MERCHANTVILLE BOARD OF EDUCATION MINUTES
May 20, 2014

The Merchantville Board of Education's Meeting was held on Tuesday, May 20, 2014, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present: Mr. Honigfeld, Mr. Vitiello, Mr. Kabel, Mrs. Stocker, Mrs. Perno, Ms. Fuentes, Ms. Engelke, Mr. Morrone, and Mr. Morgan

Members Absent:

Also Present: Mr. J. Scott Strong, CSA/Principal
Mr. William H. Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag of the United States of America.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

Mrs. Karen Hahn, parent of a student, addressed the BOE members concerning her child and an HIB Incident. Members and administration listened to Mrs. Hahn's concerns. Board president assured parents that they would receive a response.

Buildings and Grounds Committee Update

Meeting held last week. Summary includes:

- Reviewed the architect's drawings for the upgrades to the cafeteria
- The Requests for Proposals was advertised in the *Courier Post*
- There is a limited turn-around time for this job, and that may result in fewer proposal being submitted
- There will be a base and alternate proposal request
- B & G Committee will meet with the Architect on 5/27
- ROD Grant information was reviewed and discussed

Personnel Committee Update

- Following the BOE Meeting, the Personnel Committee will meet
- CSA's Review must be completed on the NJSBA website
- Responds will be accumulated unanimously and returned for review
- Business Administrator's Contract must be reviewed and forwarded to the county business Administrator for approval
- Three (3) negotiations meetings are scheduled – 6/5, 6/12 and 6/25

Strategic Planning Proposal

- Submitted from EIRC covering general services relating to the bond referendum
- Would include engagements between administration and the board members
- Community contact
- Developing and processing of community surveys
- Estimated fee is $11,0000.
- Scheduled to do a formal presentation to the BOE members

Special Education Update

Mrs. Leise, district's social worker and guidance counselor and Dr. Roth, district's LDTC and Supervisor, explained in detail, utilizing a Power Point Presentation, the process required for handling all special education students. Included:

INRS – Intervention and Referral Process - submitted by a teacher/s, parents are included
Parental requests for student services
State codes and mandates
Parents' rights
Basic Skills Program
Early Intervention Program
Independent evaluations
Parent's rights to follow "Due Process" (a complaint)

Moved by Engelke, and seconded by Honigfeld, that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Playdrome Bowling Cherry Hill, NJ	5th Grade	45	2	1	May	DARE Bowling Trip – No Cost to School or Students

Approved by unanimous voice vote.

Moved by Engelke, and seconded by Honigfeld, that the Board of Education approve the recommendation of the Chief School Administrator to renew the contract with Dr. Kristin O'Neil, for the 2014-2015 school year, to serve as the NCLB grant manager, NCLB Consultant, Anti-Bullying presenter. The contracted amount is $5,000. (Contract forwarded by administration.)
Approved by unanimous voice vote.

Moved by Perno, and seconded by Fuentes, that the Board of Education approve to submit Mr. William Thompson's 2014-2105 employment contract, (the district's business administrator) to the executive county superintendent for approval. (contract forwarded by administration)
Approved by unanimous voice vote.

Moved by Kabel, and seconded by Fuentes, that the Board of Education approve Professional Development Plan for the 2014 – 2015 school year. (Plan forwarded by administration.)
Approved by unanimous voice vote.

Moved by Kabel, and seconded by Fuentes, that the Board of Education approve to change the June 10, 2014 board of education meeting to Tuesday, June 3, 2014, the first Tuesday of the month, to facilitate the details of the bond referendum.
Approved by unanimous voice vote.

Moved by Stocker, and seconded by Morgan, that the board of education approve the following minutes:

April 24, 2014 Special Work Session Meeting

Ayes (8) Noes (0) Abstain (1) Mr. Morgan Motion carries.

May 6, 2014 Public Hearing and Board Meeting

Ayes (6) Noes (0) Abstain (3) Ms. Fuentes, Mr. Morrone and Ms. Engelke Motion carries.

Approve March Financials – Moved by Honigfeld, and seconded by Engelke, that the board of education approve the March 2014 Financials.

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of March 2014. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2014.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.
Pgs._____

Approve Payments – Moved by Honigfeld, and seconded by Engelke, that the board of education approve the payments as listed on: P 058,P 059, and P 061.
Approved by unanimous voice vote.
Pgs._____

Approve Transfers – Moved by Honigfeld, and seconded by Engelke, that the board of education approve the fund transfers to various expenditure accounts as listed on: A 115,116,118,119 and 121.
Approved by unanimous voice vote.
Pgs._____

Approve Pennsauken BOE Tuition Contract – Moved by Honigfeld, and seconded by Engelke, that the board of education approve an educational contract with Pennsauken School District for the 2014-2015 school year. Details as follows:

Forty six (46) students in grades 9th through 12th
Tuition Charge - $15,156.00 per student - Total Contract - $697,176.00

Ayes (5) Noes (4) Abstain (0) Motion carries.

Pg._____

Approve Educational Services - Moved by Fuentes, and seconded by Morgan, that the board of education approve the following educational services for student #9123:

Education Inc. @ Kennedy University Hospital
5/7/2014 – ongoing
$38.00 per hour for teaching and one hour of prep for each 3 hours of services
Approved by unanimous voice vote.
Pg._____

Mr. George Fore, community member and reporter, found the Special Education Presentaiton very interesting and informing.

Moved by Engelke, and seconded by Perno, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss matters falling within the attorney-client privilege. This session is expected to last for approximately forty (40) minutes. The results of this

session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:09 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Honigfeld, Mr. Vitiello, Mr. Kabel, Mrs. Stocker, Mrs. Perno, Ms. Fuentes, Ms. Engelke, Mr. Morrone, and Mr. Morgan

Members Absent:

Also Present: Mr. J. Scott Strong, CSA/Principal
Mr. William H. Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Topics:

Follow up on parental concerns regarding HIB complaint

Meeting with Negotiations Committee and the MEA Negoations Committee

Contract language changes
Current instructional time
Days worked
Part time and full time teachers
Prep periods – sick days – personal days
Resignations
Salary Guides
Stipends – amounts, job descriptsions, etc.

RESUMPTION OF PUBLIC PORTION

ADJOURNMENT