MERCHANTVILLE BOARD OF EDUCATION MINUTES
MAY 12, 2015

The Merchantville Board of Education's Regular Meeting was held on Tuesday, May 12, 2015, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, and Mr. Morrone
Members Absent:	Mrs. Stocker, Mrs. Perno, Mr. James and Ms. Engelke
Also Present:	Mr. J. Scott Strong, CSA/Principal Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

Pre-K Program - tuition in for a grandchild – discussion continued – As the district does not include PreK and K students in their "choice program" process, tuition in students can be accepted for those grade levels. A rate will be established, a board policy developed, and the number of applicants accepted would be driven by class enrollment, and subject to yearly renewal.

Education Committee Report

Committee met on April 28th
Discussion included: Purchasing and developing a new Science Curriculum for grades K to 5
Delaying the purchase of the science curriculum for the junior high grades until next year
Purchasing and developing of new World Language, Art, Music and Technology curriculum for all grade levels
Per QSAC mandates, the districts' curriculums are not fully aligned with the core state curriculums standards
Research continues to choose electives for the junior high classes for the next school year
When finalized, a motion will be presented for approval

Parent's concern about registration and Haddon Heights students

Discussion: Residency Issue reported to administration
This is an active investigation to determine the facts

Choice Program

Admission to a school, that is part of the Choice School Program, is set by a public lottery
There is no transparency or favoritism in this process
Merchantville High School Students attend the following choice schools: Audubon, Collingswood, and Haddon Heights school districts

Haddon Heights Transition Process

Dialogue continues
There will be a regular and special education tuition rate
HH coaches will be meeting with the district's 8th grade class

Suggested summer working schedule for twelve (12) month employees:

8:00 a.m. to 3:30 p.m.	Monday thru Thursday
8:00 a.m. to 12:00 p.m.	Fridays
Starting Date	Monday, June 22nd

APPROVE PRESCHOOL EXTENDED YEAR SUMMER PROGRAM DETAILS AND PERSONNEL

Moved by Kabel, and seconded by Honigfeld, that the board of education approve the recommendation of the chief school administrator to continue with the Preschool Extended School Year (ESY) Program for summer 2015. This program will provide the special services as mandated by Individual Education Programs (IEPs).

July 6th through August 6th - 20 days
Monday through Thursday each week
9:00 a.m. to 11:30 a.m.

Furthermore, to approve the following personnel for the Preschool Extended School Year Program:

Employee	Job Description	Rate of Pay	Number of Hours	Number of Days
Batterman, Caren	Teacher	$40.00	3.25 hours per day	20 Days
Casey, Lisa	Aide	$16.00	3.25 hours per day	20 Days

Approved by unanimous voice vote.

APPROVE BERTINI TO PROVIDE SUMMER SPEECH SERVICES

Moved by Honigfeld, and seconded by Foster, that the board of education approve the recommendation of the chief school administration and provide mandated speech services for students with Individual Education Plans, for summer 2015. Ms. Jamie Bertini, the district's speech teacher, will render the services needed. The program will not exceed 40 hours, payable at the contractual rate of $ 40 per hour.
Approved by unanimous voice vote.

APPROVE QSAC IMPROV. PLAN

Moved by Honigfeld, and seconded by Foster, that the board of education approve the recommendation of the chief school administrator and approve the QSAC District Improvement Plan as based on the Interim Review.
Approved by unanimous voice vote.

APPROVE RENEWAL FOR NJEA PERSONNEL AND SET RATES

Moved by Foster, and seconded by Vitiello, that the board of education approve for 2015-2016 renewal the NJEA personnel listed on page #_____, and set the substitute teachers, aides, and secretarial rates, and the hourly rate for translating services.
Roll call vote:
Ayes (5) Mr. Honigfeld, Mr. Vitiello, Mrs. Foster, Mr. Kabel and Mr. Morrone
Noes (0) Abstain (0) Motion carries.

Moved by Vitiello, and seconded by Honigfeld, that the board of education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Clementon Park, Clementon, NJ	School Service Trip Gr 3 – 8	150	3	25	June	Service Trip Reward – Transportation paid through the Marie J. Carroll Foundation – Students pay for tickets to the park

Approved by unanimous voice vote.

