MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 27, 2018

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:33 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams	Mrs. Stocker – Arrived 8:23	Mr. J. Scott Strong, CSA
Mr. Carcanague	Mr. Vitiello	Mr. Greg Gontowski, Business Administrator
Mrs. Geddes		
Mr. Nussbaum		
Mrs. Perno		
Mr. Honigfeld		

OPEN PUBLIC COMMENT I

- **Michelle Nussbaum –** 128 Ivins Ave. Merchantville
  - Mentioned concerns regarding students in bathroom during lock down drill.

Approval – October Minutes

APPROVAL OF THE MINUTES

Moved by Nussbaum, and seconded by Adams for the board of education to approve the following board minutes:

- Regular Meeting – October 23, 2018

Approval of Minutes Motion carried: 6-0-0

New Business

NEW BUSINESS

- Soccer Team Recognition on Divisional Championship Fall 2018
- Election Results
- Reorg meeting to be held Monday January 7, 2019 at 7:30 Choice student discussion
- Choice student discussion

Motioned by Carcanague, seconded by Geddes that the Merchantville Board of Education approve to keep choice students at 44 for 2019-2020.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, **Perno, Stocker, and Honigfeld.

Motion carried: 5-1-0 **Jennifer Perno Voted No

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Unfinished Business

UNFINISHED BUSINESS

Motioned by Carcanague, seconded by Geddes that the Merchantville Board of Education approve to keep choice student for 2019-2020.

- **Choice student discussion**

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, **Perno, Stocker, and Honigfeld.

Motion carried: 5-1-0 **Jennifer Perno Voted No

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement Committee
- Education Committee
- Finance: Planning and Utilization – School Funding Info shared with the Board as a whole
- Personnel Committee
- Facilities Committee
- Promoting Positive Partnerships - would like to plan a January Meeting

Communication

COMMUNICATIONS

Motioned by Perno, seconded by Adams that the Merchantville Board of Education approve to accept with regret the resignation of Mr. Albert Vitello effective 11/27/18.

Motion carried: 6-0-0

CSA Report

CSA REPORT

- Oct Emergency Drills – Fire Drill 10/9 @2:25 & Evacuation Drill (To St. Pete's) 10/16 @ 10:00
- October 2018 Monthly Report
- Violence & Vandalism Report from 2017-2018
- 1 Confirmed HIB Case- Case #2:18-19
- Update on 2018-2019 Goal #1 - Improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.

Mrs. Stocker Arrived

****Mrs. Stocker arrived at 8:23**

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Perno, seconded by Nussbaum that the Merchantville Board of Education approve Items 1 thru 9.

With Regret Accept Resignation of Alyssa Mazisarz

1. That the Board of Education approve to accept the resignation of Alyssa Maziarz. She will not return from her maternity leave.

K. Wright-Daniels – Continue as a Part Time Non-Instructional Aid

2. That the Board of Education approve Keisha Wright-Daniels to continue as a part time non-instructional aide at Step 1 at a rate of $15.18 per hour for up to 5 hours a day through the end of the 2018-2019 school year. (Originally approved until Jan 31, 2019)

S. Gudowski's – Entension of Maternity Leave

3. That the Board of Education approve to accept the extension of Samantha Gudowski's maternity leave until January 25, 2019. She will return to work on January 28, 2019.

N. Jones- Basic Skill Instructor

4. That the Board of Education approve Nicole Jones to continue as a Basic Skills Instructor until January 31, 2019 at BA Step 1 ($57,005). (Originally approved until Dec 21, 2018)

A. Korn – Move on the Salary Guide

5. That the Board of Education approve Andrew Korn to move on the salary guide from BA Step 4 to BA +30 Step 4 starting February 1, 2019. ($64,445 from $60,005)

H. Wilson – Coordinate a STEM Evening Event

6. That the Board of Education approve Heather Wilson to coordinate a STEM Evening event for Merchantville School's parents and students for the 2018-2019 school year at a rate of $40 per hour for up to 6 hours of planning.

