Business

UNFINISHED BUSINESS

- School Choice Update

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement Committee
- Education Committee
- Finance: Planning and Utilization
- Personnel Committee
- Facilities Committee
- Promoting Positive Partnerships - Next Meeting January 14 at 7:00 pm

Communication

COMMUNICATIONS - None

CSA Report

CSA REPORT

- Nov Emergency Drills – Fire Drill 11/7 @9:00 & Lockdown Drill 11/21 @ 8:35
- November 2018 Monthly Report
- Use of Facility Report December and January
- Update on 2018-2019 Goal #2 – Implement high-quality instruction in every classroom that promotes innovative educational practices to meet the individual needs of the students.

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Adams, seconded by Carcanague that the Merchantville Board of Education approve Items 1 thru 5.

Dawn Grasso – Part Time Non-Instructional Aid

1. That the Board of Education approve Dawn Grasso as a part time non-instructional aide at Step 1 at a rate of $15.18 per hour for up to 5 hours a day through the end of the 2018-2019 school year.

Shannon Bristow – Substitute 18-19

2. That the Board of Education approve to add Shannon Bristow to the substitute list for the 2018-2019 school year pending the completion of paperwork.

Heather Wilson – Write Science Curriculum

3. That the Board of Education approve Heather Wilson to write Science curriculum for grades K – 4. This will include 18 hours of curriculum work to be completed over Spring Break at an hourly rate of $40 per hour.

Adrienne Browne – Write Science Curriculum

4. That the Board of Education approve Adrienne Browne to write Science curriculum for grades 5 – 8. This will include 18 hours of curriculum work to be completed over Spring Break at an hourly rate of $40 per hour.

With Regret Accept Resignation of Nicole Jones 12/21/18

5. That the Board of Education accept the letter of resignation of Nicole Jones effective Dec 21, 2018.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

Motioned by Carcanague, seconded by Nussbaum that the Merchantville Board of Education approve Items 6 and 7.

Professional Development

6. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Dina Turan	Motivating Students	Voorhees, NJ	Dec 11, 2018	$269
Maggie Hood	Increase the Reading Skills of Your Students who struggle the most	Voorhees, NJ	Jan 30, 2018	$269
Jamie Bertini	SLPs: Enhance Therapy Effectiveness for Auditory, Processing Disorder, Memory Deficits, Attention Deficit Disorder and Language Processing	Voorhees, NJ	Jan 9, 2018	$269
Adrienne Browne	Next Generation Science Standards Conference	New Brunswick, NJ	March 13 & 14	$449

Filed Trips

7. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Broadway Theater – Pitman, NJ	K	35	2	6	June 2018	Art-A-Facts
Broadway Theater – Pitman, NJ	1	40	2	6	May 2018	Art-A-Facts

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

Business Office Recommendations

Motioned by Stocker, seconded by Adams that the Merchantville Board of Education approve Items A thru E.

Financial and Transfers Reports

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of September 2018 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of September 2018 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2018. The Treasurer's Report and Secretary's report are in agreement for the month of September 2018. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:
- November 2018 payroll **(Attachment D1)**
- December 2018 warrants **(Attachment D2)**

Voided Checks

E. VOID Checks

To approve voiding of the following warrant account checks:

#2942	$126.98	11/27/18	Alfred Music
#2947	$326.35	11/27/18	Frey Scientific

#2961	$1,519.51	11/27/18	Camden County Elementary League
#2974	$82.50	11/27/18	Arnolds Safe

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

Motioned by Perno, seconded by Geddes that the Merchantville Board of Education approve Items F thru H.

BCSSSD – Tuition Student #5078866897

F. Tuition Contract - BCSSSD
Tuition contract with Burlington County Special Services School District for student #5078866897 in the amount of $42,802.00 for tuition and out of district placement fee of $3,200.00 per year for the 2018-2019 school year.

BCSSSD – Tuition Student #4998755685

G. Tuition Contract - BCSSSD
Tuition contract with Burlington County Special Services School District for student #4998755685 in the amount of $48,747.00 for tuition and out of district placement fee of $3,200.00 per year for the 2018-2019 school year.

Pennsauken – Tuition Student #9038270897

H. Tuition Contract - Pennsauken
Tuition contract with Pennsauken Board of Education for student #9038270897 in the amount of $19,601.00 for tuition $5.56 per day for transportation for the 2018-2019 school year.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

OPEN PUBLIC COMMENT II - None

Executive Session – None

Adjourn

Adjourn Moved by Perno seconded by Adams, that the board of education approve to adjourn this meeting at 8:22 p.m.

Motion carried 7-0-0

Respectfully submitted,

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Greg Gontowski