MERCHANTVILLE BOARD OF EDUCATION MINUTES
JULY 26, 2016

I, Steve Morrone, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on July 26, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

ROLL CALL

Members Present	Members Absent	Also Present
Mr. Morrone	Mrs. Perno	Mr. J. Scott Strong, CSA
Mrs. Stocker	Mr. Fitzgerald	
Mr. Vitiello		
Mrs. Foster		
Mr. Fitzgerald		
Mr. Honigfeld		

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

APPROVAL OF THE MINUTES

Motioned by Stocker, and seconded by Honigfeld, that the board of education approve the following minutes:

Regular and Closed Session Meeting – May 24, 2016 — MAY 24, 2016 MINUTES

Motion carried: 6-0

OPEN PUBLIC COMMENT

Mr. George Fore, *Observer* Reporter, has resigned.

NEW BUSINESS

- Curriculum & Instruction Meeting Updates (June 28 & July 19)
  Presented by: Mrs. Stocker
  Marie J. Carroll Foundation Budget Update
  Schedule for ELA PD for this school year
  GATE Program
  PARCC Scores will be presented at the next meeting
  Chief School Administrator's Goals:
  Communication with the Merchantville Community Members
  Peer Mediation Program
  Innovation Instructional Strategies

- Business & Facilities Meeting (July 26)
  Shared Business Service with the Woodlynne Board of Education

CSA REPORT

- Board Office Configuration
  Contract includes Board Secretary duties

MANSOLINO RETIRMENT

CSA RECOMMENDATIONS

Motioned by Stocker, and seconded by Plenn, that the Merchantville Board of Education approve, with regret, the retirement of Ms. Loretta Mansolino, Assistant to the Business Administrator, Board Secretary and Payroll/Human Resources, effective October 1, 2016.
Motion carried: 6-0

MARTINELLI RETIREMENT

Motioned by Plenn, seconded by Stocker, that the Merchantville Board of Education approve, with regret, the retirement of Ms. Sandra Martinelli, Secretary to the Chief School Administrator, Marie J. Carroll Foundation Budget Coordinator, and District Administrator for all federal and state grants and programs, effective August 31, 2016.

THOMPSON TERMINATION

Motioned by Vitiello, seconded by Plenn that the Merchantville Board of Education approve to terminate the Mr. William H. Thompson's contract to serve as the district's business administrator, effective September 30, 2016.

WOODLYNNE BOE SHARED SERVICE

Motioned by Honigfeld, seconded by James, for the Merchantville Board of Education to enter into a shared service agreement with the Woodlynne Board of Education to provide services for the Business Office, including the School Business Administrator and the Board Secretary positions, effective August 1, 2016 through June 30, 2017. The cost of the shared service will be $75,000 for the school year, and this fee will be pro-rated for the 16-17 school year.
Roll call vote:
Ayes: Morrone, Stocker, Vitiello, Foster, Fitzgerald and Honigfeld
(attachment) Motion carried.

PROFESSIONAL DEVELOP. PLAN

Motioned by Foster, seconded by Honigfeld, that the Board of Education approve the Professional Development Plan for the 2016-2017 school year.
Motion carried: 6-0

MENTORING PROGRAM

Motioned by Foster, seconded by Honigfeld, that the Board of Education approve the Mentoring Program for the 2016-2017 school year.
Motion carried: 6-0

POLICIES

Motioned by Foster, seconded by Honigfeld, that the Merchantville Board of Education approve the second reading and adoption of the following revised policies:

- Policy #3570 – District Records and Reports
- Policy #4112.8 / 4212.8 – Nepotism
- Policy #5120 – Assessment of Individual Needs
- Policy #9250 – Expenses and Reimbursements
- Policy #4151.1 / 4251.1 – Personal Illness and Injury
- Policy #4151 / 4251 – Attendance Patterns

Motion carried: 6-0

POLICIES

Motioned by Foster, seconded by Honigfeld, that the Merchantville Board of Education approve the second reading and adoption of the following new policy:

- Policy #5141.22 – Medical Marijuana

Motion carried: 6-0

POLICIES

Motioned by Foster, seconded by Honigfeld, that the Merchantville Board of Education approve the review of the following policy:

