MERCHANTVILLE BOARD OF EDUCATION MINUTES

January 24, 2017

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:31 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Ms. Adams	Mr. Plenn – Arrived 7:38	Mr. J. Scott Strong, CSA
Mr. Fitzgerald		Mr. Greg Gontowski, Business Administrator
Mrs. Foster		
Mr. James		
Mrs. Perno – Left 8:20		
Mrs. Stocker		
Mr. Vitiello		
Mr. Honigfeld		

OPEN PUBLIC COMMENT - None

APPROVAL OF THE MINUTES

Moved by Vitiello, and seconded by Foster for the board of education to approve the following board minutes:

January 4, 2017 Minutes

- Regular Meeting – January 4, 2017

Roll call vote: Motion carried: 8-0-0

New Business

NEW BUSINESS

- New Committee formations

Motioned by Stocker, seconded by Adams that the Merchantville Board of Education approve the proposed set of standing committees.

To approve the proposed set of standing committees

Mr. Plenn Arrived

*****Mr. Plenn Arrived 7:38**

- Discussion on MEA Contract Negotiations procedures
- Review and discussion about 9000 policies
- Budget Process for 2017-2018
- RFP's for 2017-2018

- Board of Education Monthly Responsibilities

Unfinished Business

UNFINISHED BUSINESS – None

Communications

COMMUNICATIONS – None

CSA Report

CSA REPORT

- December 2016 Monthly Report
- Emergency Drills: Fire Drill on Dec 8 at 10:00 am & Lockdown Drill on Dec 14 at 12:00 pm
- Technology in Merchantville School Presentation
- Violence and Vandalism Update July 2016 – December 2016

*****Mrs. Perno - Left Meeting 8:20**

CSA Recommendations

CSA RECOMMENDATIONS

Motioned by Foster, seconded by James that the Merchantville Board of Education approve Items 1 thru 3.

Second reading and adoption of Policy #51182

1. The second reading and the adoption of Policy # 5118.2 – Foster Care and Educational Stability.

First reading of Policies

2. The first reading of the following policies:

- Policy #4116 Evaluation
- Policy #5111 Admission
- Policy #5131 Conduct / Discipline
- Policy #5131.5 Vandalism/Violence
- Policy #5134 Married/Pregnant Pupils
- Policy #5141 Health
- Policy #5141.4 Missing, Abused, Neglected Children

Review of 9000 Policies – Bylaws of the Board

3. The review of the 9000 policies – Bylaws of the Board.

- Policy #9000 – Role of the Board
- Policy #9010 - Role of the Member
- Policy #9020 – Public Statements
- Policy #9113 – Filling Vacancies
- Policy #9121 – Election and Duties of President
- Policy #9130 – Committees
- Policy #9270 – Conflict of Interest
- Policy #9271 – Code of Ethics
- Policy #9272 - Pay to Play
- Policy #9311 – Formulation, Adoption, Amendment of Policies
- Policy #9312 - Formulation, Adoption, Amendment of Bylaws
- Policy #9313 - Formulation, Adoption, Amendment of Administrative Regulations

- Policy #9314 – Suspension of Policies, Bylaws and Regulations
- Policy #9320 – School Board Meetings
- Policy #9322 – Time, Place, Notification of Meetings
- Policy #9322 – Public & Executive Sessions
- Policy #9323/9324 – Agenda Preparation / Advance Delivery of Meeting Material
- Policy #9325 – Rules of Order
- Policy #9326 – Minutes
- Policy #9400 – Board Self-Evaluation

Items 1 thru 3 Motion carried: 8-0-0

Motioned by James, seconded by Plenn that the Merchantville Board of Education approve Items 4 and 5.

Katlyn Rehder – Substitute 2016-2017

4. The Merchantville Board of Education approve Katlyn Rehder be added to the Substitute list for the 2016-2017 school year pending completion of paperwork.

Michelle Fiordaliso – Substitute 2016-2017

5. The Merchantville Board of Education approve Michelle Fiordaliso be added to the Substitute list for the 2016-2017 school year.

Items 4 and 5 Motion carried: 8-0-0

Motioned by Fitzgerald, seconded by Foster that the Merchantville Board of Education approve Item 6.

Workshops

6. The recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Sherry Iannucci	Techspo '17	Atlantic City, NJ	Jan 27, 2017	$275
Elliot Honigfeld	Bargaining at the Table	West Trenton, NJ	Jan 21, 2017	$149

Item 6 Motion carried: 8-0-0

Motioned by Adams, seconded by Plenn that the Merchantville Board of Education approve Item 7.

Field Trips

7. The following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no cost incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Franklin Institute – Philadelphia, PA	1st Grade Trip	43	2	6	Feb 2017	Class Trip

Informational Use of Facilities

Group	Event	Times	Dates	Facility
Merchantville PTA	Talent Show Rehearsals	Mon, Thurs & Fridays 3:00 – 5:30 Tues & Wednesdays 4:30 – 6:00	January 12 – Feb 8	Auditorium
Merchantville PTA	Talent Show Dress Rehearsal & Show	During School for the show and after school 3:00 – 9:00	Feb 9 & 10	Auditorium, Health Room, Room 105

Item 7 Motion carried: 7-0-1 ** Karen Foster Abstained

Financial and Transfers Reports

Business Office Recommendations

Motioned by Vitiello, seconded by Fitzgerald that the Merchantville Board of Education approve Items A thru D.

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of December 2016 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of December 2016 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2016. The Treasurer's Report and Secretary's report are in agreement for the month of December 2016. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10

(c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- January 2017 payroll **(Attachment D1)**
- January 2017 warrants **(Attachment D2)**

Items A thru D Motion carried: 8-0-0

RECOGNITION OF CITIZENS AND STAFF

- Mike McLoone – asked about budget work session or if committee meeting.

Adjourn

Adjourn Moved by Vitiello, seconded by Plenn, that the board of education approve to adjourn this meeting at 9:07 p.m.

Motion carried 8-0 -0

Respectfully submitted,

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Greg Gontowski