MERCHANTVILLE BOARD OF EDUCATION MINUTES
SEPTEMBER 8, 2015

The Merchantville Board of education's Regular Meeting was held on Tuesday, September 8, 2015, at 7:30 p.m., in the Merchantville School Auditorium. Notice of the meeting was published in *The Retrospect.*

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mrs. Stocker, Mrs. Perno, Ms. Engelke, Mr. Morrone, and Mr. James
Members Absent:	
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

Mrs. James-Wilson, Maple Avenue – addressed the board concerning her 10th grade son. Family just moved into the district – student never attended PHS, student toured HHHS and family was told he could register there – PHS will not register this child – Mrs. Wilson and her husband expressed their concerns about PHS's educational process – understood why we petitioned the courts to end that send/receive relationship – Mrs. Wilson was a member of the Pennsauken BOE and very familiar with all the details in the send/receive document, etc.

Mr. Morrone advised that the agreement stated that just the 8th grade graduates of Merchantville School would transition to HHHS 9th grade program.

Mrs. Carfagno, Park Avenue, contacted the CCESC regarding the Audubon HS Bus - parents were not advised that busing was going to be offered - there were no emails sent - very poor communication – busing times do not work for her child – requested a late bus for after school activities.

Ms. Young – Leslie Avenue – bus passes received did not reflect correct busing time schedule – Busing times do not work for her child – lost aid-in-lieu transportation money and still has no bus for her child.

Mrs. Brouse – Chestnut Avenue – buses are needed to accommodate the high school students before and after school activities – could the parents of the HHHS and Audubon HS be contacted? – the information gathered – and a decision made ASAP.

Bond Referendum Update – Construction Manager (Kevin Brennan)
All projects are still "a work in progress", and there is a percentage of completion on each of the projects – a punch list of uncompleted or unsatisfactory work is being compiled - the playground installation details are being worked out.

Board Report 2014-2015 School Year – Chief School Administrator (J. Scott Strong)
A presentation was given on the School Report for the prior school year and more information was given On all questions asked. Each member received a binder containing all the data. This report will be posted on the website for the community members to access.

District Goals and Action Plan – tabled until next board meeting.

First Day at Haddon Heights High School – Administration from Merchantville and Haddon Heights

were present on the first day that the Merchantville Students arrived at school.

Update on Landscaping Concerns – The Buildings and Grounds Committee will meet and develop a long term landscaping plan for the board to review.

Mr. Morrone has the CSA's Evaluation for distribution.

Violence and Vandalism & HIB Update from the 2014-2015 School Year –

1 - act of vandalism in one of the district's bathrooms
2 – HIB incidents – 1 confirmed in 10/14

WILDMAN'S RESIGN.

Moved by James, and seconded by Perno, that the board of education approve the resignation of Ms. Elise Wildman, from the Basic Skills maternity position for the 2015-2016 school year.
Approved by unanimous voice vote.

TO HIRE CLEMENTS

Moved by James, and seconded by Perno, that the board of education approve Ms. Samantha Clements, as a long-term replacement for the Basic Skills position, at 100% FTE on a BA Step 1 of the salary guide, effective Sept 1, 2015 $53,053. (Maternity Leave)
Roll Call Vote:

Ayes 9 Noes 0 Abstain 0 Motion carries.

TEACHER'S HANDBOOK

Moved by James, and seconded by Perno, that the board of education approve the Teacher Handbook for the 2015-2016 school year.
Approved by unanimous voice vote.

DISTRICT GOALS TABLED

Motion Not Moved - that the board of education approve the District Goals for the 2015-2016 school year.

SCIENCE CURR.

Moved by James, and seconded Perno, by that the board of education a approve the Science Curriculum (Grades K – 5) as completed by the assigned teachers in the summer of 2015.
Approved by unanimous voice vote.

TECH. CURRICULUM

Moved by James, and seconded by Perno, that the board of education approve the Technology Curriculum (Grades Pre-K – 6) as completed by the assigned teacher in the summer of 2015.
Approved by unanimous voice vote.

ART CURRICULUM

Moved by James, and seconded by Perno, that the board of education approve the Art Curriculum (Grades Pre-K – 8) as completed by the assigned teacher in the summer of 2015.
Approved by unanimous voice vote.

MUSC CURRICULUM

Moved by James, and seconded by Perno, that the board of education approve the Music Curriculum (Grades Pre-K – 4) as completed by the assigned teacher in the summer of 2015.
Approved by unanimous voice vote.

SPANISH CURRICULUM

Moved by James, and seconded by Perno, that the board of education approve the Spanish Curriculum (Grades 5 – 8) as completed by the assigned teacher in the summer of 2015.
Approved by unanimous voice vote.

SECOND READING AND ADOPTION OF POLICIES

Moved by James, and seconded Perno, that the board of education approves the second reading and adoption of the policies listed below.

