MERCHANTVILLE BOARD OF EDUCATION MINUTES
MAY 26, 2015

The Merchantville Board of Education's Regular Meeting was held on Tuesday, May 26, 2015, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mr. Morrone, Mrs. Stocker, Mrs. Perno, Mr. James and Ms. Engelke
Members Absent:	Mrs. Foster
Also Present:	Mr. J. Scott Strong, CSA/Principal Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

NJSBA Development of a Board Mission and Vision Statement – Mrs. Terry Lewis, NJSBA Representative, offered direction to the members on the development of a Mission and Vision Statement. Members shared their thoughts and ideas. Future meeting is planned to finalize.

Moved by Kabel, and seconded by Vitiello, that the board of education approve for the following employees to develop a writing curriculum over the summer. Each employee will be paid an hourly rate of $40 per hour, not to exceed 30 hours of work per curriculum guide.

APPROVE DEVELOPMENT AND PAYMENTS FOR CURRICULUM WORK

Science	Kindergarten	Caren Batterman & Ellen Franolich
Science	1st Grade	Melody Ransom & Patricia Fields
Science	2nd Grade	Kathleen Harvey-Wilson
Science	3rd Grade	Alyssa Maziarz
Science	4th Grade	Rachel Hallion
Science	5th Grade	Melissa Nettleton
Spanish I	8th Grade	Yenith Santana

Approved by unanimous voice vote.

Moved by Engelke, and seconded by Kabel, that the board of education approve for the following employees to develop a writing curriculum over the summer. Each employee will be paid an hourly rate of $40 per hour, not to exceed 10 hours of work per curriculum guide. These courses are offered once every four days in a cycle.

APPROVE DEVELOPMENT AND PAYRMENTS FOR CURRICULUM WORK

Technology	Pre-K, K, 1, 2, 3, 4, 5 & 6	Sherry Iannucci
Art	Pre-K, K, 1, 2, 3, 4, 5, 6, 7, & 8	Patrice LaJeunesse
Music	Pre-K, K, 1, 2, 3, & 4	Sandy Taylor
Spanish	5, 6, & 7	Yenith Santana
World Cultures	8	Yenith Santana

Approved by unanimous voice vote.

Moved by Engelke, and seconded by Kabel, that the board of education approve that the followir courses be added to the curriculum for 7th and 8th grade electives:

APPROVE ELECTIVES FOR 7TH AND 8TH

Spanish I, Adventure Fitness, Citizenship in Our Community, Computer Programming – Codin Creative Journaling, Film-tastic, Health & Wellness, Genealogy Class, Geospatial STEM Exploration, Leadership: Teaching Character Education, Photography, Scholastic READ-180, Student Study Skills, Ted-Ed Class, and Theater Arts.

Approved by unanimous voice vote.

APPROVE O'NEIL AS NCLB GRANT MGR.

Moved by Perno, and seconded by James, that the board of education approve to continue the contract with Dr. Kristin O'Neil for the 2015-2016 school year, at a rate of $5,000 for the year, to serve as the NCLB grant manager, NCLB Consultant, and Anti-Bullying presenter.
Approved by unanimous voice vote.

APPROVE STUDENT DRESS CODE

Moved by Honigfeld, and seconded by Perno, that the board of education approve the Discipline Code of Conduct and Student Dress Code for the 2015-2016 school year.
Discuss followed – board members requested a report on the incidents of dress code violations. These codes will be reviewed next year.
Approved by unanimous voice vote.

APPROVE EMPLOYMENT DOCUMENT

Moved by James, and seconded by Honigfeld, that the board of education approve the Terms and Conditions of Employment of Non-Union Merchantville Employees for July 1, 2015 – June 30, 2016.
Approved by unanimous voice vote.

APPROVE SALARIES FOR 15-16SY

Moved by Vitiello, and seconded by Honigfeld, that the Board of Education approve the following Non-Union Merchantville Employees for the 2015-2016 school year with the following salaries

Employee Name	Title	FTE	2015-2016 Salary
Klaus, Kimberly	Learning Disabilities Teacher Consultant, Supervisor- 10 month position	100%	$87,337.50
Leise, Jeanne	School Social Worker, Counselor, Child Study Team Coordinator, Supervisor, - 10 month position	100%	$74,338.00
Mansolino, Loretta	Assistant to the Business Administrator, Board Secretary – 12 month position	100%	$64,714.00
Martinelli, Sandra	Secretary to the Chief School Administrator – 12 month position	100%	$53,041.00
Moran, Suzanne	Business Office Official – 12 month position	40%	$16,249.00

Approved by unanimous voice vote.

APPROVE BENNETT

Moved by Kabel, and seconded by Perno, that the board of education approve Mr. Gerald Bennett, as the General Maintenance Building Supervisor, for the 2015-2016 school year, with placement at a Step 2 on the salary guide, salary is $48,806.
Discussion followed – Compensation for additional overtime/supervisory work. Administration is working on a compensation figure and will bring to the board for approval.
Ayes (7) Noes (0) Abstain (1) Mr. Kabel Motion Carries.

APPROVE TRIPS

Moved by Engelke, and seconded by Vitiello, that the board of education approve the following field trips. All funds or these trips are paid through the Marie J. Carroll Foundation unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Merchantville Community Center, Police Department, Post Office, Local Walking Destinations	Extended School Year	10	2	0	July	Walking Trips – No Cost

Approved by unanimous voice vote.

