MERCHANTVILLE BOARD OF EDUCATION MINUTES
AUGUST 27, 2013

The Merchantville Board of Education Meeting was held on Tuesday, August 27, 2013, at 7:30 p.m., in the Reading Center of Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present:	Mr. Morgan, Mr. Morrone, Mr. Kabel, Mr. Bohn, Ms. Fuentes, Mr. Honigfeld and Mrs. Stocker
Members Absent:	Mrs. Perno and Ms. Engelke
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag of the United States of America.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

No open public comment.

COMMUNICATIONS

- Student CAH is being home-schooled for the 2013-2014 school year. The parents have submitted a document outlining the curriculum they intend to follow.

OLD BUSINESS

BOE Evaluation Forms – Reponses to "exit document" sent to recent retirees, status of the CSA's Certification and the Mentoring Program - Pennsauken/MerchantvilleTrial Dates

COMMITTEE REPORTS

Policy Committee – Board Policy Manual is being revised.

- **Buildings and Grounds** – Some board members toured the building to see the upgrades and changes. A meeting was held to finalize the ROD Grant and the scope of the work to be addressed. The repairs/upgrades are divided into three phases. The ROD Grant funds are expected to pay for 40% of the repair costs.

- **Personnel –** Committee will meet to begin CSA's Evaluation.

- **Finance –** Chair will schedule a meeting.

- **Public Relations –** Members are communicating with reporters for *The Observer*.

CSA REPORT

- Board Report of 2012-2013 School Year including NJASK Data
  Mr. Strong presented the district's students' test scores and a copy of this data was distributed to all board members. Mr. Strong reviewed the test scores by grade level and explained the state mandates concerning testing and this administration's goals to raise the students' test scores in all areas of proficiency.

  Moved by Honigfeld and seconded by Fuentes**,** that the Board of Education approve to cancel the French Program for the 2013-2014 school year due to lack of personnel and resources.

APPROVE TO SUSPEND FRENCH PROGRAM

Amended to - Moved by Honigfeld and seconded by Fuentes**,** that the Board of Education approve to suspend the French Program for the 2013-2014 school year due to lack of personnel and resources.
Approved by unanimous voice vote.

APPROVE READING CURRICULUM

Moved by Stocker, and seconded by Honigfeld, that the Board of Education approve the Reading Curriculum written by teachers in the summer of 2013, as presented to the Education Committee.
Discussion: Merchantville's Curriculum lacks details that are found in other school district's curriculum.
Approved by unanimous voice vote.

APPROVE BRIDGEFORD'S RESIGNATION

Moved by Fuentes, and seconded by Morrone, that the Board of Education approve to accept the resignation of Ms. Jessica Bridgeford, effective August 30, 2013.
Approved by unanimous voice vote.
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APPROVE TO HIRE LORD (teacher)

Moved by Morrone, and seconded by Honigfeld, that the Board of Education approve to hire Mrs. Alicia Lord as a Special Education Teacher, with a starting date of September 1, 2013. Mrs. Lord will be placed on the salary guide at a BA + 15 credits, on a Step 1, at 54% of FTE. (Replacement for Ms. Bridgeford.)

APPROVE TO HIRE HOOD (teacher)

Moved by Morrone, and seconded by Honigfeld, that the Board of Education approve to hire Mrs. Margaret Hood as a Jr. High Language Arts Teachers, with a starting date of September 1, 2013. Mrs. Hood will be placed on the salary guide at a BA, on a Step 1, at 73% of FTE, with benefits. (Part of the replacement for a junior high teacher who retired.)

APPROVE TO HIRE CHAVEZ (teacher)

Moved by Morrone, and seconded by Honigfeld, that the Board of Education approve to hire Mrs. Marlo Jean Maniocchi De Chavez as a World Language Teacher with a starting date of September 1, 2013. Mrs. Chavez will be placed on the salary guide at a BA, on a Step 5, at 42.8% of FTE. (Part of the replacement for a junior high teacher who retired.)

Roll Call Vote (on all new hires):
Ayes (7) Noes (0) Abstain (0) Motions carry.

APPROVE SUBSTITUTES FOR SCHOOL YEAR 2013 - 2014

Moved by Fuentes, and seconded by Morrone, that the Board of Education approve the following people to serve as substitutes for the 2013-2014 school year in the following positions: teaching, secretarial or nursing:

Corbett, Maryanne
DiMatteo Stacey
Fields, Ryan
Fields, Amanda
Givens, Celeste
Grohe, Kate
Gross, James
Gunn, Mary
Mallon, Mary Jane
Mitchell. Linda
Nickollof, Mark
Palais, Kelly
Post, Dorothy
Snyder, Jessica
Timpanelli, Candace

Volpe, Nicole
Wallace, Adam
Wallin, Lindsey
Yarnell, Denise

Approved by unanimous voice vote.

CONTINUE SCHOOL CHOICE PROGRAM

Moved by Honigfeld, and seconded by Fuentes, that the Board of Education approve for the district to continue to participate in the School Choice Program for the 2014 – 2015 school year.
Approved by unanimous voice vote.

APPROVE DISCIPLINE CODE OF CONDUCT

Moved by Morgan, and seconded by Morrone, that the Board of Education approve the Discipline Code of Conduct for the 2013-2014 school year.
Approved by unanimous voice vote.

APPROVE TITLE III CONSORT.

Moved by Kabel, and seconded by Fuentes, that the Board of Education continue to participate in a grant consortium with the Lindenwold School District acting as the lead applicant for Title III allocation for the 2013-2014 school year.
Approved by unanimous voice vote.

