MERCHANTVILLE BOARD OF EDUCATION MINUTES
JUNE 14, 2016

I, Steve Morrone, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on June 14, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

ROLL CALL

Members Present	Members Absent	Also Present
Mr. Morrone		Mr. J. Scott Strong, CSA
Mrs. Stocker		Mr. William H. Thompson,
Mr. James		Business Administrator
Mr. Vitiello		
Mrs. Foster		
Mr. Fitzgerald		
Mr. Honigfeld		
Mrs. Perno		

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

APPROVAL OF THE MINUTES

Motioned by Stocker, and seconded by Honigfeld, that the board of education approve the following minutes:

Regular and Closed Session Meeting – May 24, 2016 MAY 24, 2016 MINUTES

Motion carried: 8-0

NEW BUSINESS

- Honoring Retiring Teachers for the 2015-2016 School Year:
  - Patrice LaJeunesse
  - Nancy Talarico
- Board of Education Interview for the open Board of Education seat – Mr. Lee Plenn
- NJSBA Goal Setting Meeting & Self Evaluation Review
- Business & Facility Meeting Update (May 24th Meeting)

UNFINISHED BUSINESS

- CSA Evaluation Process – Held for closed session

COMMUNICATIONS

Sodexho Monthly Summary for the Food Service Program for April 2016.

CSA REPORT

- May Monthly Report
- May Emergency Drills
  - Fire Drill – May 27 at 1:40
  - Evacuation Drill – May 18 at 12:30

CSA RECOMMENDATIONS

GOTTI'S LOA

Motioned by Stocker, seconded by Fitzgerald, that the Merchantville Board of Education approve a medical leave of absence for the remainder of the 2015-2016 school year for Ms, Michelle Gotti, one of the district's 5th grade teachers. (As all banked time has been utilized, this is an unpaid leave.)
Motion carried: 8-0

GUDOWSKI

Motioned by Fitzgerald, seconded by Honigfeld, that the Merchantville Board of Education approve Mrs. Samantha Gudowski for the Basic Skills ELA position starting September 1, 2016, at BA Step 5, salary listed as $58,923. This is a full time position, and includes benefits. (This appointment increases the teacher's FTE from 60% to 100% percent over the prior year, and is a replacement for Mrs. Finn.)
Ayes: Fitzgerald, Foster, Perno, Stocker, James, Vitiello, Honigfeld and Morrone
Motion carried.

SHEARER

Motioned by Fitzgerald, seconded by Honigfeld, that the Merchantville Board of Education approve Mr. Reginald Shearer for the 5th Grade ELA and Social Studies position starting September 1, 2016, at BA Step 2, salary listed at $55,923. This is a full time position and includes benefits. (This appointment is a replacement for Ms. Gotti.)
Ayes: Fitzgerald, Foster, Perno, Stocker, James, Vitiello, Honigfeld and Morrone
Motion carried.

BROOKS

Motioned by Fitzgerald, seconded by Honigfeld, that the Merchantville Board of Education approve Ms. Lindsay Brooks for the Junior High Mathematic position starting September 1, 2016, at MA Step 4, salary listed at $65,693. This is a full time position and includes benefits. (This appointment is a replacement for Mrs. Talarico.)
Ayes: Fitzgerald, Foster, Perno, Stocker, James, Vitiello, Honigfeld and Morrone
Motion carried.

GOFF

Motioned by Fitzgerald, seconded by Honigfeld, that the Merchantville Board of Education approve Ms. Rebecca Goff for the 4th grade maternity leave for the 2016-2017 school year. This is a one year position, and does not quality towards tenure. Start date is September 1, 2016, at BA Step 1, salary listed as $54,933. This position is full time and includes benefits. (This appointment is a replacement for Ms. Maziarz, who is on maternity leave.)
Ayes: Fitzgerald, Foster, Perno, Stocker, James, Vitiello, Honigfeld and Morrone
Motion carried.

