MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 8, 2016

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:31 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

ROLL CALL

Members Present	Members absent	Also Present
Mrs. Foster	Mr. Fitzgerald	Mr. J. Scott Strong, CSA
Mr. Plenn	Mr. Perno	
Mr. James		
Mrs. Stocker		
Mr. Vitiello		
Mr. Honigfeld		

PLEDGE TO THE FLAG

OPEN PUBLIC COMMENT - None

APPROVAL OF THE MINUTES

Moved by Stocker, and seconded by Foster for the board of education to approve the following board minutes:

11/25/16 Minutes

- Regular Meeting – October 25, 2016

Roll call vote: Motion carried: 5-0-1 Mr. Elliot Honigfeld Abstained

NEW BUSINESS - None

UNFINISHED BUSINESS – None

COMMUNICATIONS – None

CSA Report

CSA REPORT

- October Monthly Report
- Emergency Drills Oct 2016: Fire Drill on Oct 3 at 2:30 & Active Shooter Drill on Oct 19 at 1:45
- Merchantville Private School Relationships

CSA Recommendations

CSA RECOMMENDATIONS

1. Motioned by Vitiello, seconded by Plenn that the Merchantville Board of Education approve the first reading of the revisions of the following polices (Changes were based on NJSBA suggestions from Aug, Sept and Oct 2016):

- Policy 1120 – Board of Education Meetings
- Policy 1330 – Use of School Facilities
- Policy 2131 – Chief School Administrator
- Policy 2240 – Research, Evaluation and Planning
- Policy 3100 – Budget Planning, Preparation and Adoption
- Policy 3510 – Operation and Maintenance of Plant
- Policy 3515 – Smoking Prohibition
- Policy 3542.1 – Wellness & Nutrition Policy
- Policy 4112.2 – Certification
- Policy 4112.4 / 4212.4 – Employee Health
- Policy 4112.6 / 4216.6 – Personnel Records
- Policy 4113 / 4114 / 4213 / 4214 – Assignment; Transfer
- Policy 6146.2 – Promotion / Retention
- Policy 6164.2 – Guidance Services
- Policy 6171.1 – Remedial Instruction
- Policy 6171.2 – Gifted & Talented

Motion carried: 6-0

Technology Plan 2016-2019

2. Motioned by Foster, seconded by James that the Board of Education approve the Technology Plan for 2016-2019.
Motion carried: 6-0

Felice Friedman – Substitute 2016-2017

3. Motioned by James, seconded by Foster that the Board of Education approve the addition of Felice Friedman to the substitute list for the 2016-2017 school year, pending the completion of paperwork.
Motion carried: 6-0

Professional Development/ Workshops

4. Motioned by Plenn, seconded by Vitiello that the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
J Scott Strong	NJASA Techspo 2017	Atlantic City, NJ	Jan 26 & 27, 2017	$425
J. Scott Strong	NJASA One Day Seminars: Board of Education Relations & Collaborative Decision Making	Trenton, NJ	Jan 12 & June 6 2017	$149 each

Motion carried: 6-0

Informational Use of Facilities - None

Business Office Recommendations

MERCHANTVILLE BOARD OF EDUCATION MINUTES

November 8, 2016

Financial and Transfers Reports

1. Motioned by Stocker, seconded by Foster that the Merchantville Board of Education approve Items A thru C.

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of October 2016 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of October 2016 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2016. The Treasurer's Report and Secretary's report are in agreement for the month of October2016. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Motioned by Vitiello, seconded by Foster that the Merchantville Board of Education approve Items D thru G.

Non-Fair and Open

D. Non-Fair and Open

To award a non-fair and open contract to The Cooper Health Systems in the amount of $30,000.00 for IEP related services for the nonpublic schools for the 2016-2017 school year.

Motion carried: 5-0-1 Mrs. Anjali Stocker Abstained

M-1

E. M-1

To approve the 2017-2018 Form M-1 for submission to the county **(Attachment E1)**.

Comprehensive Maintenance Plan

F. Comprehensive Maintenance Plan
To approve the 2017-2018 Comprehensive Maintenance Plan for submission to the county **(Attachment F1)**.

Budget Calendar

G. Budget Calendar
To approve the 2017-2018 Budget Calendar **(Attachment G1)**.

Item D Motion carried: 5-0-1 Mrs. Anjali Stocker Abstained

Items E thru G Motion carried: 6-0

RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

- Mike McLoone – Requested budget calendar

Adjourn

No executive session held.

Adjourn Moved by Plenn, seconded by Foster, that the board of education approve to adjourn this meeting.

8:25 p.m.

Motion carried: 6-0

Respectfully submitted,

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Greg Gontowski