MERCHANTVILLE BOARD OF EDUCATION MINUTES

February 26, 2019

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:34 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams	Mrs. Perno	Mr. J. Scott Strong, CSA
Mr. Carcanague		Mr. Greg Gontowski, Business Administrator
Mrs. Geddes		
Mr. Honigfeld		
Mr. Licata		
Mr. Nussbaum		
Mrs. Stocker		
Mrs. DiSimone		

OPEN PUBLIC COMMENT I - None

APPROVAL OF THE MINUTES

Moved by Adams, and seconded by Stocker for the board of education to approve the following board minutes:

Approval – January Minutes

- Regular Meeting – January 22, 2019

Approval of Minutes Motion carried: 8-0-0

New Business

NEW BUSINESS

- Student Government Update – Jasmine White and Taylor Meachum
- 2019-2020 Budget Update

Unfinished Business

UNFINISHED BUSINESS

- Financial Disclosure Forms
- Governance Training

Communication

COMMUNICATIONS

- Email from parent was sent to the BOE – Mr. Strong addressed the concern

MERCHANTVILLE BOARD OF EDUCATION MINUTES

February 26, 2019

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement – Meeting to follow BOE meeting
- Education Committee – Feb 15 Meeting
- Finance: Planning and Utilization
- Personnel Committee – Feb 15 Meeting
- Facility Committee – Feb 26 Meeting
- Haddon Heights

CSA Report

CSA REPORT

- January Emergency Drills – Jan 8 at 1:00, Fire Drill & Jan 23 at 10:00, Bomb Threat Drill
- January 2019 Report
- 1 HIB Case Investigated – 1 HIB Confirmed (Case #6)
- Use of Facility Update Feb & March 2019

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Adams, seconded by Nussabaum that the Merchantville Board of Education approve Items 1 thru 9.

L. McDaniel – Volunteer Tach Coach 2019 Season

1. That the Board of Education approve LaMarr McDaniel as a volunteer track coach for the 2019 season.

A. Gladkowski – Volunteer Choir Assistant 18-19

2. That the Board of Education approve Andri Gladkowski as a volunteer choir assistant for the 2018-2019 school year.

E. Franolich – Substitute 18-19

3. That the Board of Education approve Ellen Franolich to be added to the substitute list for the 2018-2019 school year.

A.Gladkowski – Substitute 18-19

4. That the Board of Education approve Andrei Gladkowski to be added to the substitute list for the 2018-2019 school year.

K. Petti – Substitute 18-19

5. That the Board of Education approve Kathleen Petti to be added to the substitute list for the 2018-2019 school year.

Y. Tsypenyuk – Step 6BA to Step 6BA+15

6. That the Board of Education approve to move Yuliya Tsypenyuk from Step 6 BA to Step 6 BA +15 on the salary guide starting February 1, 2019.

M. Nettleton – Family Med. Leave 1/23/19-3-1-19

7. That the Board of Education approve leave under the Family Medical Leave Act for Melissa Nettleton from January 23, 2019 to March 1, 2019.

D. Grasso – Family Med. Leave 1/28/19-2/11/19

8. That the Board of Education approve leave under the Family Medical Leave Act for Dawn Grasso from January 28, 2019 to February 11, 2019.

Curriculum Writing

9. That the Board of Education approve the following teachers for curriculum writing to work with three other districts to create a curriculum in compliance with the state regulations. Teachers will work for three days during the school year under School Business then each will work 18 hours outside of the school hours at $40 per hour to create the curriculum.

a. Heather Wilson for English Language Arts Grades K – 4
b. Margaret Hood for English Language Arts Grades 5 – 8
c. Rebecca Meizinger for Mathematics Grades K – 4
d. Yuliya Tsypenyuk for Mathematics Grades 5 – 8

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Geddes, Licata, Nussbaum, Stocker, and Honigfeld.

Motion carried: 8-0-0

Motioned by Licata, seconded by Adams that the Merchantville Board of Education approve Items 10 and 11.

Three Year Pre School Program 2019-2022

10. That the Board of Education approve the Three Year Pre School Program for 2019-2022.

2019-2020 Pre School Budget Plan

11. That the Board of Education approve the 2019-2020 Pre School Budget Plan.

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Geddes, Licata, Nussbaum, Stocker, and Honigfeld.

Motion carried: 8-0-0

Motioned by DiSimone, seconded by Adams that the Merchantville Board of Education approve Items 12 and 13.