BAKER

Motioned by Fitzgerald, seconded by Honigfeld, that the Merchantville Board of Education approve Ms. Karen Baker for the Art Teacher position for grades Pre-K – 8th grade starting September 1, 2016, at BA Step 5, salary listed at $58,923. This is a full time position, and includes benefits. (This appointment increases the teacher's FTE from 80% to 100%, and is a replacement for Ms. LaJeunesse.)
Ayes: Fitzgerald, Foster, Perno, Stocker, James, Vitiello, Honigfeld and Morrone
Motion carried

LINDENWOLD CONSORTIUM

Motioned by Stocker, seconded by Fitzgerald, that the Board of Education continue the consortium with the Lindenwold School District acting as the lead applicant in order to receive our Title III allocation for the 2016 – 2017 school year.
Motion carried: 8-0

TERMS OF SERVICE

Motioned by Stocker, seconded by Fitzgerald that the Board of Education approve for Terms of Service for non-MEA members for the 2016-2017 school year.
Motion carried: 8-0

TRIPS

Motioned by Stocker, seconded by Fitzgerald, that the Board of Education approve the following field trip. All funds for trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
California State University – Los Angeles, CA	MYSPACE Geospatial STEM CLASS	3	1	0	August	Paid for by the conference – no cost to the district
Merchantville Community Center	Grades 1, 2, 3, & 4	Approximately 40 per grade level	2	0	June	End of Year celebration
Merchantville Police Department	1	39	2	0	June	Safety Lesson with Social Studies

Motion carried: 8-0

D'ELENA RESIG-NATION

Motioned by Stocker, seconded by Fitzgerald, that the Board of Education approve the resignation of Mr. John D'Elena, who worked as a part-time custodian, effective date is June 6, 2016.
Motion carried: 8-0

CZARNICK

Motioned by Foster, seconded by Vitiello, that the Board of Education approve Mr. Matthew Czarnick to the position of full time night custodian, effective June 15, 2016, salary $37,440. This position is full time, and includes benefits.
Ayes: Fitzgerald, Foster, Perno, Stocker, James, Vitiello, Honigfeld and Morrone

Motion carried.

Business Office Recommendations

Approve Payments

PAYMENTS

Motioned by Honigfeld, seconded by Vitiello, that the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	*TOTAL AMOUNT*
P 055 -May 31, 2016 Payroll	$173,471.03
P 056 – Tuition and other deductions from state aid	$26,393.10
P 057 – Memorial Wreath (Hand Check)	$78.99

Motion carried: 8-0

Ap*prove Budget Appropriation Transfer*

TRANSFERS

Motioned by Honigfeld, seconded by Vitiello, that the board of education approve the following transfer of accounts for the month of January 2016 as listed on, and approved by the business administrator: A 119, A 121, A 123 and A 124. (attachments)
Motion carried: 8-0

Approve the Following Contracts

CONTRACTS

Motioned by Honigfeld, seconded by Vitiello, that the board of education approve the administrator's recommendation to approve the following contract agreement:

VENDOR	SERVICE	TIMEFRAME	RATES	NOTES
Elite Janitorial Service Cherry Hill, NJ	Part time Night time Custodial staff	4 / 5 hours per night	$210.00 per Night for two employees	To fill positions for employees who resigned

Motion carried: 8-0

Approve Financial Reports

APRIL REPORTS

Motioned by Honigfeld, seconded by Vitiello, that the board of education approve the following April Reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of April 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2016.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – for the remainder of the fiscal year.
(attachments)

_____ _____
William H. Thompson, Business Adm. Date

Motion carried: 8-0

EXECUTIVE SESSION

EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Motioned by James, seconded by Foster, to adopt the following resolution to recess meeting to discuss the Chief School Administrator's Evaluation, this session is expected to last for approximately one hour (1). Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

   a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
   b. Matters dealing with federal funding.
   c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
   d. Matters dealing with collective bargaining.
   e. Matters dealing with the sale or purchase of public land
   f. Discussion of any pending or anticipated litigation or contract negotiation.

Motion carried: 8-0

MERCHANTVILLE BOARD OF EDUCATION MINUTES
JUNE 14, 2016

Members Present	Members Absent	Also Present
Mr. Morrone		
Mrs. Stocker		
Mr. James		
Mr. Vitiello		
Mrs. Foster		
Mr. Fitzgerald		
Mr. Honigfeld		
Mrs. Perno		

Topic:
Chief School Administrator's Evaluation
Discussion – approval of draft – presentation of final document

RETURN TO OPEN SESSION

RESUMPTION OF PUBLIC PORTION
Motioned by Foster, and seconded by Vitiello, that the board of education approve to return to open session. 10:50 p.m.
Motion carried: 8-0

ADJOURN

ADJOURNMENT
Motioned by James, and seconded by Honigfeld, that the board of education approve to adjourn this meeting. 10:51 p.m.
Motion carried: 8-0

Respectfully submitted,

_____
William H. Thompson, Business Administrator, and Stephen Morrone, Board President