APPROVE TRIP

APPROVE WORKSHOP

Moved by Vitiello. and seconded by Honigfeld, that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Alicia Lord	Foundations Level 2 Training	Mt. Laurel, NJ	July 15, 2015	$219

Approved by unanimous voice vote.

APPROVE MINUTES 4/14/2015 AND 4/28/2015

Approve Minutes – Moved by Kabel, and seconded by Foster, that the board of education approve the following minutes

April 14, 2015 and April 28, 2015

Approved by unanimous voice vote.

APPROVE PAYMENTS

Approve Payments – Moved by Kabel, and seconded by Foster, that the board of education approve the following payments: P 063.
Approved by unanimous voice vote.

APPROVE TRANSFER

Approve Transfers – Moved by Kabel, and seconded by Foster, that the board of education approve the following transfer of funds: A 101.
Approved by unanimous voice vote.

APPROVE FINANCIALS MARCH 2015

Approve Financial Reports – Moved by Kabel, and seconded by Foster, that the board of education approve the following March 2015 reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of March 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.

APPROVE REALTIME AGREEM.

Approve to Renew Reatime Information Technology, Inc. Agreement – Moved by Honigfeld, and seconded by Vitiello, that the board of education approve the renewal of the agreement with Realtime, Toms River, New Jersey for the 2015-2016 school year for the following services:

Student Information System
Notification/Alert System
Special Education Management – IEP Writer
Food Service Management – POS (point of sales)
Total Contract…..$10,085.40

SET CAFETERIA PRICES

Approved by unanimous voice vote.

Set cafeteria prices for the 2015-2016 school year – Moved by Foster, and seconded by Morrone, that the board of education approve the following prices for purchases in the cafeteria. This pricing is consistent with federal regulations.

Student Breakfast	$1.25
Adult Breakfast	$1.75

Student Lunch	$2.75
Adult Lunch	$4.00

Approved by unanimous voice vote.

APPROVE MIDDLESEX REGIONAL EDUC. SERV. COMM. MEMBERSHIP AND AGREEM.

Approve Membership Resolution and Cooperative Pricing System – Moved by Vitiello, and seconded by Kabel, that the board of education approve the following documents that will enable the district to upgrade the internet services at reduced pricing:

Resolution for Member Participation in a Cooperative Pricing Systems with the Middlesex Regional Educational Services Commission

Agreement for Cooperative Pricing System

Approved by unanimous voice vote.

Mrs. Kerr, Chestnut Street, announced that the PTA will be awarding $2000. in scholarship funds to members of the 8th grade graduating class. Mrs. Kerr asked that administration consider small group instructions in all classroom settings. Suggested that there be coordination with Haddon Heights Administration as they already utilize this teaching method.

Ms. Chapman, community member and reporter, requested a copy of the Gifted and Talented Program's criteria.

ENTER CLOSED SESSION

Recess Into Closed Session **–** Moved by Honigfeld, and seconded by Kabel, that the board of education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss pending litigation. This session is expected to last for approximately ten (10) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:09 p.m.

Approved by unanimous voice vote.

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mrs. Stocker, Mrs. Perno, Ms. Engelke, Mr. Morrone, and Mr. James
Members Absent:	Mrs. Stocker, Mrs. Perno, Mr. James and Ms. Engelke
Also Present:	Mr. J. Scott Strong, CSA/Principal Ms. Loretta Mansolino, Recording Secretary

Topic:
Litigation - residency issue
Case involves two students presently enrolled in school
Active investigation by administration and the police department
Proof of residency submitted for enrollment is possibly not the family's valid residence
Possible ramifications: criminal charges, lawsuit for payment of tuition

RETURN TO OPEN SESSION

Return to Open Session – Moved by Honigfeld, and seconded by Kabel, that the board of education approve to return to open session. 8:39 p.m.

Approved by unanimous voice vote.

ADJOURN

Adjourn - Moved by Kabel, and seconded by Vitiello, that the board of education approve to adjourn this session. 8:40 p.m.

Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

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