MERCHANTVILLE BOARD OF EDUCATION MINUTES
February 24, 2015

The Merchantville Board of Education's Regular Meeting was held on Tuesday, February 24, 2015, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Mr. Morrone led the group in the pledge to the flag of the United States of America.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

Members Present:	Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mrs. Stocker, Mr. Morrone, Mrs. Perno and Mrs. Engelke
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

No open public comment.

RE: Open seat on the board of education – Friday, February 27, 2015, is the deadline for submitting a request for this seat. This placement will be decided by the entire board.

Mr. Strong told those present that the parent presentation held earlier this evening on Common Core State Standard (CCSS) and the PARCC Testing will be placed on the district's website. Any concerns should be directed to administration.

The State of New Jersey – Department of Education – notice regarding the Debt Service Aid Request – District's aid percentage per Section 3 of the Act, at NJSA 18A:7G3…..41.9753%.
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Public Relations Committee Update

Committee met – Mr. Vitiello distributed the committee's recommendation and reviewed the various ways that the committee established for communicating with the parents and the community members.

2015-2016 Schedule Update

Committee met and discussion continued on the best ways to utilize the additional 25 minutes that will be added to the school day in September
Next meeting is scheduled in March
Various options being considered included: electives – increase in language arts contact time – A world language program

Education Committee Update

Meeting is scheduled for later tonight.

Buildings and Ground Committee Update

Status of all outstanding projects was discussed
Cafeteria renovation are nearing completion
District will add some "finishing touches" to the area
The PTA Playground Project is still scheduled for summer 2015
The ROD Grant and Bond Projects were reviewed – Bids are out for some of the projects
Scheduled for updates this year: foyer areas – painting, wall refinishing, electrical upgrades
Budgeted items for summer projects are being compiled with estimated cost factors
Over the weekend, a pipe broke in the ceiling in the science lab (Room #207) - the water

damaged that room and the conference room located below it (Room #105).
The insurance company has assigned a claim number and adjuster to the district.
Damages include: the heating unit, the floors, ceiling, electrical lights, equipment, etc.

We wish to thank the members of the Merchantville Fire Department and Mr. Jerry Bennett, our maintenance supervisor, for all working together to clean up and contain the damage.

Junior Women's Club Spelling Bee
We wish to acknowledge the following students who participated: Gabrielle Callaway, Danielle Ragan, Michael Fiore, Lucy Kerr, Amara Signorile, Alexis Leana, Kennedy Roberts, and Samiksha Meta. Children, who were able to attend the meeting, were presented with certifications. Congratulations to all.

Calendar Proposal for the 2015-2016 School Year
A copy was forwarded to all members for review and input. Will be on the March 10th agenda for approval. Possible revision for next school year – Staff and students will report before Labor Day.

APPROVE FIELD TRIPS

Moved by Engelke, and seconded by Kabel, that the board of education approve the chief school administrator's recommendation for students to participate in the following field trips. Funding for these trips is through the Marie J. Carroll Foundation, and there are no out of pocket costs to the district or the parents.

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month & Date
Wheaton Village – Millville, NJ	Gr 4	41	2 + aide	6	May 2015
The Franklin Institute – Philadelphia, PA	Gr 3	34	3	8	April 2015
The Philadelphia Zoo - Philadelphia, PA	Gr 2	33	2	7	April 2015

Approved by unanimous voice vote.

APPROVE WORKSHOP

Moved by Perno, and seconded by Stocker, that the board of education approve the recommendation of the chief school administrator for attendance at the following Professional Development Workshop:

Attendee	Event	Place of Event	Date	Cost
Kim Klaus	Woodcock-Johnson IV Training	Camden County Educational Services – Clementon, NJ	April 14, 2015	$100

Approved by unanimous voice vote.

APPROVE ROSENZWEIG'S RESIGNATION

Moved by Foster, and seconded by Honigfeld, that the board of education approve the resignation of Mrs. Arlene Rosenzweig (Long-term, special education substitute teacher) effective February 6, 2015.
Approved by unanimous voice vote.

ADD DIEM AND THOMAS TO SUB LIST

Moved by Honigfeld, and seconded by Kabel, that the board of education approve to add Mrs. Ann Diem to the substitute teacher list for the 2014-2015 school year, pending completion of required paperwork.
Approved by unanimous voice vote.

Moved by Honigfeld, and seconded by Kabel, that the board of education approve to add Ms. Tracy Thomas to the substitute teacher list for the 2014-2015 school year, pending completion of required paperwork.
Approved by unanimous voice vote.

Moved by Perno and seconded by Engelke, that the board of education approve to renew the contract with Archway Programs, Inc, located in Atco, New Jersey, to provide school-age child care program services in

the district's school building. This program is referred to by the name JUST KIDS. The district's responsibilities regarding the facility, equipment mandates and communication are listed in the contract.
Approved by unanimous voice vote.
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APPROVE ARCHWAY'S JUST KIDS CONTRACT

Approve Minutes – Moved by Kabel, and seconded by Honigfeld, that the board of education approve the following minutes:

February 10, 2015

APPROVE 2/10/15 MINUTES

Approved by unanimous voice vote.

BUSINESS OFFICE
A January 31, 2015 Revenue Summary and Budget Summary were distributed for review.

Approve Payment of Bills – Moved by Vitiello, and seconded by Perno, the board of education approve for payment the bills listed on: P 050 and P 051.
Approved by unanimous voice vote.
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APPROVE PAYMENTS

Approve Financial Reports – Moved by Vitiello, and seconded by Perno, that the board of education approve the following January 2015 reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

APPROVE FINANCIALS

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of January 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.
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Mr. George Fore, community member and reporter, suggested that administration develop a survey for the community to input what data they would like shared on the school website.

Ms. Heather Chapman, community member and reporter, was told that the PARCC Presentation, which will be placed on the district's website, will be specific to Merchantville School. PARCC testing is scheduled for the morning hours.

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ENTER CLOSED

Recess Into Closed Session - Moved by Perno, and seconded by Honigfeld, that the board of education adjourn, by resolution, into closed session, from which the general public is excluded, to discuss matters concerning personnel. This session is expected to last for approximately thirty (30) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:09 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Vitiello, Mr. Honigfeld, Mr. Kabel, Mrs. Foster, Mrs. Stocker, Mr. Morrone, Mrs. Perno and Mrs. Engelke

Topic:

Renewal of Chief School Administrator's Contract
Various terms and conditions items listed in the contract
Variances from this contract to the original contract

Mr. Strong was called into the meeting. 8:25 p.m.

RETURN TO OPEN SESSION

Return to Open Session - Moved by Perno, and seconded by Honigfeld, that the board of education approve to return to open session. 8:35 p.m.
Approved by unanimous voice vote.

Adjourn - Moved by Perno, and seconded by Honigfeld, that the board of education approve to adjourn his meeting. 8:37 p.m.
Approved by unanimous voice vote.

ADJOURN

Loretta Mansolino and Stephen Morrone, Recording Secretary