MERCHANTVILLE BOARD OF EDUCATION'S PUBLIC HEARING ON THE 2016-2017 BUDGET AND REGULAR BOAD MEETING MINUTES
APRIL 26, 2016

I, Steve Morrone, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on April 26, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

ROLL CALL

Members Present	Members Absent	Also Present
Mr. Morrone	Mr. Kabel	Mr. J. Scott Strong, CSA
Mrs. Stocker	Mrs. Perno	Mr. William H. Thompson, Business Administrator
Mr. James		Ms. Loretta Mansolino, Board Secretary
Mr. Vitiello		
Mrs. Foster		
Mr. Fitzgerald		
Mr. Honigfeld		

Also Present: Mr. McLoone, Mr. Fore, Mrs. Grohe and Ms. Richards.

PLEDGE TO THE FLAG

OPEN PUBLIC COMMENT
Mr. Fore introduced Mr. McLoone, and announced he will be a reporter for *The Observer*.

PUBLIC HEARING ON THE 2016-2017 BUDGET

PUBLIC HEARING 2016 - 2017 BUDGET

Motion to approve to open the public hearing on the budget
Motioned by Vitiello, and seconded by Honigfeld, that the Merchantville Board of Education approve to open the public hearing on the 2016-2017 school year budget.
Motion carried: 7-0 7:33 pm

Mr. Strong:

PRESENTATION ON THE BUDGET

Discussion:
In response to questions asked by Mr. Fore and Mr. McLoone -
Curriculum updates are current
Increase in BSI staffing is driving by data
ROD Grant Funds have not been received
Purchases of Services includes: out of district aides, occupational and physical therapy, IT services, software vendors, etc.
District enrollment is declining – choice program students are keeping enrollment numbers up
Additional data requested on 15-16 and 16-17 out of district enrollments
Additional data requested on total salaries and total benefit costs
Borough's ratables are up slightly from prior year
Employees' salary increases average 2.75%

CLOSE HEARING

Motion to close the public hearing on the budget
Motioned by James, and seconded by Foster, that the Merchantville Board of Education approve to close the public hearing on the 2016-2017 school year budget.
Motion carried: 7-0 8:02 pm

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APPROVE TO ADOPT AND SUBMIT 2016 - 2017 BUDGET

Approve to adopt and submit the 2016-2017 budget
Motioned by Honigfeld, and seconded by Foster, that the board of education approve the following budget resolution:

BE IT RESOLVED to approve adopting the 2016-2017 school district budget as presented.

General Fund	$ 7,497,451
Special Revenue Fund	$ 499,949
Debt Service Fund	$ 333,483
Total Budget	**$ 8,330,883**

BE IT FURTHER RESOLVED to raise a **General Fund Tax Levy of $4,706,754**, and a **Debt Service Fund Tax Levy of $301,255**

Roll Call Vote:
Voting Yes: Stocker, James, Vitiello, Foster, Fitzgerald, Honigfeld, and Morrone
Motion carried.

4-12-2016 MINUTES

APPROVAL OF THE MINUTES
Moved by Stocker, and seconded by James, for the board of education to approve the following minutes:

Regular and Executive Session Meeting – April 12, 2016
Voting Yes: Stocker, James, Vitiello, Foster, Honigfeld, and Morrone
Abstaining: Fitzgerald
Motion carried.

NEW BUSINESS
Curriculum & Instruction Meeting Update
The Chief School Administrator's Evaluation form is on NJSBA website, please complete
The "Terms of Service" for non NJEA/MEA Members must be revised and presented for board approval
Suggested that salaries for non NJEA/MEA Members follow the contract and increase by 2.75%
Suggested that Mr. Strong's merit pay ($7500) move forward by developing and obtaining county approval on goals set by the board
Suggested that next school year be based on trimesters with three electives
Hand Book to be presented for review
Parameters of Spanish Program discussed, etc.
(Attachment includes complete list of topics discussed.)

2016-2017 Early Dismissal Time
Currently, 12:45 p.m. with a lunch break
Proposed, 12:30 p.m. with a snack break, and lunch delivered to the students eligible for free and reduced lunch at dismissal.

UNFINISHED BUSINESS
- Board of Education Self-Evaluation Update – NJSBA will submit summary
- CSA Evaluation Update – Complete ASAP.

COMMUNICATIONS

MR. KABEL'S RESIGN.

- Mr. Henry Kabel's letter of resignation

Motioned by Foster, and seconded by Fitzgerald, that the board of education approve, with regret, the resignation of Mr. Henry Kabel from the board, effective immediately.

Motion carried: 7-0

- Discuss - School Board of Education Vacancy
  Process is listed in state statues – mandated advertising- board will appoint an ad hoc committee to interview candidates.

CSA RECOMMENDATIONS

SNEDDON'S RESIGNAT-ION

Motioned by Fitzgerald, seconded by Vitiello, that the Board of Education approve, with regret, the resignation of Mrs. Ann Sneddon, a basic skills teacher, effective the end of her maternity leave – June 30, 2016.
Motion Carried: 7-0

THOMPSON'S CONTRACT

Motioned by Fitzgerald, seconded by Vitiello that the Board of Education approve the renewal of the employment contract for Mr. William Thompson, to serve as the district's Business Administrator from July 1, 2016 to June 30, 2017. The salaried rate is $28,544. The contract was reviewed and approved by the Executive County Superintendent.
Motion carried: 7-0

COMPREHEN-SIVE EQUITY PLAN

Motioned by Fitzgerald, seconded by Vitiello, that the Board of Education approve the Comprehensive Equity Plan for the 2016-2017, 2017-2018 and 2018 – 2019 school years.
Motion carried: 7-0

ESY PROGRAM

Motioned by Fitzgerald, seconded by Vitiello, that the Board of Education approve the recommendation of the Chief School Administrator to continue with the Early Childhood Extended School Year (ESY) Program for summer 2016. This program will continue the special services as mandated by Individual Education Programs (IEPs).