- Policy #5113 – Student Absences & Excuses

Motion carried: 6-0

Motioned by James, seconded by Honigfeld, that the Merchantville Board of Education approve the Carroll Will Budget of $33,188 for the 2016-2017 school year.
Motion carried: 6-0
(Attachment)

CASEY DETENTION PROCTOR

Motioned by James, seconded by Honigfeld, that the Merchantville Board of Education approve for Mrs. Lisa Casey to serve as the detention proctor. Detention will be held twice a week, for a 45 minutes time frame, and the rate is $25 per hour.
Motion carried: 6-0

RICHARDS DETENTION PROCTOR SUBSTITUTE

Motioned by James, seconded by Honigfeld, that the Merchantville Board of Education approve for Ms. Elizabeth Richards to serve as the substitute detention proctor, on an "as needed" basis, at a rate of $25 per hour.
Motion carried: 6-0

KABER STIPEND ART CLUB

Motioned by James, seconded by Honigfeld, that the Merchantville Board of Education approve for Ms. Karen Baker to be appointed as the Art Club Advisor for the 2016-2017 school year, at a rate of $1503, as per the MEA/BOE Agreement.
Motion carried: 6-0

IDEA GRANT

Motioned by James, seconded by Honigfeld, that the Merchantville Board of Education approve the submission of the IDEA application, and the acceptance of the funding for the IDEA grant:

- Total IDEA Grant $160,584
- Non-Public $ 48,331
- Merchantville School $112,253
- Pre-School $ 6,478

Motion carried: 6-0

DIMATTEO CSA'S SECRETARY

Motioned by Stocker, seconded by Foster, that the Merchantville Board of Education approve to appoint Mrs. Rose Dimatteo to the position of Executive Confidential Secretary to the Chief School Administrator, effective September 1, 2016, at a salary of $53,500 pro-rated for the 2016-2017 school year.
(Roll Call)
Ayes: Foster, Stocker, Plenn, James, Vitiello, Honigfeld and Morrone

Motion carried.

Business Office Recommendations

Approve Payments

PAYMENTS

Motioned by Plenn, seconded by Vitiello, that the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
P 060–June Bill Run	$213,047.28
P 061 – Deductions from state aid	$27,593.10
P 062 – June Payroll	$207,697.82
P 063 – June Payroll – Final	$1,184.14

Motion carried: 6-0

Approve Budget Appropriation Transfer

TRANSFERS

Motioned by Plenn, seconded by Vitiello, that the board of education approve the following transfer of accounts for the month of June 2016 as listed on, and approved by the business administrator: A 127, A 128, A 129, A 133, and A 134. (attachment)
Motion carried: 6-0

Contracts

CONTRACTS

Motioned by Plenn, seconded by Vitiello, that the board of education approve the following contracts for the 2016-2017 school year:

State ID No.	School District	Program Dates	Transport.	No. of Days	Tuition Fees & Aides	Notes
2566396246	Bancroft School Camden County	7/2016 To 6/2017	No Residential Placement	212 Re-submittal For Approval 1st contract Listed incorrect number of service days	$36,040.00	Continuing Program – Extended School Year – District is responsible for education component
6635691237	Y.A.L.E. School Camden County	7/2016 To 6/2017	Yes	210	$56,227.50	Continuing Program- Extended School Year
7651503085	Y.A.L.E. School Southeast	7/2016 To 6/2017	Yes	210	$72,164.40	Continuing Program- Extended School Year

Motion carried: 6-0

Void and Re-Issue Ck #4222

VOID AND REISSUE CHECK

Motioned by Plenn, seconded by Vitiello, that the board of education approve to void and reissue the following check. It was issued to the wrong vendor.

Ck #4222 – 6/30/2016 - $1,200.00 – Marie H. Katzenbach School
Re-issued to NJCST –for testing of an out-of-district student

Motion carried: 6-0

MORRONE'S RESIGN-ATION

Moved by Honigfeld, and seconded by Vitiello, that the board of education approve, with regret, the resignation of Mr. Stephen Morrone as the board president and from the board of education, effective immediately.

Motion carried: 6-0

Respectfully submitted,

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Jonathan Scott Strong, Chief School Administrator/Principal