Policy	#4115	Supervision
Policy	#4123	Classroom Aides (Paraprofessionals)
Policy	#4222	Non- instructional Aides
Policy	#5141.21	Administering Medication
Policy	#5141.8	Sports Related Concussion and Head Injury
Policy	#6114	Emergencies & Disaster Preparedness

Policy	#6145.1 / 6145.2	Intramural Competition; Interscholastic Competition
Policy	#6147	Standards of Proficiency
Regulation	#6147	Standards of Proficiency
Policy	#6173	Home Instruction
Policy	#7110	Long Range Facility Planning

Approved by unanimous voice vote.

Nurse lists as presented for the 2015-2016 school year.
Approved by unanimous voice vote.

Moved by James, and seconded by Perno, that the board of education pay the following daily substitute pay rates:

$50 per day for 4 hours or less
$85 per day for 4 hours or more.

Approved by unanimous voice vote.

APPROVE DAILY SUB RATES

Moved by Vitiello, and seconded by Engelke, that the board of education approve John D'Elena as a part-time custodian at an hourly rate of $15, for 4.75 hours per day, with an effective date of August 26, 2015. (Pending completion of paperwork & criminal background check)
Roll Call Vote:
Ayes 9 Noes 0 Abstain 0 Motion carries.

APPROVE TO HIRE D'ELENA AS CUSTODIAN

Moved by Vitiello, and seconded by Engelke, that the board of education approve the New Jersey Department of Education School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, for the 2014-2015 school year. The district's final grade was 72 out of 78.
Approved by unanimous voice vote.

APPROVE SELF ASSESSMENT FOR DETERMINING GRADES

Moved by Vitiello, and seconded by Engelke, that the board of education approve participation in the Big Brothers & Big Sisters Mentoring program for the 2015-2016 school year.
Approved by unanimous voice vote.

APPROVE BIG BROTHERS AND SISTERS PROGRAM

Moved by Vitiello, and seconded by Engelke, that the board of education approve the Comprehensive Guidance Plan for the 2015-2016 school year.
Approved by unanimous voice vote.

APPROVE COMPRE. GUIDANCE PLAN

Moved by Vitiello, and seconded by Engelke, that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Kim Klaus, Jeanne Leise, Alyssa Maziarz, Rachel Hallion	Collaborating to Strengthen Your Teacher Evaluation System	Monroe Township, NJ	Sept 21, 2015 & Dec. 14, 2015	$250 total for the team

Approved by unanimous voice vote.

APPROVE WORKSHOPS

Moved by Morrone, and seconded by Vitiello, that the board of education formally approve the following high school student procedure for the 2015-2016 school year, as mandated in the PBOE/MBOE Send/Receive Agreement:

All Merchantville Residents in the 9th grade will attend Haddon Heights High School
And
All Merchantville Residents, whether existing or new, in 10th, 11th or 12th grades, will attend Pennsauken High School.
Discussion followed.

PBOE/MBOE MOTION TABLED

Moved by Morrone, and seconded by Vitiello, that the board of education approve to table this motion.
Approved by unanimous voice vote.

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CASEY AS DETENTION PROCTOR

Moved by Honigfeld, and seconded by Engelke, that the board of education appoint Mrs. Lisa Casey to serve as the detention proctor. Detention will be held twice a week for 45 minutes, and Mrs. Casey will be paid $25 per hour.
Approved by unanimous voice vote.

RICHARDS AS SUBST. DETENTION PROCTOR

Moved by Honigfeld, and seconded by Engelke, that the board of education appoint Ms. Lynn Richards to serve as the substitute detention proctor, as needed, at a rate of $25 per hour.
Approved by unanimous voice vote.

MARIE J. CARROLL REVISED SCHOOL BUDGET

Moved by Honigfeld, and seconded by Engelke, that the board of education approve the revised Marie J. Carroll Will school budget, for the 2015-2016 school year, totaling $32,033.
Approved by unanimous voice vote.

TERMNATE HESTON

Moved by Honigfeld, and seconded by Engelke, that the board of education approve the termination of Mr. Daniel Heston, as a part time custodian, effective as of August 31, 2015. Mr. Heston did not submit the mandated paperwork for a background check in a timely manner.
Approved by unanimous voice vote.

HIRE ANSELMO AS PART TIME CUSTODIAN AND RANSOME AND SKODZINSKI AND MARY ANN CORBETT AS SUB CUSTODIAN

Moved by Honigfeld, and seconded by Engelke, that the board of education approve the following custodial hires, effective August 26, 2015:
Mr. Christopher Anselmo – permanent part time –24.50 hours per week - replacement for employee who was terminated
Ms. Breanna Ransome - substitute only
Mr. Joseph Skodzinski – substitute only
And,
To approve to move Mrs. Mary Ann Corbett from the permanent custodial position to a substitute list, effective September 3, 2015.
Roll Call Vote:
Ayes 9 Noes 0 Abstain 0 Motion carries.

