MERCHANTVILLE BOARD OF EDUCATION MINUTES

February 27, 2018

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams		Mr. J. Scott Strong, CSA
Mr. Fitzgerald		Mr. Greg Gontowski, Business Administrator
Mrs. Geddes		
Mr. Honigfeld		
Mr. James		
Mr. Nussbaum		
Mrs. Perno		
Mrs. Stocker		
Mr. Vitiello		

Update on threat found on Friday 2/23/18

OPEN PUBLIC COMMENT I

- Mariaelena Beauchamp - 41 W. Walnut Ave. Merchantville
  - Asked how Superintendent deemed threat on Friday as non-specific

- Amanda Aaron – 12 E. Walnut Ave. Merchantville
  - Asked if a protocol is in place for when a threat is identified
  - Superintendent respondent
    - Amanda Aaron also thanked staff for a job well done in evacuating
    -

- Christopher Lado 134 Prospect Merchantville
  - Asked what qualifies Superintendent to make the call
  - Also asked if correspondences should have been sent to parents
  - Board President responded

- Nykea Owens – 8041 Tarrington Court Pennsauken
  - Expressed that the email she received was not specific enough
  - Expressed that parents should have been notified prior to Monday so they can make a call about sending students to school\

- Ami Meachum – 122 Leslie Ave. Merchantville
  - Expressed that the police should have been notified on Friday rather then Monday

- Summer Freeman – 20 Springfield Ave. Merchantville
  - Commended teachers for a successful evacuation
  - Indicated only an email was received not other methods of communication
  - Expressed they should have been notified on Friday of the event
- Adrian Thomas – 20 Springfield Ave. Merchantville
  - Indicated all threats should be taken seriously

- Cheryl Burns – 37 Chapel Ave. 2nd floor Merchantville
  - Indicated agreed with what previous people said
  - Expressed concerns of bullying issue at Merchantville
  - Expressed further concerns regarding bullying

- Elizabeth Wright – 534 Royal Ave. Camden
  - Asked to know why the student left Merchantville if not bullying

- Jon Beauchamp – 41 W. Walnut Ave. Merchantville
  - Indicated that Merchantville has been approved for their product by the state

- Nykea Owens – 8041 Tarrington Court Pennsauken
  - Asked if clear communications released regarding the assessments of threats, will be given and steps taken

- Ami Meachum – 122 Leslie Ave. Merchantville
  - Asked what the protocol is or specific policy

- George Arron – 12 E. Walnut Ave. Merchantville
  - Asked why we can't go over law in decision making

- Ted Brennan – 16 Springfield Ave. Merchantville
  - Expressed that the town/police do not know what happened between Friday and Monday

- Alexis Krull – 27 W. Chestnut Ave. Merchantville
  - Asked last time policies were reviewed or revised

Approval January Minutes

APPROVAL OF THE MINUTES

Moved by Fitzgerald, and seconded by Perno for the board of education to approve the following board minutes:

- Regular Meeting – January 23, 2018
- Executive Session – January 23, 2018

Approval of Minutes Motion carried: 9-0-0

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NEW BUSINESS - None

Unfinished Business

UNFINISHED BUSINESS

Motioned by Vitiello, seconded by Nussbaum that the Merchantville Board of Education approve Unfinished Business.

- The Merchantville Board of Education approves to affirm the HIB decision for case #1 for the 17-18 school year based on the fact presented at the January 23, 2018 Board of Education meeting.

Roll Call Vote: Voting Yes: Fitzgerald, Nussbaum, Vitiello and Honigfeld
No: James and Perno
Abstained: Adams, Geddes and Stocker
Motion carried 4-2-3

Committee Reports

COMMITTEE REPORTS

- Policy and Community Engagement Committee
- Education Committee
- Finance: Planning and Utilization – Meeting 2/21
- Budget Update for 18-19
- March Meeting Date – Change from March 14 to March 27
- Personnel Committee – Meeting – Meeting 2/13
- Discussion about the new format of the CSA Evaluation tool to be implemented in 17-18
  - NJSBA Presentation Scheduled for April 24, 2018
- Facilities Committee

Motioned by Adams, seconded by Nussbaum that the Merchantville Board of Education approve March meeting date change.