Second Reading and Adoption of the Policies

12. That the Board of Education approve the second reading and adoption of the policies:

a. Policy # 4111.2 – Domestic Violence
b. Policy # 5145.7 – Gender Identity and Expression

Review of Policies

13. That the Board of Education approve the review of the following policies:

c. Policy # 0100 – Educational Philosophy
d. Policy # 0300 – District Goals & Objectives (T&E)
e. Policy # 1000/1010 – Community Relations Goals & Objectives
f. Policy # 1100 – Communication with the Public
g. Policy # 1110 – Media
h. Policy # 1111 – District Publications
i. Policy # 1120 – Board of Education Meetings
j. Policy # 1140 – Distribution of Materials by Pupils & Staff
k. Policy # 1200 – Participation by the Public
l. Policy # 1220 – Citizen's Ad Hoc Advisory Committees
m. Policy # 1230 – School Connected Organizations
n. Policy # 1250 – Visits to the School

o. Policy # 1312 – Community Complaints & Inquires
p. Policy # 1322 – Contests for Pupils
q. Policy # 1330 – Use of School Facilities
r. Policy # 1410 – Local Units
s. Policy # 1600 – Relations Between Other Entities & the District

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Geddes, Licata, Nussbaum, Stocker, and Honigfeld.

Motion carried: 8-0-0

Motioned by Stocker, seconded by Carcanague that the Merchantville Board of Education approve Items 14 and 15.

Professional Development

14. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
J Scott Strong	Educators for Equity	Glassboro, NJ	March 19, 2019	$45
J Scott Strong	Excellence Through Equity in Your School District	Monroe, NJ	February 7, 2019	$149
Karen Baker	Art Best Practices Share	Lumberton, NJ	February 15, 2019	$0
Debra Wurster	Conference for Pre-Kindergarten Teachers	Atlantic City, NJ	February 26, 2019	$244
Rachel Nemerofsky	Guided Math Workshops	Cherry Hill, NJ	February 26, 2019	$259
Jeanne Leise	NJ Association of School Social Workers Spring Institute	Iselin, NJ	March 25, 2019	$95
Vanessa Van Sciver	Music Teacher Professional Development Workshop	Gloucester Township, NJ	March 26, 2019	$0
Deb Huber	Preventing Misguided Guided Reading Instruction (Gr 3 – 6)	Mt. Laurel, NJ	March 22, 2019	$259

Filed Trips

15. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Wheaton Village Millville, NJ	4	49	2	8	April 2019	Art-A-Facts
Philadelphia Zoo Philadelphia, PA	2	44	2 + 1 aide	7	May 2019	Class Trip
Kroc Center Camden, NJ	2	44	2 + 1 aide	0	June 2019	Learn to Swim
American Revolution Museum Philadelphia, PA	5	49	2	8	June 2019	Class Trip
University of Pennsylvania, Philadelphia, PA	6	45	2	6	April 2019	Art-A-Facts

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Geddes, Licata, Nussbaum, Stocker, and Honigfeld.

Motion carried: 8-0-0

Business Office Recommendations

Motioned by Geddes, seconded by DiSimone that the Merchantville Board of Education approve Items A thru D.

Financial and Transfers Reports

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of January 2019 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of January 2019 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the

month of January 2019. The Treasurer's Report and Secretary's report are in agreement for the month of January 2019. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- January 2019 payroll **(Attachment D1)**
- February 2019 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Geddes, Licata, Nussbaum, Stocker, and Honigfeld.

Motion carried: 8-0-0

Motioned by Carcanague, seconded by Nussbaum that the Merchantville Board of Education approve Items E thru G.

CCESC-IDEA-Nonpublic 18-19

E. CCESC – IDEA - Nonpublic
To approve Camden County Educational Services Commission to provide IDEA services to St. Pete's in the amount of $59,657.00 for the 2018-2019 school year (amended contract due to carryover funds).

Tuition/Speech/OT Haddon Heights Student #655188514 2018-2019

F. Tuition Contract
Tuition contract with Haddon Heights Board of Education for student #6551885134 in the amount of $20,325.00 for tuition, $876.00 for speech, and $1,480.00 for OT for the 2018-2019 school year.

Tuition/Speech Haddon Heights Student #706281202

G. Tuition Contract
Tuition contract with Haddon Heights Board of Education for student #7206281202 in the amount of $10,696.40 for tuition and $1,459.25 for speech for the 2018-2019 school year.

Roll Call Vote: Voting Yes: Adams, Carcanague, DiSimone, Geddes, Licata, Nussbaum, Stocker, and Honigfeld.

Motion carried: 8-0-0

MERCHANTVILLE BOARD OF EDUCATION MINUTES

February 26, 2019

OPEN PUBLIC COMMENT II

- Mike McGloone
  - Asked if Merchantville has a record of student drop out in High School and the racial characteristics of those students.
  - Asked if any athletic fields renovations are being planed.

Executive Session – None

Adjourn

Adjourn Moved by Adams seconded by DiSimone, that the board of education approve to adjourn this meeting at 8:18 p.m.

Motion carried 8-0-0

Respectfully submitted,

_____

Greg Gontowski