MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 4, 2016

I, Elliot Honigfeld, President, called this meeting to order under the Open Public Meetings Act at 7:30 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes, that compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on October 4, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

ROLL CALL

Members Present	**Members absent**	**Also Present**
Mr. Fitzgerald	Mrs. Foster	Mr. J. Scott Strong, CSA
Mr. James	Mrs. Perno	Mr. Greg Gontowski, Business Administrator
Mrs. Stocker	Mr. Plenn	
Mr. Vitiello		
Mr. Honigfeld		

PLEDGE TO THE FLAG

OPEN PUBLIC COMMENT - None

APPROVAL OF THE MINUTES

Moved by James, and seconded by Fitzgerald for the board of education to approve the following board minutes:

9/27/16 Minutes

- Regular Meeting – September 27, 2016

Roll call vote: Motion carried: 5-0

NEW BUSINESS - None

UNFINISHED BUSINESS

Update on Open Board Ed. Seat

- Update on Open Board of Education Seat

COMMUNICATIONS – None

CSA Report

CSA REPORT

- September 2016 Monthly Report
- Emergency Drills: Sept 13 at 9:00 = Fire Drill; Sept 28 at 10:00 = Lockdown Drill
- Presentation of QSAC Statements of Assurance
- Presentation of School Violence, Vandalism and Substance Abuse (Including HIB)
  *Week of Respect and School Violence Awareness Week

Ann Sneddon – Substitute List

CSA RECOMMENDATIONS

1. Motioned by Stocker, seconded by Vitiello that the Merchantville Board of Education approve the addition of Ann Sneddon to the Merchantville School Substitutes list for the 2016-2017 school year.
   Motion carried: 5-0

First Reading of the Revisions of Polices

2. Motioned by Fitzgerald, seconded by James that the Board of Education approve the first reading of the revisions of the following polices (Changes were based on NJSBA suggestions from June and July 2016):
   Motion carried: 5-0

- Policy 4111 – Recruitment, Selection and Hiring
- Policy 4111.1 / 4211.1 – Nondiscrimination / Affirmative Action
- Policy 4131 / 4131.1 – Staff Development: In-Service Education / Visitation / Conferences
- Policy 4221 – Recruitment, Selection and Hiring
- Policy 4231 / 4231.1 – Staff Development / In-Service Education / Visitations / Conferences
- Policy 5114 – Suspension and Expulsion
- Policy 5131.1 – Harassment, Intimidation and Bullying
- Policy 5145.4 – Equal Educational Opportunity
- Policy 6121 – Nondiscrimination / Affirmative Action
- Policy 6142.12 – Career Education
- Policy 6142.2 – English as a Second Language: Bilingual Programs
- Policy 6147 – Standards of Proficiency
- Policy 6172 – Alternative Education Programs

Informational Use of Facilities - None

Group	Event	Times	Dates	Facility

Motion carried: 5-0

Business Office Recommendations

1. Motioned by James, seconded by Fitzgerald that the Merchantville Board of Education approve items A through B:

Revised Standard Operating Procedures Manual

A. Standard Operating Procedures Manual
The revised standard operating procedures manual **(Attachment A1)**.

B. Food Service Management Company
It is recommended that the Board of Education approve the following Resolution for the 2016-2017 school year:

Be it resolved that the Merchantville Board of Education Approves:

Sodexo - Surplus Guarantee

Surplus Guarantee
Sodexo guarantees that District shall breakeven for the 2016-2017 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

Sodexo Management Fee

Management Fee
District shall pay Sodexo a Management Fee in an amount equal to $0.5327 per Pattern Meal and Meal Equivalent for the 2016-2017 contract year.

Motion carried: 5-0

2. Motioned by Vitiello, seconded by Stoce that the Merchantville Board of Education approve items C through E:

Tuition Mt. Laurel BOE Student #9770576836

C. Tuition Contract
Tuition contract with Mt. Laurel Board of Education for student #9770576836 in the amount of $5,843.95 for the 2015-2016 school year. (Note: Receiving student)

Tuition Mantua BOE Student $7087847321

D. Tuition Contract
Tuition contract with Mantua Board of Education for student #7087847321 in the amount of $10,699.20 for the 2015-2016 school year. (Note: Receiving student)

Tuition Mantua BOE Student #8248211298

E. Tuition Contract
Tuition contract with Mantua Board of Education for student #8248211298 in the amount of $11,330.10 for the 2015-2016 school year. (Note: Receiving student)

Motion carried: 5-0

RECOGNITION OF CITIZENS AND STAFF - None

No executive session held.

Adjourn

Adjourn Moved by Vitello, seconded by James, that the board of education approve to adjourn this meeting.

8:40 p.m.

Motion carried: 5-0

Respectfully submitted,

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Greg Gontowski