APPROVE NCLB FUNDS

Moved by Kabel, and seconded by Fuentes, that the Board of Education approve to accept the fund as allocated by the 2013-2014 NCLB Application in the following title programs:

Title I LEA Allocation	$78,149
Title II (A) LEA Allocation	$13,866
Private School Allocation	$ 8,040
Title III (Consortium) LEA Allocation	$ 1,286

Approved by unanimous voice vote.

APPROVE 7/23/2013 MINUTES

Moved by Honigfeld, and seconded by Stocker, that the board of education approve the following minutes:

July 23, 2013 - Regular and Closed Session Minutes

Ayes (8) Noes (0) Abstain (1) Mr. Morgan Motion carries.

Business Office

APPROVE TRANSFER OF ACCOUNTS

Moved by Stocker, and seconded by Fuentes, that the Merchantville Board of Education approve the following transfer of accounts for the month of June 2013, as listed in Adjustments #135 and #141 attached.
Approved by unanimous voice vote.
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APPROVE CONTRACTS

Moved by Stocker, and seconded by Fuentes, that the Merchantville Board of Education approve the following contracts for the2013-2014 school year.

State ID No.	School District/ Program	Program Dates	Transport	No. of Days	Tuition Fees & Aides	Notes
239780856	Palmyra School District	9/2013 To 6/2014	Yes	180	$22,039.00 Tuition And $37,017.00 Aide	Continuing Program as Mandated by IEP-Increase in aides charges
	Commission for the Blind	9/2013 To 6/2014	Yes	180	$11,750.00	Continuing Program as mandated by IEP – Increase in level of services
6635691237	Y.A.L.E.	9/2013 To 6/2014	Yes	180	$53,808.30	Continuing Program as mandated by IEP
2566396246	Woods Services, Inc.	7/2013 To 6/2014	No	210	$64,605.00 Tuition And $26.00 per hour for the aide	New program as mandated in IEP
	The South NJ Prenatal Cooperative	7/2013 To 6/2014	No	210	Funded through Non Public Grant Funds	To provide nursing services to children in the non public school in the district
2326641541	Bancroft School – Haddonfield Campus	9/2013 To 6/2014	Yes	180	$50,139.00	Continuing Program as mandated in IEP

Approved by unanimous voice vote.
(Copies on file in the business office.)

APPROVE IDEA APPLICATION

Moved by Fuentes, and seconded by Morrone, that the Merchantville Board of Education approve the submission of the IDEA (Individuals with Disabilities Education) Application for 2014, allocations as listed below. The district utilizes these funds to offset tuitions for students who are serviced out of district.

Basic Allocation	$138,618.00
Pre School Allocation	$ 6,046.00
Non Public Allocation	$ 45,681.00

Approved by unanimous voice vote.

APPROE ROD GRANT RESOLUTION AND PROJECT DETAILS

Moved by Morrone, and seconded by Morgan, that the Merchantville Board of Education approve the following resolution:

Be it Resolved that the Merchantville Board of Education (Board) authorize William Thompson, School Business Administrator/ Board Secretary, and Remington and Vernick Engineers to prepare and apply for ROD Grants on the Board's behalf with the New Jersey Department of Education (NJDOE) and the New Jersey Schools Development Authority (NJSDA) for the following projects:

Merchantville Elementary School Improvements - Phase 1
Merchantville Elementary School Improvements - Phase 2

Merchantville Elementary School – Technology Infrastructure Improvements in Classrooms - Phase 3

APPROVE AMENDMENT TO LONG RANGE FACILITIES PLAN

Be it Further Resolved that an amendment to the district's Long Range Facilities Plan may be made by Lammey and Giorgio, the district's architects, as necessary, to incorporate any of the above projects to be approved.
Approved by unanimous voice vote.

APPROVE ARCHWAY PROGRAMS SETTLE-MENT CHECK

Moved by Morgan, and seconded by Morrone, that the Merchantville Board of Education approve to accept the Archway Programs, Inc. settlement check in the amount of $20,680.91, as payment for all claims and to close this matter.
(This is to settle a suit filed by the NJ Department of Education against Archway Programs, Inc. regarding over charges for tuition in prior school years.)
Approved by unanimous voice vote.

APPROVE ATTEND ANCE AT MEETINGS

Moved by Morgan, and seconded by Morrone, that the Merchantville Board of Education approve attendance at the following meetings:

Attendee	Event	Location	Dates	Notes
Loretta Mansolino	Camden County Association of School Business Officials	Voorhees, NJ	Once a month September to June	Monthly Meeting - District pays membership dues to association

Approved by unanimous voice vote.

APPROVE TO HIRE RYAN FIELDS FOR WORK AT THE FIELD

Moved by Kabel, and seconded by Morrone, that the Merchantville Board of Education approve to hire Mr. Ryan Fields to prepare the fields for the district's soccer and field hockey team games throughout the season. Mr. Fields will be paid $18.00for this work, and all employment paperwork is in order. (The lining of the fields for games sits outside the district's contracted maintenance and custodial contracts.)

Amended to - Moved by Kabel, and seconded by Morrone, that the Merchantville Board of Education approve to hire Mr. Ryan Fields to prepare the fields for the district's soccer and field hockey team games throughout the season. Mr. Fields will be paid $18.00 per hour for this work, and all employment paperwork is in order. (The lining of the fields for games sits outside the district's contracted maintenance and custodial contracts.)
Roll call vote:
Ayes (8) Noes (0) Abstain (0) Motion carries.

Mr. George Fore, community member and reporter for *The Observer,* requested clarification on the ROD Grant Funding and the timing of the repair work – asked about the modifications to the "Code of Conduct" document.
Mrs. Rebecca Calloway, community member and PTA President – asked about the passwords for parents to access the student's grade books.

No closed session held.

ADJOURN

Moved by Fuentes, and seconded by Stocker, that the Merchantville Board of Education approve to adjourn this meeting. 9:10 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

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