APPROVE MAY 12, 2015

Approve Minutes – Moved by Stocker, and seconded by Honigfeld, that the board of education approve the following minutes:

May 12, 2015 Regular BOE Minutes and Closed Session Minutes

Approved by unanimous voice vote.

APPROVE PAYMENTS

Approve Payment of Bills – Moved by Perno, and seconded by Kabel, that the board of education approve for payment the bills listed on: P 064, 065 and 066.
Pgs._____
Approved by unanimous voice vote.

APPROVE TRANSFERS

Account Transfers – Moved by Perno, and seconded by Kabel, that the board of education approve the transfer of funds for April 2015 as listed on: A 106.
Pgs._____
Approved by unanimous voice vote.

APPROVE CONTRACT

Approve Contracts – Moved by Perno, and seconded by Kabel, that the board of education approve the following contract:

State ID No.	School District	Program Dates	Transport.	No. of Days	Tuition Fees & Aides	Notes
2566396246	Legacy Treatment Services – Mary A. Dobbins School, Hainesport, NJ	5/8/2015 To 6/30/2015	Yes	33	$$326.50 per day $10, 774.50	New Placement

Approved by unanimous voice vote.

Approve Financial Reports – Moved by Perno, and seconded by Kabel, that the board of education approve the following April 2015 reports:

APPROVE APRIL FINANCIAL REPORTS

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of April 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and

upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.

APPROVE HEARTLAND SERVICE CONTRACT

Approve Heartland Rehabilitation Services Contract – Moved by James, and seconded by Honigfeld, that the board of education approve to renew the Occupational Therapy Agreement with Heartland Rehabilitation Services, Pennsville, NJ. to provide therapy as mandated in student's Individual Educational Plan (IEP) for school year 2015-2016, at a rate of $90.17 per hour for therapist, consultation services, screenings, evaluations, preparation an planning of treatment reports, attendance at required meetings and in-service presentations, documentation and communication with teachers, parents and other team members, as needed.

APPROVE ARCHWAY PROGRAM'S MEAL RESOLUTION

Pgs._____

Approved by unanimous voice vote.

Approve Archway Programs Resolution – Moved by Honigfeld, and seconded by Engelke, that the board of education approve the following resolution for the 2015-2106 school years:

BE IT RESOLVED that the Merchantville Board of Education approve that Archway Schools, Atco, New Jersey, will not be required to charge students for reduced and/or paid meals provided as part of their educational programs, in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

APPROVE MIDDLESEX REGIONAL EDUCATION SERVICES. COMM. RESOLUTION REGARDING COMCAST SERVICES

Pg._____

Approved by unanimous voice vote.

Approve Middlesex Regional Educational Services Commission (MRESC) Resolution, Moved by Honigfeld, and seconded by Engelke, that the Merchantville Board of Education approve the following resolution:

Whereas the Middlesex Regional Educational Services Commission (MRESC) is acting as the lead agency for the Alliance for Competitive Telecommunications (ACT)
And
Whereas the MRESC operates the State approved Cooperative Pricing System #65MCESCCPS for the provision of services to its members.
And
Whereas the MRESC has developed RFP specifications, for the New Jersey Digital Readiness Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (DRLAP) in accordance with E-Rate guidelines.
And
Whereas the MRESC, used a competitive contracting format as approved by the Division of Local Government Services.
And
Whereas the MRESC posted a 470 form listing all districts submitting a letter or intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate.
And
Whereas the MRESC advertised this bid in accordance with 18A:18A-21 and publicly opened and read the DRLAP bid on September 17, 2014

So
Therefore be it resolved that the Merchantville Board of Education awards the DRLAP contract to

As noted in your notice of award e-mail for the following services:

COMCAST ENTERPRISE

SERVICES

Approved by unanimous voice vote.

Approve to Accept ES Site Improvements – Project #04-24-C-004 – Moved by James, and seconded by Honigfeld, that the board of education approve to accept the lowest bid submitted for the scope of work encompassed in Project #04-24-C-004 –ES Site Improvements. And, for the board to resolve to award Base Bid #2 to Command Company, Incorporated, Egg Harbor City, New Jersey. There were two bids submitted and the job costs ranged from $298,715.00 to $299,537.77.
Discussion: The contractor's bids exceeded the estimated costs for most of the projects. The re-bid process would be costly and would delay the start time of the jobs. The board members asked the business administrator to reach out to the architect and/or engineer for details on the variances in the bids submitted and the estimated costs.
Approved by unanimous voice vote.

Mr. George Fore, reporter and community member, requested more data on the elective technology class, and on NCLB (No Child Left Behind Grant). Offered suggestion about the district's Mission Statement and suggested aligning the Dress Code with Haddon Heights's Dress Code for an easier transition for the children.

No closed session held.

Adjourn – Moved by Perno, and seconded by James, that the board of education approve to adjourn this meeting. 9:42 p.m.
Approved by unanimous voice vote**.**

_____
Loretta Mansolino, Recording Secretary

MERCHANTVILLE BOARD OF EDUCATION MINUTES
MAY 26, 2015