MERCHANTVILLE BOARD OF EDUCATION MINUTES

August 28, 2018

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams	Mr. Nussbaum	Mr. J. Scott Strong, CSA
Mr. Marc Carcanague		Mr. Greg Gontowski, Business Administrator
Mrs. Geddes		
Mrs. Perno		
Mrs. Stocker		
Mr. Vitiello		
Mr. Honigfeld		

Election of Vice President

Election of Vice President

Mr. Elliot Honigfeld called for Nomination of Vice-President of the Board

Moved by Vitiello and seconded by Adams to nominate Jennifer Perno.

Vote: To approve Nomination of Vice-President of the Board
Roll Call Vote. Voting Yes: Ms. Adams, Mrs. Stocker, Mr. Vitiello, Mr. Honigfeld, Mrs. Geddes, Mr. Carcanague and Mrs. Perno

Motion carried -7-0-0

OPEN PUBLIC COMMENT I - None

APPROVAL OF THE MINUTES

Approval – July Minutes

Moved by Perno, and seconded by Carcanague for the board of education to approve the following board minutes:

- Regular Meeting – July 24, 2018

Approval of Minutes Motion carried: 6-0-1 ** Adams Abstained

New Business

NEW BUSINESS

- 2 People are on the November ballot for 3 elected positions

MERCHANTVILLE BOARD OF EDUCATION MINUTES

August 28, 2018

Unfinished Business

UNFINISHED BUSINESS

- Discussion and Approval of the Merchantville Board of Education District Goals

Moved by Perno, and seconded by Adams for the board of education to approve the Merchantville Board Of Education District Goals.

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement Committee
- Education Committee – Meeting August 28
- Finance: Planning and Utilization – Meeting July 24
- Personnel Committee
- Facilities Committee
- Promoting Positive Partnerships

Communication

COMMUNICATIONS - None

CSA Report

CSA REPORT

- Merchantville Board of Education Report on 2017-2018

CSA Recommendations

CSA RECOMMENDATIONS

R. Reustle – Full Time Night Custodian

Motioned by Carcanague, seconded by Perno that the Merchantville Board of Education approve Items 1 and 9.

With Regret Accept the Resignation of Amy Diaz-Trumpler

1. That the Board of Education approve Richard Reustle Jr. as a full time night custodian (12 months) starting September 1, 2018 at an annual salary of $37,500.
2. That the Board of Education accept the resignation of Amy Diaz-Trumpler as a non-instructional aide effective August 31, 2018.

C. Rudrow-Kidd-Voluteer Choir Director 18-19

3. That the Board of Education approve Carrie Rudrow-Kidd as a volunteer as a volunteer choir director for the 2018-2019 school year.

L. Richards-Detention Proctor

4. That the Board of Education approve Lynn Richards as the detention proctor at a rate of $25 per hour for the 2018-2019 school year as needed. Detention is typically held twice a week for .75 hours each time.

L. Richards-Homework Club Proctor 18-19

5. That the Board of Education approve Lynn Richards as the homework club proctor at a rate of $25 per hour for the 2018-2019 school year. Homework club is held twice a week for 1 hour each session.

L. Casey – Substitute for the Homework and Detention Proctor

6. That the Board of Education approve Lisa Casey as a substitute for the homework and detention proctor at a rate of $25 per hour as needed.

E. Alloway – Substitute for the Homework and Detention Proctor

7. That the Board of Education approve Elizabeth Alloway as a substitute for the homework and detention proctor at a rate of $25 per hour as needed.

M. Tolomeo – Part Time Custodian

8. That the Board of Education approve Mike Tolomeo as a part time custodian starting September 1, 2018 at a rate of $14 per hour up to 29.5 per week.

K. Wright-Daniel – Part Time Non-Instructional Aide

9. That the Board of Education approve Keisha Wright-Daniel as a part time non-instructional aide at Step 1 at a rate of $15.18 per hour to work 5 hours a day up to 25 hours a week starting September 1, 2018 until January 31, 2019.

