MERCHANTVILLE BOARD OF EDUCATION MINUTES
November 12, 2013

The Merchantville Board of Education Meeting was held on Tuesday, November 12, 2013, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present:	Mr. Kabel, Mr. Bohn, Ms. Engelke, Mr. Morgan, Mrs. Perno, Mr. Morrone and Mrs. Stocker
Members Absent:	Mr. Honigfeld and Ms. Fuentes
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag of the United States of America.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

HONORING RECENTLY RETIRED TEACHERS
Mr. Bohn presented Mrs. Hanna, Mrs. Holt and Mrs. Lane with plaque recognizing their service to the Merchantville School and the Community. Staff, community, and family members were in attendance.

COMMUNICATIONS

Unofficial Election Results – (copy attached)

Perno	415 votes
Desai/Stocker	389 votes
Hussong	26 votes
Vitiello	22 votes
Hannah	4 votes

Twenty (20) other community members received between 1 and 3 votes.

Mr. Hussong declined this position on the board of education. Mr. Bohn will contact Mr. Vitiello concerning this open seat.

UNFINISHED BUSINESS

COMMITTEE REPORTS

- **Buildings and Grounds**
  Security updates to the front office are complete.

- **Personnel**
  - **CSA Evaluation Update**
    Held for closed session.
    Committee met tonight.
    Discussion included – The hiring of a negotiator for the MEA/BOE Contract – Some of the language in this document – the length of the school day – submitting the contract to NJSBA for review – forming an Ad Hoc Committee to discuss board meeting dates.

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CSA REPORT

- School Choice Report
  For the next school year, the state has established Merchantville's cap at 45 Choice students – there will probably be 13 open slots for next year.

- Monthly Report (Attached)
- End of Marking Period – Report Cards Nov 20 – Conferences Nov 22, 25 & 26
- Common Core Update
  (Not discussed.)

I. Education Recommendations (Engelke, Honigfeld, Stocker)

(1) That the Board of Education review the recommendation regarding the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
NONE						

(2) That the Board of Education review the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshop:

Attendee	Event	Place of Event	Date	Cost
Melissa Nettleton	Best Tools and Resources for Using Interactive Whiteboards to Teach Math Grades (K – 6)	Cherry Hill, NJ	Dec 19, 2013	$225

II. Personnel Recommendations (Perno, Engelke, Morrone)

(3) That the Board of Education review the recommendation of the Chief School Administrator that the following candidate, Jessica Tutalavage-Maute, be added to the 2013-2014 substitute teacher list. (Pending completion of all paperwork.)

(4) That the Board of Education review the recommendation of the Chief School Administrator that the following candidate, Stefanie Simon, to be added to the 2013-2014 substitute teacher list. (Pending completion of all paperwork.)

III. Buildings and Grounds Recommendations (Morrone, Kabel, Fuentes)

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
Merchantville Little League	Indoor Workouts	Mon & Fri 7:30 pm – 9:00 pm	Jan 20 – April 25, 2014 (Working around PTA needs and Team needs)	Gym
Merchantville Little League	Season	Weekends 9:00 am – 8:00 pm Weeknight 4:00 pm– 9:00 pm	March 1 – Sept 1, 2014	Baseball / Softball Field & Concession Stand

IV. Policy Recommendations (Honigfeld, Morgan, Perno)

(5) That the Board of Education review the first reading of the policies in the 1000 series. The following policies have updates:

1000/1010:	Concepts and Roles in Community Relations; Goals and Objectives
1100:	Communication with the Public
1110:	Media
1111:	District Publications
1120:	Board of Education Meetings
1200:	Participation by the Public
1220:	Citizen's Ad Hoc Advisory Committees
1410:	Local Units
1600:	Relations between Other Entities and the District
00:	Mission Statement

All other 1000 polices were reviewed as well. There are no changes to them.

(6) That the Board of Education review the first reading of the policies in the 2000 series. The following policies have updates:

2240:	Research, Evaluation and Planning
2255:	Action Planning for Thorough and Efficient Certification

V. Finance Committee (Kabel, Morgan, Perno)

Minutes

Approve Minutes – It is recommended that the board of education approve the following minutes:

October Minutes

Business Office

Financial Reports - September and October 2013

Payments

P 19	Deductions from state aid and direct debits $12,475.15
P 20	October 15, 2013 Payroll
P 21	October 31, 2013 Payroll

Transfers

A 46	See attached
A 47	See attached

Contracts (If all paperwork is received.)

Mr. George Fore, community member and reporter, was advised that the board committee meetings are not open to the public.

Mrs. Ami Meachum, parent and community member, stated that the Conference Scheduling Portal only worked for parents who registered early. There were not enough time slots for all parents to be granted

conference/contact time with some of the teachers, and she suggested maybe this could be corrected before the start of the conferences.

ENTER CLOSED SESSION

Moved by Morrone, and seconded by Perno, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss personnel and student issues. This session is expected to last for approximately sixty (60) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstance, as whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be in resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:

   a. Any matter which, by express provision of federal law or state statue or rule of the courts, shall be rendered confidential
   b. Matters dealing with federal funding
   c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
   d. Matters dealing with collective bargaining.
   e. Matters dealing with the sale or purchase of public land.
   f. Discussion of any pending or anticipated litigation or contract negotiation

Time: 8:35 p.m.
Approved by unanimous voice vote.

Members Present:	Mr. Kabel, Mr. Bohn, Ms. Engelke, Mr. Morgan, Mrs. Perno, Mr. Honigfeld and Mrs. Stocker
Members Absent:	Mr. Honigfeld and Ms. Fuentes
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

Topics Discussed:

Status of an employee presently on suspension.
Training – return to work date

Student Issue
Student is not in school
Issue was resolved
Procedures for notifying authorities were discussed.

Mr. Strong, Mr. Thompson, and Ms. Mansolino left the meeting. 8:40 p.m.

Topic Discussed:

CSA's Review

RETURN TO OPEN SESSION

Moved by Kabel, and seconded by Engelke, for the board of education to approve to return to open session. 10:03 p.m.
Approved by unanimous voice vote.

ADJOURN

Moved by Kabel, and seconded by Engelke, for the board of education to approve to adjourn this meeting. 10:04 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary
Edward Bohn and David Morgan, Recording for Executive Session