MERCHANTVILLE BOARD OF EDUCATION MINUTES
September 24, 2013

The Merchantville Board of Education Meeting was held on Tuesday, September 24, 2013, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present:	Mr. Kabel, Mr. Bohn, Mr. Morrone, Ms. Engelke Mrs. Perno, Mr. Honigfeld and Mrs. Stocker
Members Absent:	Ms. Fuentes and Mr. Morgan
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Mr. Leonard Wood, District's Attorney Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag of the United States of America.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

Mrs. Chris Sodano, parent of an 8th grade student, expressed her disappointment with the handling of an incident that involved her child.

Mrs. Lewis, a representative from NJSBA, will review the BOE/CSA Role Responsibilities at the 10/8 BOE Meeting.

Pennsauken/Merchantville Send-Receive Litigation continues. Additional trial dates may be added.

COMMITTEE REPORTS

- **Education Committee**
  - Working on Reading Assessment and Gifted & Talented

  Committee met tonight and discussed a Gifted & Talented Program for grades 2 through 5. SRI Dibbles for Reading Assessment – in-service will be held for staff members – the number of students in the Algebra I Class was reviewed – The district's ex-curricular programs must be supported to be successful. A coordinator position was discussed. The Renaissance Reward Program is in place.

- **Policy Committee**
  - Review of Policy Series 9000

  It was a QSAC recommendation to update the district's policies and an NJSBA Representative is working with the policy committee and administration to update/revise the policies.

- **Buildings and Grounds**
  - Construction update

  Construction revisions continue in the school's front office**.**

- **Personnel**
  - CSA Evaluation is in process.

  The evaluation paperwork was sent to all board members. Complete and return to NJSBA. They will review and compile the data and submit a report to Mrs. Perno, Chairperson, Personnel Committee.

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CSA REPORT

- School Safety Procedures Update
- Chief of Police Meeting
  Administration met with police officials to discuss various safety issues. In process, 24 hour advance a notice will be required to see school personnel.

- Back To School Night Update
  New schedule seemed to work well, as there was more contact time between the parents and the teachers.
- Evaluation Update – The Danielson Model
  A copy of "A Framework for Teaching" was distributed. This explains the new teacher evaluation system.

Moved by Engelke, and seconded by Perno, that the board of education approve the recommendation regarding the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Merchantville Community Center	Garden Club	40	1	0	Sept, Oct, March, April, May, June	Walking Trip
Philadelphia, PA	5th Grade	42	3	8	May 2014	
YMCA Fairview Lake Camp	8th Grade	35	4	3	Dec 2013	Overnight Trip
Pittsgrove, NJ	Naturalist Club	45	2	3	Oct 2013	Overnight Trip
Grounds for Sculpture	2nd Grade	40	2	8	Oct. 2013	Art-A-Facts Trip
Niagara Fire Company Merchantville, NJ	1st Grade	26	2	0	Oct. 2013	Walking Trip

Approved by unanimous voice vote.

Moved by Engelke, and seconded by Perno, that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Shawn Waldron	Social Studies and the Common Core: Moving Forward	Rutgers, New Brunswick	Oct. 23, 2013	$0
Ann Diem	Translating the Common Core to Classroom Practice	Rowan University, Glassboro, NJ	Oct. 4, 2013	$139.00

Approved by unanimous voice vote.

APPROVE AGREEMENT WITH CCLA CONTRACT

Moved by Honigfeld, and seconded by Perno, that the board of education approve the agreement with the Camden County Library Association to renew the contract for the 2013-2014 school year. (In the past, this was a five year contract. It now must renew annually, as there are Billing charges for coverage needed for boiler operations, and these rates change each year.)
Approved by unanimous voice vote.

APPROVE FIRST READING OF 9000 SERIES POLICIES

Moved by Honigfeld, and seconded by Perno, that the Merchantville Board of Education approve the first reading of the 9000 series of the board policies. The following policies have updates:

9000: The Role of the Board of Education
9121: Election and Duties of the President
9200: Orientation and Training of Board Members
9313: Formulation, Adoption, Amendment of Administrative Regulations
9314: Suspension of Policies, Bylaws and Regulations
9320: School Board Meetings
9325: Meeting Procedures

(Copies of these policies were distributed with notations and language changes per statue.)
Approved by unanimous voice vote.

APPROVE 8/22/2013 AND 8/27/2013 MINUTES

Moved by Kabel, and seconded by Stocker, that the board of education approve the following minutes:

August 22, 2013 – Special Meeting and Closed Session Minutes
Ayes (6) Noes (0) Abstain (1) Mr. Bohn Motion carries

August 27, 2013 – Regular Meeting Minutes
Ayes (5) Noes (0) Abstain (2) Mrs. Perno and Ms. Engelke Motion carries.

APPROVE JUNE FINANCIALS

Moved by Morrone, and seconded by Honigfeld, that the board of education approve the following financial reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of June 2013. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2013.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of Education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved by unanimous voice vote.

