MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 28, 2017

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:32 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams		Mr. J. Scott Strong, CSA
Mr. Fitzgerald		Mr. Greg Gontowski, Business Administrator
Mrs. Foster		
Mr. Honigfeld		
Mr. James		
Mr. Nussbaum		
Mrs. Perno		
Mrs. Stocker		
Mr. Vitiello		

OPEN PUBLIC COMMENT

Mike McLoone
- Asked status of contract

APPROVAL OF THE MINUTES

Moved by Adams, and seconded by Nussbaum for the board of education to approve the following board minutes:

Minutes October 24, 2017

- Regular Meeting – October 24, 2017

Approval of Minutes Motion carried: 8-0-1 **Karen Foster Abstained

Committee Reports

COMMITTEE REPORTS

1. Policy and Community Engagement – No Meeting
2. Education Committee – Meeting Nov 28 at 6:30 (Report at next meeting)
3. Finance: Planning and Utilization – No Meeting
4. Personnel Committee – No Meeting
5. Facilities Committee – Meeting Oct 24 at 6:30
6. Negotiations Committee – Next Negotiations Meeting Nov 30, 2017

MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 28, 2017

New Business

NEW BUSINESS

- School Board Election Update
- Dec 19 BOE Meeting location (Conflict with Parent Conferences)

Unfinished Business

UNFINISHED BUSINESS - None

Communications

COMMUNICATIONS – None

CSA Report

CSA REPORT

- Monthly Report October 2017
- Emergency Drills: Fire Drill 10/16 at 2:30 & Lockdown Dill 10/24 at 1:30
- English as a Second Language Program Update

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Fitzgerald, seconded by Perno that the Merchantville Board of Education approve Items 1 thru 3.

Cassandra Moore – Substitute 17-18

1. The Merchantville Board of Education approve the addition of Cassandra Moore to the Substitute list for the 2017- 2018 school year.

Carla Van Elsland- Substitute 17-18

2. The Merchantville Board of Education approve the addition of Carla Van Elsland to the Substitute list for the 2017- 2018 school year.

Richard Levi Cruz – Substitute 17-18

3. The Merchantville Board of Education approve the addition of Richard Levi Cruz to the Substitute list for the 2017- 2018 school year.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld Motion carried

Motioned by Vitiello, seconded by Perno that the Merchantville Board of Education approve Items 4 and 5.

James Ball – Practicum Placement

4. The Merchantville Board of Education approve the acceptance of a Practicum Placement (Jan 2 – Jan 12, 2018) of James Ball for Middle School Social Studies.

Jessica Jaxoc – Practicum Placement

5. The Merchantville Board of Education approve the acceptance of a Practicum Placement (Jan 22 – May 4, 2018) of Jessica Jacox for Kindergarten and Special Education.

Items 4 and 5 Motion carried: 9-0-0

Motioned by Foster, seconded by Adams that the Merchantville Board of Education approve Item 6.

Chris Anselmo – Family Meave Act 10/26/17-10/27/17

6. The Merchantville Board of Education approve the request for a leave of absence under the Family Medical Leave Act for Chris Anselmo from Oct 26, 2017 to Oct 27, 2017.

Item 6 Motion carried: 9-0-0

Motioned by Nussbaum, seconded by Fitzgerald that the Merchantville Board of Education approve Item 7.

Morrison Fields – Volunteer Basketball Coach 17-18

7. The Merchantville Board of Education approve Morrison Fields as a volunteer basketball coach for the 2017-2018 school year.

Item 7 Motion carried: 9-0-0

Second Reading and Adoption of Policies-Transportation Safety-Local Wellness/Nutrition Police and Emergencies & Disaster Preparedness

Motioned by James, seconded by Foster that the Merchantville Board of Education approve Items 8 and 9.

8. The Merchantville Board of Education approve the second reading and adoption of the following policies listed below:

   - 3541.33 – Transportation Safety
   - 3542.1 – Local Wellness / Nutrition Policy
   - 6114 – Emergencies & Disaster Preparedness

First Reading of Policies 6144 Controversial Issue

9. The Merchantville Board of Education approve the first reading of the following policies listed below:

   - 6144 – Controversial Issue

Items 8 and 9 Motion carried: 9-0-0

Motioned by Perno, seconded by Nussbaum that the Merchantville Board of Education approve Item 10.

