MERCHANTVILLE BOARD OF EDUCATION MINUTES
FEBRUARY 9, 2016

CALL TO ORDER
I, Elliot Honigfeld, Vice-President, call this meeting to order under the Open Public Meetings Act at 7:30 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes, that compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on January 26, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Mrs. Foster	Mr. Morrone	Mr. J. Scott Strong, CSA
Mr. Honigfeld	Mr. Kabel	Ms. Loretta Mansolino,
Mr. James		Board Secretary
Mr. Vitiello		
Mr. Fitzgerald		
Mrs. Perno		
Mrs. Stocker		

OPEN PUBLIC COMMENT
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

(No open public comment.)

APPROVAL OF THE MINUTES
Motioned by Fitzgerald, and seconded by James, that the board of education approve the minutes of January 26, 2016 Regular Board Meeting as presented, and to dispense with the reading of same.

Roll Call Vote: Honigfeld, James, Vitiello, Fitzgerald, Perno, Stocker and Foster voting Yes
Motion Carries.

NEW BUSINESS
American Legion Post 68 Representatives Presented Awards to the Coloring Contest Winners – Rebecca Fiedler, Scarlett Cooper, Caitlyn Negri

CSA REPORT
- January 2016 Monthly Report
- Emergency Drills: Fire Drill - Jan 15 at 1:30; Lockdown Drill - Jan 20 at 10:00
- Update on Board Goal #4 – Maintaining the Facility
- Update on Grading Committee
- 2016-2017 Calendar

CSA RECOMMENDATIONS

Approve Maternity Leave
TEMELES' FFMLA
Moved by Stocker and seconded by Perno that the Board of Education approve to adjust the timeframe on the previously approved maternity leave for Mrs. Kara Temeles (part-time Pre-K teacher). Mrs. Temeles will use her banked sick and personal days, and submitted a request for leave from February 15, 2015 through June 30, 2016, under the Federal Family Medical Leave Act.
Motioned carried: 7-0

SOWINSKI FIELD OBSRV EXPER.

Sowinski's Field Observation
Moved by Perno, and seconded by Foster, that the Board of Education approve Ms. Amanda Sowinski, a student attending Camden County College, to complete her Field-Observation Experience in the spring of 2016, (Observational and Reflection only), pending receipt of approved criminal history review.
Motion carried: 7-0

ROYDS FIELD OBSRV.

Royds' Field Observation
Moved by Perno, and seconded by Foster, that the Board of Education approve Ms. Emily Royds, a student attending from Camden County College, to complete her Field-Observation Experience in the Spring of 2016, (Observational and Reflection only), pending receipt of approval criminal history review.
Motion carried: 7-0

HIRE WILSON INSTRUCT. AIDE

Hire Wilson as an Instructional Aide
Moved by Foster, and seconded by Perno, that the Board of Education approve to hire Ms. Heather Wilson, as an Instructional Aide for the remainder of the 2015-2016 school year. Ms. Wilson's start date will be February 16, 2016, at $24.24 per hour, on a Step 1 on the Instructional Aide Salary Guide, working 4.83 hours per day.
Roll Call Vote: Foster, Honigfeld, James, Vitiello, Fitzgerald, Perno and Stocker – voting -Yes
Motion carried.

SUBMIT THOMPSON'S CONTRACT TO COUNTY

Thompson's Contract
Moved by James, and seconded by Fitzgerald, that the Board of Education approve for administration to submit Mr. William H. Thompson's Business Administrator's Contract for the 2016-2017 school year to the Executive County Superintendent for initial review and approval. The terms of this contract cover from July 1, 2016 to June 30, 2017, at a salary of $28,544. (This represents a 2% increase from the 2015-2016 school year's contract.)
Roll Call Vote: Foster, Honigfeld, James, Vitiello, Fitzgerald, Perno and Stocker – voting -Yes
Motion carried.

APPROVE SEMI WAIVER

Submit SEMI Waiver
Moved by Vitiello, and seconded by Perno, that the Board of Education approve the administration to submit a SEMI waiver to the Department of Education for approval. We are requesting this waiver based on the number of projected Medicaid eligible/Special Education Students – 29. (If a district has less than 40 eligible students, a waiver is required.
Motion carried: 7-0

APPROVE PLACEMENTS AND TRANSP.

Approve Placements and Transportation
Moved by Fitzgerald, and seconded by Perno, that the Board of Education approve the following placement and transportation of a Special Education Student (#1) and Homeless Students (#2 & #3) for the duration listed:

Student	SCHOOL/BOE	SERVICES	COST	TIMEFRAME
(#1) SID 2566396246	Bancroft	Tuition	$170.00 per day $17,000.00	1/13/2016 Thru 6/30/2016
(#2) SID 242489396	Franklin Elementary School, PBOE	Tuition	$99.94 per day $10,493.70	1/12/2016 Thru 6/30/2016
(#2) SID 242489396	PBOE Transportation	Transportation	$4.91 per day $515.55	1/12/2016 Thru 6/30/2016

(#3) SID 6501914721	Pennsauken High School	Tuition	$90.70 per day $$9,523.50	1/12/2016 Thru 6/30/2016
(#3) SID 6501914721	PBOE Transportation	Transportation	$9.91 per day $515.55	1/12/2016 Thru 6/30/2016

Motion Carried: 7-0

Approve Trips
Moved by Stocker, and seconded by Perno, that the Board of Education approve the following field trips. The Marie J. Carroll Foundation provides the funding for these trips, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Wheaton Village – Millville, NJ	4th Grade	33	2 + 1 aide	6	May	Class Trip
Franklin Institute – Philadelphia, PA	3rd Grade	36	2	6	March	Class Trip

Motion Carried: 7-0

Approve Payments
Moved by Perno, seconded by James, that the board of education approve the following payments, as reviewed by the head of finance, and approved by the business administrator: PAYMENTS

Accounting Period and Bath	Total Amount
January 2016 – P 033- Bond Vendors and Auditors Payments	278,473.40

Motion Carried: 7-0

Approve Budget Appropriations Transfer
Moved by Perno, seconded by James, that the board of education approve the following transfer of accounts for the month of January 2016as listed on, and approved by the business administrator: TRANSFER
A 064 – (attachment)
Motion carried: 7-0

Financial Reports
Moved by Perno, seconded by James, that the board of education approve the following financial reports for the month of December 2015.

Board Secretary Financial, Revenue and Treasurer's Reports (attachments) FINANCIAL REPORTS PERIOD ENDING 12/2015

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of December 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and

upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
Business Administrator *Date*

Motion Carried: 7-0

No open public comment.

No closed session held.

ADJOURN

Adjourn

Moved by Perno, and seconded by Fitzgerald, for the board of education to approve to adjourn this meeting. 8:13 p.m.
Motion carried: 7-0

Respectfully submitted,

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Loretta Mansolino, Board Secretary