MERCHANTVILLE BOARD OF EDUCATION'S MINUTES
JUNE 9, 2015

The Merchantville Board of Education's Regular Meeting was held on Tuesday, June 9, 2015, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mr. Morrone, Mrs. Stocker, Mr. James and Ms. Engelke
Members Absent:	Mrs. Perno
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

Mrs. Field, community member and district teacher, asked: for an update on the district's tuition in policy, the tuition rate that would be charged to grandparents who want to enroll their grandchildren in the Pre-K Program, the timeframe for a reply to this requested information, and the variance for the certified tuition rate and the grant funds received for choice students.

Presentation - Mr. Morrone presented plaques to this year's retirees: Mr. James Montufar & Mrs. Jean Cogan. Mr. Montufar and Mrs. Cogan shared information on all the positions and titles that they held through their many years of service to the district. The board thanked these employees for their many years of service and wished them a long, healthy retirement.

NJSBA Development of Goals – Mrs. Lewis, NJSBA Representative, worked with all members in the development of goals. Input was organized and this "work in progress" continues.

Board Mission Statement – Mr. James presented the tentative mission statement, and asked all members to review and submit their thoughts and ideas.

Bond Referendum Project Update - Bids were received and opened for all outstanding projects. Funding is short by an estimated $91,000+ to complete all projects, with revisions to the scope of the work. Discussion: accepting or rejecting the bids, alterations to the bid specifications, timeframes, funding the shortage, borrowing from the district's fund balance, the pluses and minuses on delaying some of the projects. – Motions listed below.

School Board Candidate Information – Due to the Board of Elections by Monday, July 27th.

Approve Participation In Consortium

Moved by Vitiello, and seconded by Honigfeld, that the board of education continue to participate in a consortium with the Lindenwold School District acting as the lead applicant in the receipt of NCLB Grant Title III Fund allocation for the 2015 – 2016 school year.
Approved by unanimous voice vote.

Terminate Sumter

Moved by Vitiello, and seconded by Honigfeld, that the Merchantville Board of Education approve the termination of Mrs. Rhonda Sumter (a long term substitute) effective June 2, 2015.
Discussion: terminology for this motion was supplied by the district's attorney – an instructional aide and basic skills teacher are providing instruction in this classroom.
Approved by unanimous voice vote.

Moved by Vitiello, and seconded by Honigfeld, that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Merchantville Community Center	Grades K – 4, End of Year Celebration	All students in the grade level	2		June	Walking Trips – No Cost
Merchantville Police Station	Grade 1	38	2	0	June	Walking Trip – No Cost
Maple Hill Restaurant / Funplex – Maple Shade & Mt. Laurel	Student Government & NJHS	26	3	0	June (After School Ends)	All costs are paid by the clubs and the students

Approved by unanimous voice vote

APPROVE TRIPS

APPROVE MINUTES

Approve Minutes –Moved by and seconded by It is recommended that the board of education approve the following minutes:

May 26, 2015 Regular BOE Minutes

Ayes (7) Noes (0) Abstain (1) Mrs. Foster Motion carries.

APPROVE TRANSFERS

Transfer of Funds –Moved by Foster, and seconded by Engelke, that the board of education approve the following transfer of funds as listed on A 108.
Approved by unanimous voice vote.

APPROVE RESOLUTION RE: PAYMENT OF SURPLUS FUNDS

Approve Resolution for BCIPJIF Fund's surplus distribution –Moved by Honigfeld, and seconded by James, that the board of education approve the business administrator's recommendation regarding the BCIPJIF's (Burlington County Insurance Pool Joint Insurance Fund) distribution of surplus funds by choosing Option #1 and requesting a check in the amount of $674.00 be sent to the district.

RESOLUTION NO. #1-2015

Resolution Directing the Distribution of the

Merchantville Board of Education

Net Returned Surplus Funds Held in Trust by the

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND

WHEREAS, the Merchantville Board of Education, hereinafter referred to as BOARD, participated as a member district of the Burlington County Insurance Pool, Inc. (also known as the Burlington County Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund), hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 2004, 2005, 2006, 2007, 2008 and/or 2011, **and**

WHEREAS, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A. 18A:18B1-10 et seq., **and**

WHEREAS, the BOARD joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD's membership, **and**

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, **and**

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, **and**

WHEREAS, the BOARD understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, **and**

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member district of that FUND year, **and**

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member district of that FUND year, **and**

WHEREAS, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by the FUND is as shown below:

Dollar amounts of Surplus by FUND Fiscal Year
Released by the FUND's Board of Trustees – Valued as of June 30, 2014 Financial Position

Fund Fiscal Year	Total FUND Release	BOARD's Share
July 1, 2004 to June 30, 2005	$100,000	$Not a Participant
July 1, 2005 to June 30, 2006	$225,000	$Not a Participant
July 1, 2006 to June 30, 2007	$225,000	$Not a Participant
July 1, 2007 to June 30, 2008	$100,000	$Not a Participant
July 1, 2008 to June 30, 2009	$100,000	$Not a Participant
July 1, 2011 to June 30, 2012	$250,000	$674
Subtotal Current Distribution	**$1,000,000**	$674
Aggregate Excess Loss Contingency Fund (Optional Distribution)	$3,487,899	$Not a Participant
Total Distribution Available	**$4,487,899**	**$674**

, and

WHEREAS, the BOARD understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the BOARD's full share to the BOARD,
2. Direct the FUND to apply the BOARD's share to the BOARD's 2015-2016 premium in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)) **(current FUND members only)**,
3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss Contingency Fund, which provides both current member districts and former member districts with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member district's available balance in offsetting future premiums, **or**
4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1, 2, & 3 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to the BOARD as noted above.

