MERCHANTVILLE BOARD OF EDUCATION MINUTES
FEBRUARY 23, 2016

CALL TO ORDER
I, Elliot Honigfeld, Vice President, called this meeting to order under the Open Public Meetings Act at 7:30 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes, that compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on February 23, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members absent	Also Present
Mrs. Perno	Mr. Kabel	Mr. J. Scott Strong, CSA
Mrs. Stocker	Mrs. Foster	Mr. William H. Thompson,
Mr. James	Mr. Morrone	Business Administrator
Mr. Vitiello		
Mr. Fitzgerald		
Mr. Honigfeld		

No open public comment.

NEW BUSINESS

- Mr. Thompson presented a summary of the Budget Process

MEETING CHANGED TO 3/15/2016

Change Meeting Date
Motioned by Vitiello, and seconded by Fitzgerald, that the board of education approve to change the meeting date from the March 8th to March 15th.
Motion carried: 6-0

Mr. Thompson explained the SEMI Program and why the district waives out of this program.

CSA REPORT

- Honorable Mention - as a Camden County 8th Grade School of Character - for our Leadership Elective
- Discussed: the Board of Education's Self Evaluation Procedure as listed in the NJSBA guidelines.

CSA RECOMMENDATIONS

APPROVE PRE-SCHOOL DOCUMENTS PROGRAMS BUDGET

Approve Pre-School Program, Documents, and Budget
Motioned by Mrs. Perno, and seconded by Mrs. Stocker, that the board of education approve the chief school administrator's recommendation for the following:

Approve Pre School Program for the 2016-2017 School Year
Approve Pre School Budget for the 2016-2017 School Year
Approve Budget Allocation of:
$ 36,552. of funding from Preschool Education Aid
$128,008. of funding from General Fund Budget
Approve for all documents to be forwarded to the Department of Education for approval.
Roll Call Vote: Fitzgerald, Perno, Stocker, James, Vitiello and Honigfeld – voting YES.
(Attachments.)

Approve FFMLA – Huber

APPROVE HUBER'S FFMLA

Motioned by Stocker, seconded by Perno, that the Board of Education approve Mrs. Deborah Huber's request for a leave of absence starting February 23, 2016, and returning on March 23, 2016. This request is granted utilizing the Federal Family Medical Leave Act. This will be an unpaid leave of absence and Mrs. Huber will be responsible for her medical copayments during this leave.
Motion carried: 6-0

Approve Workshops

WORK-SHOPS

Motioned by Stocker, and seconded by Perno, that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshop:

Attendee	Event	Place of Event	Date	Cost
Vanessa Van Sciver	Introduction to Programming LEGO EV3 Robotics for Beginners	Glassboro, NJ Rowan University	March 3 & April 5, 2016	$270per session

Motion carried: 6-0

Approve Trips

TRIPS

Motioned by Perno, seconded by Fitzgerald, that the Board of Education approve the following field trips: All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	#Chaper-ones	Month	Other Info
Tinicum County Park – Pt. Pleasant, Pa	Naturalist Club	40	3	4	May	Club Trip Paid by the club

Motion carried: 6-0

Approve IDEA 2016 Amendment

IDEA 2016 AMEND-MENT

Motioned by Perno, seconded by Fitzgerald, that the board of education approve for administration to submit to the Department of Education an amendment to the district's IDEA 2016 Grant to include non public carry over funding amounting to $4,555.75.
Motion carried: 6-0

Business Office Recommendations

Approve Payments

PAYMENTS

Motioned by Vitiello, seconded by Perno, that the board of education approve the following payments, as reviewed and submitted by the business administrator.

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
January 2016 – P 034 – January Payroll	*$168,728.36*
January 2016 – P 035 – Deductions from state aid	$7,948.10
February 2016 – February Bill Run	$258,371.86

Motion carried: 6-0 (attachments)

Approve Budget Appropriation Transfers

TRANSFERS

Motioned by Vitiello, seconded by Perno, that the board of education approve the following January 2016 transfer of accounts approved by the business administrator, and listed on: A 066 and A 070. (attachments)
Motion carried: 6-0

Approve to Void and Not Reissue Check

Motioned by Vitiello, and seconded by Perno, that the board of education approve to void and not reissue the following check: VOID #3650

A 071 – Issued to: Madelynn Correnti – 10/27/15 - $76.00 – Ck # 3650 – referee fees
Payee claims she received and deposited the check. It never cleared the district's account.

Motion carried: 6-0

No open public comment.

No executive session.

Adjourn

Motioned by Perno, and seconded by Stocker, that the board of education approve to adjourn this meeting. 8:30 p.m. ADJOURN

Motion carried: 6-0

Respectfully submitted,

William H. Thompson, Business Administrator