MERCHANTVILLE BOARD OF EDUCATION MINUTES

December 19, 2017

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:59 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Mr. Fitzgerald	Ms. Adams – Arrived at 8:09	Mr. J. Scott Strong, CSA
Mrs. Foster	Mr. Nussabaum	Mr. Greg Gontowski, Business Administrator
Mr. Honigfeld		
Mr. James		
Mrs. Perno		
Mrs. Stocker		
Mr. Vitiello		

OPEN PUBLIC COMMENT

Mike McLoone
- Asked about teachers contract

APPROVAL OF THE MINUTES

Minutes November 2017

Moved by James, and seconded by Fitzgerald for the board of education to approve the following board minutes:

- Regular Meeting – November 28, 2017
- Executive Session – November 28, 2017

Approval of Minutes Motion carried: 7-0-0

ELECTION RESULTS

3 Year Term – 3 Open Seats
Craig Nussbaum – 514 votes
Anjali Desai – 521 votes
Lynn Geddes –24 votes

Committee Reports

COMMITTEE REPORTS

1. Policy and Community Engagement – No Meeting
2. Education Committee – No Meeting
3. Finance: Planning and Utilization – No Meeting
4. Personnel Committee – No Meeting

5. Facilities Committee – Meeting Dec 12 Update
6. Negotiations Committee – Previous Negotiations Meeting Dec 5, 2017

New Business

NEW BUSINESS

- Audit Presentation 2016-2017 School Year

Ms. Adams Arrived

Ms. Adams Arrived

- Moved by Adams, and seconded by Vitiello for the Merchantville Board of education to approve the Re-organization Meeting Scheduled for January 3, 2018 at 7:30 in Room 105

Unfinished Business

UNFINISHED BUSINESS - None

Communications

COMMUNICATIONS

- Two letters from the Camden County Executive Superintendent stating that we do not have enough students at Pennsauken or Haddon Heights High School to warrant board representation for 2018.

CSA Report

CSA REPORT

- Monthly Report November 2017
- Emergency Drills: Fire Drill 11/6 at 9:45 & Bomb Threat Drill 11/22 at 9:45
- Choice School Update

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Stocker, seconded by James that the Merchantville Board of Education approve Item 1.

Policies 6144- Controversial Issues

1. The Merchantville Board of Education approve the second reading and adoption of the following policies listed below:

    - 6144 – Controversial Issues

Item 1 Motion carried: 8-0-0

Motioned by Fitzgerald, seconded by Foster that the Merchantville Board of Education approve Item 2.

Leigh Loux – Homebound Instructor Student #10880

2. The Merchantville Board of Education approve the Leigh Anne Loux as a Homebound Instructor for a student (Local ID #10880) for 10 hours per week at $40 per hour starting December 11, 2017.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, Honigfeld, James, Perno, Stocker, and Vitiello, Motion carried

Motioned by Foster, seconded by Adams that the Merchantville Board of Education approve Item 3.

With Regret Accept Resignation of Alicia Papa 2/1/18

3. The Merchantville Board of Education approve the acceptance of Alicia Papa's resignation as of February 1, 2018.

Item 3 Motion carried: 8-0-0

Motioned by James, seconded by Fitzgerald that the Merchantville Board of Education approve Item 4.

Professional Development S. Taylor, J. Leise and D. Huber

4. The Merchantville Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Sandy Taylor	Camden County Music Teachers Workshop	Sicklerville, NJ	Jan 23, 2018	$0
Jeanne Leise	District Test Coordinator Training	Monroe, Township, NJ	March 3, 2018	$0
Deb Huber	Guided Reading Gr 3 – 6	Voorhees, NJ	Jan 31, 2018	$259

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, Honigfeld, James, Perno, Stocker, and Vitiello, Motion carried

Motioned by Vitiello, seconded by Perno that the Merchantville Board of Education approve Item 5.

Field Trip Merchantville Businesses

5. The Merchantville Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Walking Trip – Merchantville Businesses	Illustration Elective Class	8	1	0	Dec 2017	Presenting art projects promoting local businesses

Use of Facilities

Informational Use of Facilities –

Group	Event	Times	Dates	Facility
Merchantville Little League	Practice	Mondays, 7 pm – 9 pm & Fridays, 7 pm – 9 pm	Jan 5, 2018 – March 26, 2018	Gymnasium

Item 5 Motion carried: 8-0-0

Business Office Recommendations

Motioned by Perno, seconded by Adams that the Merchantville Board of Education approve Items A thru D.