MINUTES

Minutes – Moved by Perno, and seconded by Honigfeld, that the board of education approve the following minutes:
June 23rd and July 28th
N.B. August 25th Meeting Cancelled
Approved by unanimous voice vote.

PAYMENTS

Approve Payment of Bills – Moved by Stocker, and seconded by Perno, that the board of education approve for payment the bills listed on: P 72, 73, 74, 77, 01, and 03.
Approved by unanimous voice vote.
Pgs._____

TRANSFERS

Account Transfers – Moved by Stocker, and seconded by Perno, that the board of education approve the transfer of funds for June 2015 as listed on the transfer list summary.
Approved by unanimous voice vote.
Pgs._____

CONTRACTS O'NEIL GRANT CONSULT.

BRADLEY BOILER VENDOR

SODEXO FOOD SERVICE PROGRAM

Approve Contracts – Moved by Stocker, and seconded by Perno, that the board of education approve the following contracts for the 2015-2016 school year:

A. Kristin P. O'Neil - $5,000. to serve as the district's NCLB Grant Manager and Consultant and to provide other services as listed on the contract with the fees noted.

B. Bradley-Sciocchetti, Inc. - $3,641. to perform Preventative Maintenance Services on the district's two (2) H. B. Smith Boilers, and all accessories. Parts will be billed at list, less 25% and the discounted labor rates are listed in the contract.

C. Sodexo Management Inc. – to manage the district's School Food Service Program.

The documents list: the fees for operation costs, per meal management fees, guarantees, requirements, selling prices, etc.

Approved by unanimous voice vote.

FINANCIALS FOR JUNE 2015

Approve Financial Reports – Moved by Foster, and seconded by Perno, that the board of education approve the following June 2015 reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of June 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.

SODEXO GUARANTEE CHECK

Approve to Accept Sodexo Guarantee Check – Moved by Foster, and seconded by Perno, that the board of education approve to accept the Guarantee Check totaling $16,697.79 forwarded to the district. This check represents payment for part of the losses the district incurred with the operation of the cafeteria.
Approved by unanimous voice vote.

Approve Pennsauken Board of Education Tuition Contract – Moved by Foster, and seconded by Perno, that the board of education approve to enter into a contract with the Pennsauken Board of Education to provide educational services, for the 2015-2016 school year, details as follows:

PBOE TUITION CONTRACT

25 Students	
In grades 10, 11, and 12	
Tuition per student	$ 15,156.00
Total Contract	$378,900.00

Approved by unanimous voice vote.

HADDON HEIGHTS BOE TUITION CONTRACT

Approve Haddon Heights Board of education Tuition Contract – Moved by Foster, and seconded by Perno, that the board of education approve to enter into a contract with the Haddon Heights Board of education to provide educational services, for the 2015-2016 school year, details as follows:

22 Students- Regular Education	
In grade 9	
Tuition per student	$ 14,620.00
Total Contract	$321,640.00

5 Students – Special Education
In Grade 9
Additional tuition per student $ 5,960.00
Total Contract $ 29,800.00
Approved by unanimous voice vote.

COOPER LEARNING CENTER

Approve The Cooper Learning Center Contract – Moved by Foster, and seconded by Perno, that the board of education renew the contract with The Cooper Learning Center Contract for the 2015-2016 school year. This vendor provides remediation services to students with IEP (Individualized Education Plan) at St. Peter's School. This program is funded through grant funds.
Approved by unanimous voice vote.

Mr. George Fore, community member and reporter, asked when the video of the bond project will be completed – requested that the School Report be added to the website – asked the board members to do what is best for children.

The current procedure for parents dropping off their children was questioned. Much dialogue followed. Small town past practice – place for parents to get to meet each other – coordinate and discuss classroom activities, etc.

The number of students enrolled in this year's Kindergarten classes requires that an aide be placed in those rooms. The Pre-K teacher will provide basic skills instructions to K students in the afternoon.

CLOSED SESSION

Enter Closed - Moved by James, and seconded by Engelke, that the board of education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss matters falling within the attorney-client privilege. This session is expected to last for approximately fifteen (15) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:38 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mrs. Stocker, Mrs. Perno, Ms. Engelke, Mr. Morrone, and Mr. James

Members Absent:

Also Present: Mr. J. Scott Strong, CSA/Principal
Mr. William Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Topic:
HHBOE/MBOE Agreements
Terms and conditions for transition to HH
Seeking legal advice on parent's request for admission to HHHS

RETURN TO OPEN

Return to Open Session – Moved by Vitiello, and seconded by Foster, that the board of education approve to return to open session. 9:53 p.m.
Approved to unanimous voice vote.

ADJOURN

Adjourn -
Moved by Morrone, and seconded by Engelke, that the board of education approve to adjourn.
Approved by unanimous voice vote. 9:58 p.m.

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Loretta Mansolino, Recording Secretary

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