Professional Development – D. Wurster & A. Maziarz 2/27/17 – S. McAnnaney 10/27/17 and S. Iannucci 12/5/17

10. The Merchantville Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Debra Wurster & Alyssa Maziarz	NJ Conference for Pre-K Teachers	Atlantic City, NJ	Feb 27, 2018	$244 each
Stacy McAnnaney	ESL teachers of refugee students	Camden, NJ	Oct 27, 2017	$0
Sherry Iannucci	Practical ideas for Making Best Use of Google Classroom	Voorhees, NJ	Dec 5, 2017	$259

Use of Facilities

Informational Use of Facilities –

Group	Event	Times	Dates	Facility
Camden County Basketball League	Practice	Thurs 6:30 – 8:30 PM Sat 1:00 – 3:00 PM	Dec 1, 2017 – Feb 28, 2018	Gymnasium

Item 10 Motion carried: 9-0-0

Superintendent's Addendum

CSA Recommendations

Motioned by Stocker, seconded by Perno that the Merchantville Board of Education approve Superintendents Addendum Item 1 .

Nicole Marks – English as Second Language Teacher 17-18

1. The Merchantville Board of Education approve Nicole Marks as an English as Second Language Teacher for the 2017-2018 school year at Full-Time Equivalency 50% starting January 1, 2018 at the MA Step #11 (2016-2017 Contract amount = $74,693).

Business Office Recommendations

Motioned by Adams, seconded by Foster that the Merchantville Board of Education approve Addendum Item A.

A. Non Fair and Open

Bayada – Student #5544298495 – 17-18

To award a non fair and open contract to Bayada Home Health Care, Inc. in the amount of $45.00 per hour for nursing services relating to student #5544298495 for the 2017-2018 school year.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld Motion carried

Financial and Transfers Reports

Motioned by Adams, seconded by Foster that the Merchantville Board of Education approve Items A thru D.

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of October 2017 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month October 2017 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2017. The Treasurer's Report and Secretary's report are in agreement for the month of October 2017. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- October 2017 payroll **(Attachment D1)**
- November 2017 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld Motion carried

Motioned by Vitiello, seconded by Fitzgerald that the Merchantville Board of Education approve Items E thru G.

Tuition GCSSSD – Student #2119089755 17-18

E. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #2119089755 in the amount of $37,800.00 for tuition and $39,960.00 for a 1:1 teacher's assistant for the 2017-2018 school year.

Tuition – GCSSSD – Student #9780782689 17-18

F. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #9780782689 in the amount of $37,800.00 for tuition for the 2017-2018 school year.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, James, **Nussbaum, Perno, Stocker, Vitiello, and Honigfeld **Nussbaum Abstained form Items E and F Motion carried

Tuition – Haddon Heights Student #6551885134 17-18

G. Tuition - Contract
Tuition contract with Haddon Heights Board of Education for student #6551885134 in the amount of $36,500.00 for tuition, $1,366.50 for Speech, and $1,680.00 for OT services for the 2017-2018 school year.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld Motion carried

Motioned by Vitiello, seconded by Nussbaum that the Merchantville Board of Education approve Items H and I.

Participation in South Jersey Power Cooperative

H. SJPC
To approve continued participation in the South Jersey Power Cooperative and recognize the attached resolution between the County of Camden and South Jersey Energy Company **(Attachment H1)**.

Budget Calendar 18-19

I. Budget Calendar
To approve the 2018-2019 budget calendar **(Attachment I1)**.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld Motion carried

Executive Session

RECOGNITION OF CITIZENS AND STAFF - None

Motion to recess into Executive Session at 8:20 PM by Stocker, second by Perno. Motion carried 9-0 -0

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:35 p.m. this evening.
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Merchantville School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: MEA);

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution

Action will not be taken

Exit Executive Session

Motion to exit Executive Session at 8:35 P.M. and return to regular session by Adams, second by Foster.

Motion carried: 9-0-0

Adjourn

Adjourn Moved by Perno, seconded by Fitzgerald, that the board of education approve to adjourn this meeting at 8:35 p.m.

Motion carried 9-0 -0

Respectfully submitted,

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Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

November 28, 2017

Moved by Anjali Stocker and seconded by Jennifer Perno to adjourn, into Executive Session, from which the general public is excluded, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: MEA);

The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted, by law.

Unanimously Approved 8:20 PM

Members Present: Ms. Adams, Mr. Fitzgerald, Mrs. Foster, Mr. James, Mr. Nussbaum, Mrs. Perno, Mrs. Stocker, Mr. Vitiello and Mr. Honigfeld

Members Absent:

Also Present: Mr. J. Scott Strong, CSA
Mr. Greg Gontowski, Business Administrator

Topic: Discussion took place regarding MEA contract.

Return to Open Session – Moved by Gina Adams, and seconded by Karen Foster that the board of education approve to return to open session at 8:35 p.m.

Motion carried: 9-0-0

Respectfully submitted,

Greg Gontowski

Board Secretary