ESY TIMEFRAME

July 5th through August 4th - 19 days
Monday through Thursday each week
9:00 a.m. to 11:30 a.m.

Furthermore, to approve the following payroll and contracted services associated with the Preschool Extended School Year Program:

ESY PERSONNEL BATTERMAN AND CASEY

Employee	Job Description	Rate of Pay	Number of Hours	Number of Days
Batterman, Caren	Teacher	$40.00 per hour	3.25 hours per day	19 Days
Casey, Lisa	Aide	$16.00 per hour	3.25 hours per day	19 Days

Motion carried: 7-0

BERTINI SPEECH SERVS. FOR ESY

Moved by Fitzgerald, and seconded by Vitiello, that the Board of Education approve to provide speech service over the summer for students with Individual Education Plan needs. The services will be provided by Ms. Jamie Bertini, the district's speech teacher, for a period not to exceed 40 hours, at the contractual agreement rate of $ 40 per hour.
Motion carried: 7-0

TSYPENYUK SUMMER READING PROGRAM

Moved by Fitzgerald, and seconded by Vitiello, that the Board of Education approve the recommendation of the Chief School Administrator to contract with Ms. Yuliya Tsypenyuk, one of the district's junior high teachers, to develop a Summer Reading Program for 2016. The stipend is $500.
Motion carried: 7-0

SUMMER MUSIC PROGRAM TIME FRAME

Moved by Fitzgerald, and seconded by Vitiello, that the Board of Education approve the 2016 Summer Music Program with a time frame of June 20, 2016 – June 30, 2016 from 9:00 am to 1:00 pm (Monday – Thursday).

MUSIC PERSON-NEL TAYLOR

Furthermore, to approve to appoint Mrs. Sandra Taylor, the district's music teacher, to facilitate this program. The timeframe is for the two week program (4 hours a day for 8 days) at a rate of $40. per hour.
Motion carried: 7-0

FIELD TRIPS

Motioned by Fitzgerald, seconded by Vitiello, that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and: there are no costs incurred by the parents or the school district

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Haddon Heights High School	8th Grade	35	2	0	May 2016	Orientation Field Day (No Cost)
Annenberg Theater – Philadelphia, PA	6th Grade	36	2	6	June 2016	Art-A-Facts
Merchantville Borough Hall, Fire House, Public Works, Police Station, Community Center	Citizenship in the Community Class	7	1	0	May / June 2016	Elective Class

Motion carried: 7-0

Business Office Recommendations

PAYMENTS

Approve Payments
Motioned by Vitiello, seconded by Honigfeld, that the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	*TOTAL AMOUNT*
April 2016 – P 045 – Payroll and DCRP Payment	$161,269.75
April 2016 – P 048 – Tuitions, etc. deducted from state aid payment	$26,392.10
April 2016 – P049 – April Bill Run	$306,584.07

Motion carried: 7-0

TRANSFERS

Approve Budget Appropriation Transfer
Motioned by Vitiello, seconded by Honigfeld, that the board of education approve the following transfer of accounts for the month of April 2016 as listed on A103, and approved by the business administrator:
(attachments)

CONTRACT

Motion carried: 7-0

Approve the Following Contract
Motioned by Vitiello, seconded by Honigfeld, that the board of education approve the administrator's recommendation to approve the following contract:

VENDOR	SERVICE	TIMEFRAME	RATES	NOTES
CCESC Camden County Educational Services Commission- Clementon, NJ	Various, as listed on proposal	July 1, 2016 To June 30, 2017	As listed under Service Contract	Renewal – Non Public Services, Transportation, Child Study Team Services , Occupational Therapy, etc.

Motion carried: 7-0

Approve Financial Reports
Moved by Vitiello, and seconded by Honigfeld, that the board of education approve the following March 2016 Reports:

FINANCIAL REPORTS MARCH 2016

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of March 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2016.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
(attachments)

_____ _____
William H. Thompson, Business Adm. Date

Motion carried: 7-0

5. Approve Bond Payments
It is recommended that the board of education approve the chief school administrator's recommendation for the following bond payment, and change order #1:

BOND PAYMENTS

Payment #4 – to MJJ Construction, LLC - $15,810.34
Per the engineer, this payment is for work that is already completed.
Balance due on original project……$101,591.42

Change Oder #1 – to MJJ Construction LLC - $ $32,003.00 addition
This toilet room renovation utilizes the current original allowance of$34,367.00,
Plus the change order listed above.

(attachments)
Motion Carried: 7-0

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RECOGNITION OF CITIZENS AND STAFF

Mr. George Fore, reporter and community member, requested more information on the: Science Expo and the open seat on the board of education.

Mrs. Catherine Grohe, community member, asked if anyone had additional information on the Charter School that is considering locating in Pennsauken, and was advised that the meeting is tomorrow night. Mrs. Grohe was told that the parents of about ten (10) children submitted paperwork to have their children "opt out" of taking the PARCC tests.

The four (4) hour half days meet the state standard for a full day of school.

No executive session held.

Adjourn

ADJOURN Moved by Honigfeld, seconded by Vitiello, that the board of education approve to adjourn this meeting.
Motion carried: 7-0 8:38 p.m.

Respectfully submitted,

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Loretta Mansolino