Approval of March Meeting Date change Motion carried: 9-0-0

COMMUNICATIONS – None

CSA Report

CSA REPORT

- January 2018 Monthly Report
- Feb Emergency Drills: Feb 13, 2018 (8:45) – Active Shooter; Feb 21, 2018 (10:30) – Fire Drill

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Adams, seconded by Fitzgerald that the Merchantville Board of Education approve Items 1 and 2.

Three Year Preschool Program 17-20

1. That the Merchantville Board of Education approve the 2018-2019 Annual Update to the 2017-2020 Three- Year Preschool Program

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Pre-School Budget Plan 18-19

2. That the Merchantville Board of Education approve the 2018-2019 Pre-School Budget plan.

Items 1 and 2 Motion carried: 9-0-0

Motioned by Vitiello, seconded by James that the Merchantville Board of Education approve Items 3 and 4.

Amended Calendar 17-18

3. The Merchantville Board of Education approve the amended calendar for the 2017 -2018 school year. (April 20 which was originally a full day in-service becomes a half day in-**service)**

Calendar 18-19

4. The Merchantville Board of Education approve the calendar for the 2018-2019 school year.

Items 3 and 4 Motion carried: 9-0-0

Motioned by Stocker, seconded by Nussbaum that the Merchantville Board of Education approve Items 5 thru 9.

Ellen Franolich – Homebound Instruction

5. The Merchantville Board of Education approve Ellen Franolich for homebound instruction for a student. Tutoring up to 5 hours per week at $40 per hour starting Jan 22, 2018 until March 2, 2018.

Kelsey Moffa - Substitute

6. The Merchantville Board of Education approve Kelsey Moffa to be added to the 2017-2018 substitute list. (Pending completion of paperwork)

Ryan Fields – Coaching Basketball 17-18

7. The Merchantville Board of Education approve to pay Ryan Fields $4586 for coaching each basketball team for the 2017-2018 season. (Total of $9,172.00 – Boys and Girls teams)

Tracy Thomas – Special Ed. Long Term Substitute

8. The Merchantville Board of Education approve Tracy Thomas as a Special Education teacher long term substitute starting February 1, 2018 until June 30, 2018 at BA Step 1. (16-17 Salary $54,923 – prorated for 50% of the year)

S. Waldron, A. Korn and M. Nickoloff Volunteer Coaches 2018 Spring Track

9. The Merchantville Board of Education approve volunteer coaches for the 2018 Spring Track season: Shawn Waldron, Andrew Korn and Mark Nickoloff.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Geddes, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld.

Motion carried 9-0-0

Motioned by Perno, seconded by Vitiello that the Merchantville Board of Education approve Item 10.

Filed Trips

10. The Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Grounds for Sculpture	2nd Grade	46	2	7	April 2018	Art-A-Facts
Philadelphia Zoo – Philadelphia, PA	2nd Grade	46	2	7	May 2018	Class Trip
The Franklin Institute – Philadelphia, PA	3rd Grade	50	2	8	April 2018	Class Trip

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Geddes, James, Nussbaum, Perno, Stocker, Vitiello, and Honigfeld

Motion carried 9-0-0

Motioned by James, seconded by Adams that the Merchantville Board of Education approve Item 11.

Professional Development

11. The Merchantville Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Stacy McAnnaney	Haddon Heights Spanish Articulation	Haddon Heights, High School	Feb 16, 2018	$0
Karen Baker	K-8 Best Practice Sharing	Hainesport Township School Hainesport NJ	Feb 16, 2018	$0
Yuliya Tsypenyuk	2017-2018 Mathematics Workshop for Middle School Teachers	Rutgers University New Brunswick, NJ	April 27, 2018	$195

Use of Facilities

Informational - Use of Facilities

Group	Event	Times	Dates	Facility
Merchantville PTA	Spirit After Dark	5:30 – 8:30 pm	Fri, Feb 16, 2018	Gymnasium
Merchantville PTA	Diversity Dinner	5:00 – 8:00 pm	Tues, Feb 13, 2018	Cafeteria
Merchantville PTA	8th Grade Meeting	7:00 – 8:00 pm	Mon, Jan 29, 2018 & Feb 26, 2018	Room 105

Motion carried: 9-0-0

Business Office Recommendations

Motioned by Geddes, seconded by Perno that the Merchantville Board of Education approve Items A thru D.