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, Vitiello, and Honigfeld.

Approval of Items 1 thru 9 Motion carried: 7-0-0

Motioned by Geddes, seconded by Adams that the Merchantville Board of Education approve Items 10 thru 16

Second Reading and Adoption of Policies

10. That the Board of Education approve the second reading and adoption of the following policies:

- Policy #4111 – Recruitment, Selection and Hiring
- Policy #4211 – Recruitment, Selection and Hiring
- Policy #5131.5 – Vandalism / Violence
- Policy #5131.6 – Drugs, Alcohol, Tobacco (Substance Abuse)
- Policy #5145.4 – Equal Educational Opportunity
- Policy #6171.4 – Special Education

Comprehensive Guidance Plan 18-19

11. That the Board of Education approve the Comprehensive Guidance Plan for the 2018-2019 school year.

Social Studies Curriculum

12. That the Board of Education approve the Social Studies curriculum that aligns with the NJSLS in accordance with the NJDOE curriculum implementation for grades K – 8.

Substitute Teacher and Substitute Nurse List 18-19

13. That the Board of Education approve the Substitute Teacher and Substitute Nurse list for the 2018-2019 school year.

Substitute Pay

14. That the Board of Education pay the following for substitute pay:

- Less than 4 hours a day is $45 for the day's work
- 4 hours to 5.5 hours a day is $60 for the day's work
- Over 5.5 hours a day is $85 for the day's work

Chief School Administrator for Attendance at the Professional Development Workshops

15. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Kim Klaus	NJDOE Summer ELA Training for Administrators	Monroe Township, NJ	Aug 14, 2018	$0

Field Trips

16. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Grounds for Sculpture	2nd Grade	40	2	7	October 2018	

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, Vitiello, and Honigfeld.

Approval of Items 10 thru 16 Motion carried: 7-0-0

Business Office Recommendations

Motioned by Perno, seconded by Carcanague that the Merchantville Board of Education approve Items A thru D.

Financial and Transfers Reports

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of June 2018 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of June 2018 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2018. The Treasurer's Report and Secretary's report are in agreement for the month of June 2018. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- July 2018 payroll **(Attachment D1)**
- August 2018 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, Vitiello, and Honigfeld.

Approval of Items A thru D Motion carried: 7-0-0

Motioned by Stocker, seconded by Vitiello that the Merchantville Board of Education approve Items E thru G.

ESY Tuition BCSSSD Student #5078866897 and #4998755685 18-19

E. Tuition Contract

Tuition contract with Burlington County Special Services School District for student #5078866897 and #4998755685 in the amount of $3,800.00 for the 2018-2019 school year (ESY only).

ESY Tuition Haddon Heights Student #6551885134 18-19

F. Tuition Contract

Tuition contract with Haddon Heights Board of Education for student #6551885134 in the amount of $3,500.00 for the 2018-2019 school year (ESY only).

ESY/Tuition/1:1 Kingsway Learning Student #2119089755 18-19

G. Tuition Contract

Tuition contract with Kingsway Learning Center for student #2119089755 in the amount of $53,085.90 for tuition and $36,120.00 for 1:1 Aide for the 2018-2019 school year (including ESY).

Roll Call Vote: Voting Yes: Adams, Carcanague, Geddes, Perno, Stocker, Vitiello, and Honigfeld.

Approval of Items E thru G Motion carried: 7-0-0

OPEN PUBLIC COMMENT II

- Mike McGloone
  - Asked about District goals and reports going on the website.

- Jennifer North – 317 Woodbine Ave.
  - Mentioned NJ School segregation lawsuit
  - Commented on 17-18 board report and asked to see discipline by race.

Executive Session – None

Adjourn

Adjourn Moved by Adams seconded by Perno, that the board of education approve to adjourn this meeting at 9:00 p.m.

Motion carried 7-0-0

Respectfully submitted,

_____

Greg Gontowski