S. Gudowski – Coordinate an ELA Evening Event

7. That the Board of Education approve Samantha Gudowski to coordinate an ELA Evening event for Merchantville School's parents and students for the 2018-2019 school year at a rate of $40 per hour for up to 6 hours of planning.

G. Bennett – Volunteer Basketball Coach 18-19

8. That the Board of Education approve Gerald Bennet as a volunteer basketball coach for the 2018-2019 season.

R. Lovelidge – Volunteer Basketball Coach 18-19

9. That the Board of Education approve Regina Lovelidge as a volunteer basketball coach for the 2018-2019 season pending the completion of a background check.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

Motioned by Stocker, seconded by Carcanague that the Merchantville Board of Education approve Items 10 thru 13.

Nursing Plan 18-19

10. That the Board of Education approve the Nursing Plan for the 2018-2019 school year.

QSAC SPR Submittal 18-19

11. That the Board of Education approve the QSAC DPR submittal for the 2018-2019 school year.

- Instruction & Programs – 16/100 (60 points will be scored by the NJDOE)
- Fiscal – 100/100
- Governance – 100/100
- Operations – 85 / 100 (9 points will be scored by the NJDOE)
- Personnel – 82/100 (18 points will be scored by the NJDOE)

Workshops

12. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Lindsay Brooks & Yuliya Tsypenyuk	Develop Growth Mindset in Mathematics –	Voorhees, NJ	Feb 1, 2018	$269 each

Filed Tips

13. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Adventure Aquarium – Camden, NJ	1ts Grade	40	2	6	March 2019	Class Trip

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

Business Office Recommendations

Motioned by Adams, seconded by Perno that the Merchantville Board of Education approve Items A thru D.

Financial and Transfers Reports

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of October 2018 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of October 2018 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2018. The Treasurer's Report and Secretary's report are in agreement for the month of October 2018. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies

that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- October 2018 payroll **(Attachment D1)**
- November 2018 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 7-0-0

Motioned by Geddes, seconded by Perno that the Merchantville Board of Education approve Items E thru K.

Durand – Tuition Student #2119089755

E. Tuition Contract
Tuition contract with Durand Academy for student #2119089755 in the amount of $76,148.70 (to be prorated) for the 2018-2019 school year.

Brookfied – Tuition Student #7372927508

F. Tuition Contract
Tuition contract with Brookfield Academy for student #7372927508 in the amount of $53,820.00 (to be prorated) for the 2018-2019 school year.

SNJPC – Nonpublic 18-19

G. SNJPC - Nonpublic
To approve The Southern New Jersey Perinatal Cooperative agreement for the 2018-2019 school year in an amount not to exceed $25,832.07.

Budget Calendar 2019-2020

H. Budget Calendar
To approve the 2019-2020 budget calendar **(Attachment H1)**.

ESEA Amendment

I. ESEA Amendment
To approve amendment to the ESEA grant for 2018-2019.

IDEA Amendment

J. IDEA Amendment
To approve amendment to the IDEA grant for 2018-2019.

GCSSD – ESY Tuition #9780782689,

K. Tuition Contract
Tuition contract with Gloucester County Special Services District for ESY tuition in the amount of $4,235.00 for student #9780782689, #2810241029, and #2119089755 and a 1:1

#2810241029, and #2119089755 and a 1:1 Aide for ESY #2119089755

Aide for ESY in the amount of $3,480.00 for student #2119089755 for the 2018-2019 school year.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, **Nussbaum, Perno, Stocker, and Honigfeld.

Motion carried: 6-0-1 **Craig Nussbaum Abstained

New Business

New Business

- Diversity Self-Assessment
  - Requested Discipline Data by ethnicity from 17-18 has been shared

OPEN PUBLIC COMMENT II

- McGloone
  - Asked about other write ins
  - Board Vacancy
  - Teacher Positon do to resignation
  - Asked about choice impact of 2 students who became residents

Executive Session – None

Adjourn

Adjourn Moved by Adams seconded by Nusbaum, that the board of education approve to adjourn this meeting at 9:47 p.m.

Motion carried 7-0-0

Respectfully submitted,

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Greg Gontowski