Financial and Transfers Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of January 2018 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month January 2018 **(Attachment B1).**

C. Financial Reports

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2018. The Treasurer's Report and Secretary's report are in agreement for the month of January 2018. **(Attachment C2)**

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- January 2018 payroll **(Attachment D1)**
- February 2018 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Geddes, James, Nussbaum, Perno, Stocker,

Vitiello, and Honigfeld

Motion carried 9-0-0

Motioned by Fitzgerald, seconded by Vitiello that the Merchantville Board of Education approve Item E.

Memorandum of Agreement

E. Memorandum of Agreement

WHEREAS, the Borough of Merchantville Board of Education ("Board") and the Merchantville Education Association ("MEA") are parties to a collective negotiation agreement that expired on June 30, 2017;

WHEREAS, the committees of Board and the MEA engaged in collective negotiations seeking to agree to terms to a successor collective negotiation agreement;

WHEREAS, as a result of the negotiations between the Board's negotiation committee and the MEA's Negotiation Committee entered into a Memorandum of Agreement dated December 6 2017 and association salary guides which are both attached hereto as **Exhibit A and B**;

WHEREAS, the Memorandum of Agreement sets forth the terms of a successor collective negotiation agreement being recommended by the Board's negotiation committed and the MEA's negotiation committee;

IT IS HEREBY RESOLVED that the Board adopts and approves the attached Memorandum of Agreement for a successor collective negotiation agreement with the MEA.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Perno, Stocker, Vitiello and Honigfeld
No: James
Abstain: Geddes and Nussbaum

Motion carried 6-1-2

OPEN PUBLIC COMMENT II

- Jon Beauchamp – 41 W. Walnut Ave. Merchantville
  - Asked about transportation budget

- Ami Meachum – 122 Leslie Ave. Merchantville
  - Asked about clubs
  - Expressed confusion of the term HIB
  - Expressed concern of basketball stipend

- Ryan Fields – 375 W. Atlantic Ave. Atco
  - Thanked the board for approving stipend
  - Expressed concern that the basketball stipend was reduced

- Morrison Fileds – Mapbel Ave. Pennsauken
  - Asked board not to overlook or underestimate the role of coaches

- Kathleen Stone - Pennsauken
  - Expressed to R.F. how the union looks at stipends

- Mike McGloone
  - Asked about salary increases approved in salary

- Kerry DiSimone – 103 Greenleigh Court Merchantville
  - Thanked staff for successful evacuation
  - Expressed concerns regarding these situations

Executive Session

Motion to recess into Executive Session at 9:01 PM by Fitzgerald, second by James. Motion carried 9-0 -0

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 10:50 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Merchantville School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1

Any tactics and techniques utilized in protecting the safety and property of the public provided that thei disclosure could impair such protection;

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this

resolution

Action will not be taken

Exit Executive Session

Motion to exit Executive Session at 10:50 P.M. and return to regular session by Nussbaum, second by Adams. Motion carried: 9-0-0

Adjourn

Adjourn Moved by Nussbaum, seconded by Fitzgerald, that the board of education approve to adjourn this meeting at 10:50 p.m.

Motion carried 9-0-0

Respectfully submitted,

_____

Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

February 27, 2018

Moved by Sean Fitzgerald and seconded by Richard James to adjourn, into Executive Session, from which the general public is excluded, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted, by law.

Unanimously Approved 9:01 PM

Members Present: Ms. Adams, Mr. Fitzgerald, Mrs. Geddes, Mr. James, Mr. Nussbaum, Mrs. Perno, Mrs. Stocker, Mr. Vitiello and Mr. Honigfeld

Members Absent:

Also Present: Mr. J. Scott Strong, CSA
Mr. Greg Gontowski, Business Administrator

Topic: Discussion took place regarding threat.

Return to Open Session – Moved by Craig Nussbaum, and seconded by Gina Adams that the board of education approve to return to open session at 10:50 p.m.

Motion carried: 9-0-0

Respectfully submitted,

Greg Gontowski

Board Secretary