Moved by Morrone, and seconded by Honigfeld, that the board of education approve the following payments:

POSTING	AMOUNT	DESCRIPTION
P 1	July Bill Run	$209,563.85
P 2	July Bill Run	$2,099.41
P 3	Adjustment	
P 4	July Payroll	$20,329.47
P 5	July Payroll	$24,751.99
P 6	August Payroll	$20,582.51
P 7	August Payroll and U/C Funding	$27,622.32
P 8	August Bill Run	$68,895.93
P 9	August Bill Run	$146,861.78
P 10	August Bill Run	$62,961.89
P 11	Direct debits to account	$1,142.45
P 13	Sept. 15, 2013 Payroll	$150,433.51
P 15	Direct debits to account	$1093.26

APPROVE PAYMENTS

(All payments were reviewed by Finance Committee Chairman.)
Approved by unanimous voice vote.
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Moved by Morrone, and seconded by Honigfeld, that the board of education approve the following transfer of accounts and adjustments:

APPROVE TRANSFERS

Posting	Date
A 135	June 2013
A 141	June 2013
A 002	July 2013
A 003	July 2013
A 007	July 2013
A 011	July 2013
A 012	August 2013
A 015	August 2013
A 028	August 2013

APPROVE TUITION OUT CONTRACTS

Approved by unanimous voice vote.
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Moved by Morrone, and seconded by Honigfeld, that the board of education approve the following tuition-out contracts for the 2013-2014 school year:

State ID NO.	School	Dates	Transport.	Tuition and Other Fees	Notes
3702503853	Bancroft – Cherry Hill Campus	9/13 To 6/14	Yes – with 1:1 aide and special equipment	$76,929.00 With 1:1 Aide	Newly enrolled student
3284325642	Bancroft – Cherry Hill Campus	9/13 To 6/14	Yes – with 1.1 aide and special equipment	$76,929.00 With 1:1 Aide	Newly enrolled student
Waiting for data from the DOE	Camden Charter High School	9/17/2013 To 6/14	Aid –in-lieu of Transportation	$16,005.00	Newly enrolled Student

Approved by unanimous voice vote.

Moved by Morrone, and seconded by Honigfeld, that the board of education approve the following contracts for the 2013-2014 school year:

Services Provided	Vendor	Terms	Fees	Notes
Services, as specified in students' IEPs, - St. Peter's School, Merchantville, NJ	Cooper Health Systems- Cooper Learning Center Cherry Hill, NJ	9/13 To 6/14	$30,000.00	Renewal- funding provided through NCLB Grant Funds
Maintenance of H.B. Smith Boilers and all accessories	Bradley-Sciocchetti, Inc. Merchantville, NJ	9/13 To 6/14	$3,570.00 With special service rates	Renewal

(Contracts available for review in the business office.)
Approved by unanimous voice vote.

APPROVE CONTRACTS

Moved by Morrone, and seconded by Honigfeld, that the board of education approve the disposal of the following obsolete and or broken equipment:

APPROVE TO DISPOSE OF OBSOLETE AND BROKEN EQUIPMENT

DESCRIPTION
Three (3) TVs
Two (2) TVs with VCR Units
One (1) TV with DVD
One (1) Electric Typewriter
One (1) Dot Matrix Printer

Approved by unanimous voice vote.

Moved by Morrone, and seconded by Honigfeld, that the board of education approve to enter into a Remittance Agreement with the Borough of Merchantville relative to the financial agreement between the Borough of Merchantville and Citadel Wellwood Urban Renewal, LLC. Under this terms of the agreement, the Borough will tender to the Board of Education an amount equal to sixty-three (63%) of the funds received pursuant to a Payment in Lieu of Taxes in a calendar year.

APPROVE REMITTANCE AGREEMENT WITH BOROUGH

Approved by unanimous voice vote.

Mrs. Ami Meachum, Leslie Avenue, felt that the Back To School timeslots allotted to the junior high staff did not leave enough parent/teacher time.

Moved by Perno, and seconded by Kabel, to adopt the following resolution to recess the meeting to discuss personnel and litigation issues. This session is expected to last for approximately 30-45 minutes.
Resolution for Executive Session:

APPROVE TO ENTER CLOSED/ EXECUTIVE SESSION

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstance, as whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be in resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:

   a. Any matter which, by express provision of federal law or state statue or rule of the courts shall be rendered confidential.
   b. Matters dealing with federal funding
   c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.

d. Matters dealing with collective bargaining.
e. Matters dealing with the sale or purchase of public land.
f. Discussion of any pending or anticipated litigation or contract negotiation.

Time: 8:p.m.
Approved by unanimous voice vote.

Members Present:	Mr. Kabel, Mr. Bohn, Mr. Morrone, Ms. Engelke Mrs. Perno, Mr. Honigfeld and Mrs. Stocker
Members Absent:	Ms. Fuentes and Mr. Morgan
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Mr. Leonard Wood, District's Attorney Ms. Loretta Mansolino, Recording Secretary

Topic:

Incident involving a student and a district employee
Other state authorities that were contacted
Suspension of employee from work
Possible termination
Safe/unsafe environment
Training for aides - playground and cafeteria

RETURN TO OPEN SESSION

Moved by Honigfeld, and seconded by Perno, that the board of education approve to return to open session. 9:03 p.m.
Approved by unanimous voice vote.

MOVE TO SUSPEND 'T .I.' 9/16/2013 To 12/31/2013

Moved by Perno, and seconded by Kabel, that the board of education based on the recommendation of the chief school administrator, and for the reasons discussed in executive session, move to suspend "T.I" for the period of September 16, 2013 through December 31, 2013, without pay. During this suspension, "T. I." shall not be permitted on school grounds. Prior to being permitted to return to work, "T.I" shall undergo sensitivity training/counseling, at her own expense, at a program that is approved by the chief school administrator. Upon returning to work in January 2014, "T. I." shall be on probationary status for the balance of the school year.

Roll Call Vote:

Ayes (7) Mr. Kabel, Mr. Bohn, Mr. Morrone, Ms. Engelke
Mrs. Perno, Mr. Honigfeld and Mrs. Stocker

Noes (0) Abstain (0) Motion carries.

ADJOURN

Moved by Morrone, and seconded by Perno, that the board of education approve to adjourn this meeting.
Approved by unanimous voice vote. 9:06 p.m.

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Loretta Mansolino, Recording Secretary

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