NOW THEREFORE, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution as follows **(check the one box that applies)**:

X Forward a check in the full amount to the BOARD.

- ❒ Apply the full amount to the BOARD's next 2015-2016 premium (**current FUND members only**),
- ❒ Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss Contingency Fund.
- ❒ Distribute the full amount among options 1, 2 & 3 as follows:

  Option 1 - $_____, Option 2 - $_____, Option 3 - $_____.

BY: William H. Thompson TITLE: Business Administrator

DATE: June 9, 2015

AYES: Eight (8)

NAYS: None (0)

ABSTAINS: None (0)

APPROVE TO ACCEPT AND AWARD: ES HAVAC AND ELECTRICAL UPGRADES BID

Approve to Accept ES HVAC and Electrical Upgrades BID and to Award Project - Project #04-24-C-004 – Moved by Stocker, and seconded by Vitiello, that the board of education approve the chief school administrator's recommendation and accept the lowest bid submitted for the scope of work encompassed in Project #04-24-C-004 –ES HVAC and Electrical Upgrades. And, for the board to resolve to award Base Bid #1 through # 5, in the amount of $345,120.00 to Air Control Technologies, Inc., located in West Berlin, New Jersey. There were three (3) bids submitted and the bid totals ranged from $345,120.00 to $347,000.00.

Discussion: Variance in bid estimated costs and actual bids received, bid specifications included the placement of window air conditioners, timelines for the work, alterations to the bids, delivery of the equipment needed, placement of the contractor's equipment.
Ayes (8) Noes (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE TO ACCEPT AND AWARD: TOILET ROOM AND BOYS' LOCKER ROOM BID

Approve to Accept Toilet Room and Boys' Locker Room Alternations and to Award Project - PN 14313.05 – Moved by Stocker, and seconded by Vitiello, that the board of education approve the chief school administrator's recommendation and accept the lowest bid submitted for the scope of work encompassed in PN 14313.05 toilet room and boys' locker room alterations PN 14313.05. And, for the board to resolve to award the Base Bid and Alternate #1 and Alternate #2, in the amount of $523,600.00 to MJJ Construction located in Atco, New Jersey. There were two (2) bids submitted and the bid totals ranged from $669,100.00 to $823,530.00 for the base and all alternates.

Discussion – variance in bid estimated costs and actual bids received, timelines, delivery dates for equipment, alterations to scope of the work, past issues with the contractor who was awarded the bid, logistics for the placement of contractor's equipment.
Ayes (8) Noes (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE TO REJECT AND NOT AWARD: AUDITOR-IUM RAMP REPLACE-MENT

Approve to Reject Auditorium Ramp Replacement and not Award Project # PN 14313.05 –Moved by Stocker, and seconded by Vitiello, that the board of education approve the chief school administrator's recommendation and reject all the bids submitted for the scope of work encompassed in PN 14313.05 auditorium ramp replacement PN 14313.05. And, for the board to resolve to not award this project because the bids submitted were over budget when the soft costs were considered. . There were three (3) bids submitted and the bid totals ranged from $66,600. 00 to $108,000.00 for the base bid. (There were no alternates.)

Discussion: current condition of the ramp and steps leading to the auditorium.
All surrounding areas will be upgraded – deficits will stand out – questioned whether ramp and railing meet current code.
Approved by unanimous voice vote.

APPROVE COLONIAL BANK AS DISTRICT'S REGISTERED DEPOSITORY

Approve Colonial Bank as the District's Registered Depository –Moved by Engelke, and seconded by Foster, that the board of education approve the business administrator's recommendation and appoint Colonial Bank as the district's registered depository for all business needs for the 2015-2016.

Discussion: Benefits – no fees charged to district – will arrange to have all deposits picked up at the school, offer local contacts and account representatives.
Approved by unanimous voice vote.

George Fore, community member and reporter, when asked whether penalties will be imposed on the contractors for missed deadline, he was told that all these details will be worked out at the pre-bid meeting with all contractors. The deadline for filing Nominating Petitions for the Board of Education is Monday, July 27th at the Camden County Board of Elections Office.

ENTER CLOSED

Enter Closed - Moved by Honigfeld, and seconded by Foster that the board of education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss matters falling within the attorney-client privilege. This session is expected to last for approximately five (5) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 10:04 p.m.
Approved by unanimous voice vote

Members Present: Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mr. Morrone, Mrs. Stocker, Mr. James and Ms. Engelke

Members Absent: Mrs. Perno

Also Present: Mr. J. Scott Strong, CSA/Principal
Mr. William H. Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Topic:

Request for enrollment of a 10th grader at Haddon Heights School District
This student is not currently a Pennsauken Student
Terms and conditions of the send/receive settlement
Legal counsel's opinion

RETURN TO OPEN

Return to Open Session – Moved by Engelke and seconded by Stocker, that the board of education approve to return to open session. 10:13 p.m.
Approved by unanimous voice vote.

ADJOURN

Adjourn - Moved by Engelke, and seconded by Stocker, that the board of education approve to adjourn this meeting. 10:14 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

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