MERCHANTVILLE BOARD OF EDUCATION MINUTES
February 10, 2015

The Merchantville Board of Education's Regular Meeting was held on Tuesday, February 10, 2015, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Mr. Honigfeld led the group in the pledge to the flag of the United States of America.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

SWEARING IN OF RE-ELECTED MEMBER: Mr. Henry Kabel

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, and Mrs. Stocker
Members Absent:	Ms. Fuentes, Mr. Morrone, Mrs. Perno and Mrs. Engelke
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

PRESENTATION
Mr. Daniel Del Vecchio, Chief School Administrator, Camden County Education Services Commission, (CCESC) gave an overview of their services. CCESC is a public entity whose mission is to assist member districts to full their responsibility to education students by providing programs and services. All districts have a representative on their board. CCESC operations like a school district, but they receive no local tax funds and are a not-for-profit entity. Some of the services provided are: student transportation, all programs offered under PL 192 and PL 193 to children in non public school settings, Child Study Team Assessments, etc.

Ms. Chapman, community member and reporter, was advised that CCESC is the only non-for-profit of this type operating in Camden County.

Camden County Reflections Program – Participants: Jody Bain, Taylor Meachum, Elliott Rose Middleton, Milan Stocker, Mira Stocker, Parth Thakar, Ava Vitiello, Celia Vitiello and Laura Wood
Four students are moving forward to the state: Taylor Meachum, Mira Stocker, Milan Stocker and Elliott Rose Middleton.

This is a PTA sponsored program and was headed by Mrs. Middleton. Students were awarded a certificate. Congratulations to all who participated.

Board of Education Liaisons are as follows:

Camden County Educational Services Commission	Mrs. Foster
Pennsauken Board of Education	Mr. Vitiello
Merchantville County Library	Mr. Kabel

The establishment of and membership in the various board of education committees is a work in progress.

APPROVE, WITH REGRET, MS. FUENTES' RESIG-NATION

Accept Ms. Fuentes's Resignation Letter – Moved by Mr. Kabel, and seconded by Mr. Vitiello, to approve, with regret, the resignation of Ms. Jacquelyn Fuentes from the Merchantville Board of Education, effective January 27, 2015. The members thanked Ms. Fuentes for her service and wished her the best.
Pg._____

Personnel Committee Update

Committee met
Reviewed the business administrator's contract
The Chief School Administrator's Contract will be reviewed and discussed by the entire board

Policy Committee Update

Committee met
The board of education will develop board goals and establish a district mission statement and goals.

Public Relations Committee Update

Committee met
Reviewed administration's current means of communications
Developed new outreach goals
Meeting scheduled for 2/17
A parental survey was distributed and is being analyzed

New board member search

An advertisement will be placed
Interviews will be scheduled
A decision on the replacement will be made by the entire board
There is a board policy that addressed this process

2015-2016 Scheduling Committee Update

Committee held a very preliminary meeting
Another meeting is scheduled for 2/23
Discussion included: At the lower grade levels, increasing language arts contact time –
At the junior high level - suggested: electives – extracurricular work
Shorten of periods to include more periods in one day
Other district's schedules are being reviewed

Board of Education Meeting Dates - The March 24th meeting was moved to March 17th. To facilitate the budget process, the meetings in March will be on March 10th, and March 17th.

Pennsauken Send/Receive Litigation – The judge, who is reviewing this litigation paperwork, has granted himself another extension that ends on March 2nd. Haddon Heights Administration advised that they would be ready to accept our ninth grade students, should this case settle. Details for transfer to Haddon Heights could be listed in the court's decision.

CSA REPORT

- Violence and Vandalism Report and HIB Report for July 1, 2014 – Dec 31, 2014
  - 1 Violence and Vandalism Reported
  - 1 HIB investigated and confirmed
- CCSS and PARCC Parent Presentation scheduled for 2/27 at 6:30 p.m.
- Monthly Report
- PARCC Update – Testing timeframe is March 2nd through March 27th
- Budget calendar – Timelines were reviewed – no additional questions were asked.

CSA Recommendations

Moved by Mr. Kabel, and seconded by Mr. Vitiello, that the board of education approve the Pre-School Program and Budget for the 2015-2016 school year, and to approve to submit this paperwork to the Department of Education.
Approved by unanimous voice vote.

APPROVE PRE-SCHOOL PRO-GRAM AND BUDGET

Moved by Mrs. Foster, and seconded by Mr. Kabel, that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshop:

Attendee	Event	Place of Event	Date	Cost
Ellen Franolich	2015 Conference for NJ Kindergarten Teachers	Atlantic City, NJ	Feb 23, 2015	$242
Alyssa Maziarz	The Most Effective Strategies to help your struggling readers meet the CCSS for Reading	Cherry Hill, NJ	Feb 26, 2015	$229
Kara Temeles And Debra Wurster	2015 Conference for NJ Pre-Kindergarten Teachers	Atlantic City, NJ	Feb. 23, 2015	$242 Each
Yuliya Tsypenyuk	What's New in Young Adult Literature and How to Use it in your Program	Voorhees, NJ	Feb. 26, 2015	$239.