Financial and Transfers Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of November 2017 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month November 2017 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of Novemberr 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2017. The Treasurer's Report and Secretary's report are in agreement for the month of November 2017. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- November 2017 payroll **(Attachment D1)**
- December 2017 warrants **(Attachment D2)**

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, Honigfeld, James, Perno, Stocker, and Vitiello, Motion carried

Motioned by Adams, seconded by Foster that the Merchantville Board of Education approve Items E thru I.

GCSSSD – Tuition Student #2119089755

E. Tuition Contract - GCSSSD
Tuition contract with Gloucester County Special Services School District for student #2119089755 in the amount of $4,140.00 for ESY tuition and $3,400.00 for a 1:1 ESY teacher's assistant for the 2017-2018 school year.

GCSSSD – Tuition Student #9780782689

F. Tuition Contract - GCSSSD
Tuition contract with Gloucester County Special Services School District for student #9780782689 in the amount of $4,140.00 for ESY tuition for the 2017-2018 school year.

Pennsauken – Tuition 17-18

G. Tuition Contract - Pennsauken
Tuition contract with Pennsauken Board of Education for high school students in the amount of $15,156.00 per student (total $136,404.00) for the 2017-2018 school year.

Pennsauken – Tuition Student #9557480441

H. Tuition Contract - Pennsauken
Tuition contract with Pennsauken Board of Education for student #9557480441 in the amount of $8,162.68 for tuition for the 2017-2018 school year (Note: Receiving).

Pennsauken – Tuition Student #8955947289

I. Tuition Contract - Pennsauken
Tuition contract with Pennsauken Board of Education for student #8955947289 in the amount of $7,838.04 for tuition for the 2017-2018 school year (Note: Receiving).

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, Honigfeld, James, Perno, Stocker, and Vitiello, Motion carried

Motioned by Stocker, seconded by Adams that the Merchantville Board of Education approve Items J and K.

Submission IDEA Amendment 17-18

J. IDEA Amendment
To approve submission of 2017-2018 IDEA Amendment due to carryover fund allocation.

Audit 6/30/17

K. Audit
To approve acceptance of the June 30, 2017 audit report with no recommendations. The audit was officially presented at the December 19, 2017 meeting and a summary of audit was made available to the public.

Roll Call Vote: Voting Yes: Adams, Fitzgerald, Foster, Honigfeld, James, Perno, Stocker, and Vitiello, Motion carried

RECOGNITION OF CITIZENS AND STAFF

Mike McLoone
- Asked for copy of audit

MERCHANTVILLE BOARD OF EDUCATION MINUTES

December 19, 2017

Executive Session

Motion to recess into Executive Session at 8:40 PM by Fitzgerald, second by Perno. Motion carried 8-0 -0

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:00 p.m. this evening.
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Merchantville School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)
(If contract negotiation the nature of the contract and interested party is _MEA)
Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution

Action will not be taken

Ms. Adams left 8:55 p.m.

MERCHANTVILLE BOARD OF EDUCATION MINUTES

December 19, 2017

Exit Executive Session	**Motion to exit Executive Session at 9:01 P.M. and return to regular session by Fitzgerald, second by Foster.**
	Motion carried: 7-0-0
Superintendent/ Board Thanked Mrs. Foster	**Superintendent and Board thanked Mrs. Foster for time on the Board**
Adjourn	**Adjourn Moved by Foster, seconded by James, that the board of education approve to adjourn this meeting at 9:01 p.m.**
	Motion carried 7-0-0

Respectfully submitted,

_____

Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

December 19, 2017

Moved by Sean Fitzgerald and seconded by Jennifer Perno to adjourn, into Executive Session, from which the general public is excluded, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)
(If contract negotiation the nature of the contract and interested party is _MEA)
Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted, by law.

Unanimously Approved 8:40 PM

Members Present: Ms. Adams, Mr. Fitzgerald, Mrs. Foster, Mr. James, Mrs. Perno, Mrs. Stocker, Mr. Vitiello and Mr. Honigfeld

Members Absent: Mr. Nussbaum

Also Present: Mr. J. Scott Strong, CSA
Mr. Greg Gontowski, Business Administrator

Topic: Discussion took place regarding MEA contract.

Ms. Adams left 8:55 p.m.

Return to Open Session – Moved by Sean Fitzgerald, and seconded by Karen Foster that the board of education approve to return to open session at 9:01 p.m.

Motion carried: 7-0-0

Respectfully submitted,

Greg Gontowski

Board Secretary