MERCHANTVILLE BOARD OF EDUCATION MINUTES
MARCH 15, 2016

CALL TO ORDER
I, Stephen Morrone, President, called this meeting to order under the Open Public Meetings Act at 7:30 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes, that compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on March 15, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Mr. Morrone	Mrs. Perno	Mr. J. Scott Strong, CSA
Mrs. Stocker		Mr. William H. Thompson, Business Administrator
Mr. James		Ms. Loretta Mansolino, Board Secretary
Mr. Vitiello		
Mr. Fitzgerald		
Mr. Honigfeld		
Mr. Kabel		
Mrs. Foster		

Also Present: Mrs. Grohe, Mrs. Meachum, Miss Richards, Ms. Chapman, and Mr. Fore

APPROVAL OF THE MINUTES
Motioned by Honigfeld, seconded by Vitiello, that the board of education approve the following minutes as presented, and to dispense with the reading of same.

MINUTES 2/9/16 AND 2/23/16

February 9, 2016 and February 23, 2016

Roll call vote: 2-9-2016 Minutes
Voting Yes: Stocker, James, Vitiello, Fitzgerald, Honigfeld, Foster
Abstaining: Morrone and Kabel Motion Carried.

Roll call vote: 2-23-2016 Minutes
Voting Yes: Stocker, James, Vitiello, Fitzgerald and Honigfeld
Abstaining: Morrone, Kabel and Foster Motion Carried.

NEW BUSINESS
- Honoring the students that represented Merchantville School at the Junior Women's Club Spelling Bee on January 9, 2016:
  Taylor Trojan, Ava Kelly, Quinn Thomas, Jessica Katzberg, Gavin Warner, Lucy Kerr

UNFINISHED BUSINESS
Board of Education Self Evaluation Process – available on the NJSBA website.

COMMITTEE REPORT
Curriculum and Instruction Committee
Topics Discussed: Reading Assessment data – schedules – electives – Language Arts Program – World Culture Program – Spanish I Program – Increase in BS Program' Staff – Special Education Program – etc.
(attachment)

Business and Facilities Committee
Topic Discussed: Replacement of the four (4) sink fixtures in the renovated bathroom
Move to a fixture that would prevent water and soap from collecting on the surface – molded style unit – cost for each unit…..$11,000.
Change the unit's specifications for the two (2) sink in the bathroom waiting to be renovated
To the molded style unit….cost for each unit…. $5,000.
Total adjustment to the bid would be …. $54,000.

APPROVE RESOLATION ON 2016 - 2017 TENTATIVE BUDGET

2016 -2017 School Budget

Motioned by James, and second by Honigfeld, that the Merchantville Board of Education approve to adopt the following resolution:

BE IT RESOLVED to approve adopting the tentative 2016-2017school district budget as presented.

General Fund	$ 7,651,426.00
Special Revenue Fund	499,949.00
Debt Service Fund	333,483.00
Total Budget	**$ 8,484,858.00**

BE IT FURTHER RESOLVED to raise a General Fund Tax Levy of $4,860,729.00 and a Debt Service Fund Tax Levy of $ 301,255.00.

Discussion:
District's state aid increased by $23,158.
Total General Fund Tax Levy for the 15-16 budget was $4,569,664.
State allowed a Banked Cap Utilization as a
Result of the enrollment adjustment for Haddon Heights HS
Totaling $ 623.668.

Mr. Strong presented five (5) different budget proposals. They varied from leaving all expenditures as listed in the above tentative budget to a 0% increase to the school tax levy.

Roll Call Vote:
Voting Yes: Foster, Kabel, Honigfeld, Fitzgerald, Vitiello, James, Stocker and Morrone
Motion Carried.

CSA REPORT

- Monthly Report for Feb 2016
- Emergency Drills: Fire Drill = Feb 8 @ 10:00, Active Shooter Drill = Feb 22 @1:30

CSA RECOMMENDATIONS

VOLUNTEER COACHES

Approve Volunteer Coaches
Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve for Mr. Shawn Waldron, Mr. Mark Nickollof and Mr. Andrew Korn to serve as volunteer coaches for the 2016 Spring Track Season.
Motion carried: 8-0

Approve Maziarz's FMLA

FMLA MAZIARZ

Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve a maternity leave for Mrs. Alyssa Maziarz under the guidelines of the FMLA. Mrs. Maziarz works for the district as a full time third grade teacher. Mrs. Maziarz intends to utilize ten (10) of her banked sick days. The maternity leave will begin on April 25, 2016 and extend through October 31, 2016; returning on November 1, 2016. Family Medical Leave Act terms will extend her benefit coverage through August 2016. Mrs. Maziarz will remit the employee portion of the co pays for June, July and August through payroll deduction when she returns to work in November.
Motion carried: 8-0

Approve Hood's FMLA

FMLA HOOD

Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve a maternity leave for Mrs. Margaret Hood under the guidelines of the FMLA. Mrs. Hood works for the district as a full time junior high teacher. Mrs. Hood intends to utilize five (5) of her banked sick days. The maternity leave will begin on May 9, 2016 and extend through August 31, 2016; returning on September 1, 2016. Family Medical Leave Act terms will extend her benefit coverage through August 2016. Mrs. Hood will remit the employee portion of the co pays for June, July and August through payroll deduction when she returns to work in September.
Motion carried: 8-0

Archway Program – Just Kids

ARCHWAY JUST KIDS PROGRAM

Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve the Archway Program -Just Kids Program at Merchantville School for the 2016-2017 school year. This program provides before and after school services to students, and is a direct contract between Archway and the parents.
Motion carried: 8-0

School Calendar- 2015-2016

CALENDAR CURRENT YEAR

Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve the revised 2015-2016 school calendar which reduces the number of student school days to 180, making the last day of school June 14, 2016.
Motion carried: 8-0

School Calendar – 2016-2017

2016 - 2017 CALENDAR

Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve the 2016-2017 school calendar.
Motion carried: 8-0

Workshops

WORKSHOPS

Motioned by Honigfeld, and seconded by Kabel, that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Cheryl Rettinger	Cooper in School	Cooper University Hospital, Camden NJ	Feb 12, 2016	$0
Kimberly Klaus	Intervention & Referral Services: The Next Generation	FEA Center, Monore, NJ	April 21, 2016	$0 for members
Jamie Bertini	Childhood Apraxia of Speech – Practical Treatment Srategies	Voorhees, NJ	May 10, 2016	$239

Voting Yes: Foster, Kabel, Honigfeld, Fitzgerald, Vitiello, James, and Morrone
Abstaining: Stocker Motion carries.

CLASS TRIPS

Class Trips

Motioned by Honigfeld, and seconded by Kabel, that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Rutgers – Camden, NJ Center for the Performing Arts	K	47	2	5	April	Art-A-Facts
Arden Theater – Philadelphia, PA	1	39	2	6	April	Art-A-Facts
Batsto Village – Hammonton, NJ	7	44	3	0	May	Class Trip
Brandywine Museum – Chadds Ford, PA	4	35	2	6	June	Art-A-Facts

Motion carried: 8-0

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
8th Grade Parents	Meeting	8:00 – 9:00 pm	March 9, 2016	Room 105
School Safety Team	Internet Safety Program	7:00 – 8:00 pm	March 9, 2016	Auditorium

Business Office Recommendations

PAYMENTS

Approve Payments

Motioned by Kabel, and seconded by Foster, that the board of education approve the following payments, as reviewed and submitted by the business administrator.

ACCOUNTING PERIOD AND DATA	*TOTAL AMOUNT*
February – P 037 – Payroll 2-15	$174,525.44
February P 038 – Payroll 2-29	$174,318.60
February P 039 – Deductions from state aid	$17,170.10

Motion carried: 8-0
(attachment)

TRANSFERS

Approve Budget Appropriation Transfer

Motioned by Kabel, and seconded by Foster, that the board of education approve the following transfer of accounts for the month of January 2016 as listed on, and approved by the business administrator: A 083, A 084, and A 087. (attachments)
Motion carried: 8-0

Approve Contracts
Motioned by Kabel, and seconded by Foster, that the board of education approve the administrator's recommendation to approve the following contracts:

VENDOR	SERVICE	TIMEFRAME	RATES	NOTES
Med-Flex Hainesport, NJ	Medical Waste Box And Pick Up	June 2, 2016 To July 1, 2016	$93.00	Yearly service
Phoenix Advisors, LLC Bordentown, NJ	Independent Registered Municipal Advisor (Bond)	July 1, 2016 To June 30, 2017	$850.00	Needed to comply with Bond requirements

Motion carried: 8-0

ADJUST CONTRACTED WAGES

Approve Adjustment to Employee's Contracted Wages
Motioned by Kabel, and seconded by Foster, that the board of education approve for adjustments to be made to the following employees contracted wages for all days absent from work as these employees have utilized all their banked sick, and personal days:

Christiana Finn – Denise Grasso - Deborah Huber – Patrice LaJeunesse

(This motion is required for audit purposes as their gross wages paid and contracted wages will differ.)
Motion carried: 8-0
Mr. George Fore and Mrs. Ami Meachum requested verification of several items discussed.

No closed session held.

ADJOURN

Adjourn
Motioned by Foster, and seconded by Fitzgerald, that the board of education approve to adjourn this meeting. 8:45 p.m.
Motion carried: 8-0

Respectfully submitted,

Loretta Mansolino, Board Secretary