Approved by unanimous voice vote.

APPROVE SEMINARS

Moved by Mrs. Stocker, and seconded by Mrs. Foster, that the board of education approve for the 2015-2016 contract for Mr. William H. Thompson, business administrator, to be forwarded to the Camden County Department of Education for review and approval.
Approved by unanimous voice vote.

APPROVE SUBMISSION OF THOMPSON'S CONTRACT

Moved by Mr. Vitiello, and seconded by Mrs. Stocker, that the board of education approve to hire Ms. Elise Wildman, as a long term basic skills substitute teacher, starting on February 11, 2015 through the end of the 2014-2015 school year. This salary for this position will be on a BA Step 1, on the current salary guide, with no medical benefits, and pro-rated sick and personal days.
Approved by unanimous voice vote.

APPROVE TO HIRE WILDMAN AS A LONG TERM SUB

Minutes

Approve Minutes – Moved by Mr. Kabel, and seconded by Mrs. Foster, that the board of education approve the following minutes:

January 6, 2015 Reorganization and Regular BOE Minutes
Approved by unanimous voice vote.

APPROVE 1/6/2105 MINUTES

Approve Payment of Bills – Moved by Mr. Kabel, and seconded by Mr. Vitiello, that the board of education approve for payment the bills listed on: P 040, 043, 044, 045 and 047.
Approved by unanimous voice vote.
Pgs._____

APPROVE PAYMENTS

Account Transfers –Moved by Mr. Kabel, and seconded by Mr. Vitiello, that the board of education approve the transfer of funds for December 2014 as listed on: A 057, A 058, A061, A069 and A070.
Approved by unanimous voice vote.
Pgs._____

APPROVE TRANSFERS

APPROVE FINANCIALS

Approve Financial Reports – Moved by Mrs. Foster, and seconded by Mrs. Stocker, that the board of education approve the following December 2014 reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of December 2014. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2014.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.

APPROVE ROD GRANT AUTHORIZA-TION RESOLUTION

ROD Grant Authorization Resolution – Moved by Mrs. Stocker, and seconded by Mr. Kabel, that the board of education approve the following:

"*BE IT RESOLVED* that the Merchantville Board of Education (Board) authorizes the execution and delivery of the grant agreement and the authority for such to the Business Administrator, William H. Thompson, for supervision of the school facilities projects as listed below:

Projects:

- Merchantville Elementary School Improvements – Phase l – 'AKA' Phase 1 Building Systems Renovations. NJDOE Projects #3110-060-14-1001
- Merchantville Elementary School Improvements – Phase 1 – 'AKA' Unbundled Project Exterior closure, HVAC. NJDOE Projects #3110-060-14-1002

APPROVE TO SUBMIT IDEA C/0 AMENDMENT

Approved by unanimous voice vote.

Approve to submit IDEA Carry-over Amendment – Moved by Mr. Vitiello, and seconded by Mrs. Stocker, that the board of education approve for administration to submit an IDEA 2014 carry-over amendment to the Department of Education for non public unspent supply funds, in the amount of $4,616.00. When approved, this amendment will permit the non public school to spend the funds this year.

Approved by unanimous voice vote.

APPROVE SEMI WAIVER

Approve for SEMI waiver – Moved by Mr. Kabel, and seconded by Mrs. Stocker, that the board of education approve for administration to submit a SEMI waiver to the Department of Education for approval. We are requesting this waiver based on the number of projected Medicaid eligible/Special Education Students – 24. (If a district has less than 40 eligible students, a waiver is required.)

Approved by unanimous voice vote.

Ms. Chapman, community member and reporter, had questions concerning filling the open seat on the board of education and was directed to administration. She asked about the student contact time for the language arts and math programs, and administration explained.

Mr. Fore, reporter, questioned some parameters concerning the new PARCC test process. All students, who will be taking the tests, are being exposed to the testing procedures.

Mr. Morgan, community member, asked about the options for filling the open seat on the board of education, and asked if the other candidate who ran in November will be offered the seat.

Mrs. Meachum, Talent Show Coordinator, extended an invitation to attend this year's show. Mrs. Meachum reviewed all activities for "Take Your Family to School" week. School alumni were contacted and asked for donations for the PTA sponsored playground. The responses have been generous.

No closed session held.

ADJOURN

Adjourn - Moved by Mr. Kabel, and seconded by Mr. Vitiello, that the board of education approve to adjourn this meeting. 8:40 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary