MERCHANTVILLE BOARD OF EDUCATION WORK SESSION MINUTES
JULY 09, 2013

The Merchantville Board of Education Meeting was held on Tuesday, July 9, 2013, at 7:30 p.m., in the Reading Center of Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present: Mr. Bohn, Mr. Morgan, Ms. Engelke, Mrs. Perno, Mr. Kabel, Ms. Fuentes, Mr. Honigfeld, Mr. Morrone and Mrs. Stocker

Members Absent:

Also Present: Mr. J. Scott Strong, CSA/Principal
Mr. William H. Thompson, Business Administrator/Board Secretary
Ms. Loretta Mansolino, Assistant to the Business Administrator

The board president led the group in the pledge to the flag of the United States of America.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

No open public comment.

GRANT
Ms. Annina Hogan, a representative from Remington and Vernick, explained the use of the ROD Grant (Regular Operating Districts) in conjunction with a Bond Referendum or Lease Purchase Agreement. Some discussion included:

- Work must be consistent with state approved LRFP (Long Range Facility Plan)
- Levels of grant reimbursement bases on the type of renovations
- Maximum state grant is 40% of eligible renovation items
- Must submit detailed plans and explanations
- There is the ability to submit multiple grants
- Engineering companies' fees for submitting grants are approximately $2,000. Each
- Due date is September 2013

A letter submitted by a parent of a Merchantville student was addressed at the Personnel Committee Meeting. Mr. Bohn will respond to this parent's concerns. The district does have a "Retention" procedure in place.

CSA'S REPORT

Items for approval at the July 23, 2013 Meeting

Mentoring Program

Student Handbook

New hires

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Business Office

Bill Payments

Account Transfers

Board Secretary and Treasurers' Reports

Tuition out Contracts and other Contracts – (Pending the receipt of all paperwork.)

The bids for renovations to the front office were received. The lowest bid was $59,575.00 and the highest bid was $107,000.00. Will be presented for approval.

Committees
Buildings and Grounds:
Discussion on the re-configuration of the front office – drawings were distributed – there will be increased security measures and security procedures for all entry and exit areas in the building.

Personnel:
Interviews are being held to fill the teacher vacancies.
After July 22nd, resumes will be available for review.
CSA generated an "Exit Survey" for all employees who leave the district.

Mr. George Fore, community member and reporter, questioned some of the renovations to the front office and the $130,000 over budget expenditure for tuition out students for the 2013-2014 school year.

RECESS INTO CLOSED SESSION – Moved by Mr. Morrone, and seconded by Mr. Morgan, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss litigation concerning a send/receive issue. . This session is expected to last for approximately thirty (30) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.
Approved by unanimous voice vote. 8:15 p.m.

Members Present:	Mr. Bohn, Mr. Morgan, Ms. Engelke, Mrs. Perno, Mr. Kabel, Ms. Fuentes, Mr. Honigfeld, Mr. Morrone and Mrs. Stocker
Members Absent:	
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator/Board Secretary Ms. Loretta Mansolino, Assistant to the Business Administrator

Topics Discussed:
- Haddon Heights Send/Receive Agreement
  - Terms of agreement
  - Conditions in agreement
  - Board representation
  - Meeting with HH Administration

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RETURN TO OPEN SESSION – Moved by Ms. Fuentes, and seconded by Mr. Morrone, that the board of education approve to return to open session. 9:25p.m.
Approved by unanimous voice vote.

ADJOURN – Moved by Mr. Morrone, and seconded by Ms. Fuentes, that the board of education approve to adjourn this meeting. 9:26 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary