MERCHANTVILLE BOARD OF EDUCATION MINUTES
November 26, 2013

The Merchantville Board of Education Meeting was held on Tuesday, November 26, 2013, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present:	Mr. Kabel, Mr. Bohn, Ms. Engelke, Mr. Morgan, Mrs. Perno, Mr. Morrone and Mrs. Stocker
Members Absent:	Mr. Honigfeld and Mrs. Perno
Also Present:	Mr. J. Scott Strong, CSA/Principal Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag of the United States of America.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

Mrs. Ami Meachum, Leslie Avenue, presented an overview of the PTA's "A Place to Play" project. This endeavor covers renovations to the small playground. Approximate cost will be $75,000. Funds now total $20,000. PTA members are exploring Grants and Corporate Sponsorships.

Mr. Bohn presented Mr. Gary Walton with a plaque recognizing his service to the Merchantville School and the Community. Staff, community, and family members were in attendance.

Official election results were distributed.

SJTP Maintenance Contract – Sterling Board of Education sent notice that at their November 21st meeting, the board approved to terminate the maintenance shared service agreement, effective December 31, 2013.

COMMITTEE REPORTS

- **Policy Committee**
  Policy #1330 was revised in 2012.

- **Buildings and Grounds**
  Paperwork was forwarded to all members to review the Energy Improvement Savings Project.
  The balcony in the auditorium is being refurbished.
  District's clocks must be replaced. Vendor submitted a proposal for consideration.
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- **Public Relations**
  The Observer will be featuring their final article in the Merchantville School Series.

CSA REPORT

- NJASK – Explanation of Currently Report Scores
  Published data is not accurate. The DOE has not verified the first set of scores.
- The first round of teachers' observations are complete.
- Common Core Update
  Data sheets were distributed. Teaching requirements varied by state. New mandates attempt to standardize teaching data. These changes direct what and how all teachers will present their lessons..
  Effective in the spring of 2015, the PARCC tests will replace the NJ ASKS tests.
  Administration and staff intend to expose all students to material that will prepare them for these tests.

APPROVE HOME-BOUND INSTRUCT.

Moved by Engelke, and seconded by Fuentes, that the Board of Education approve the recommendation of the Chief School Administrator to approve homebound instruction for a student (ID #9361), starting November 13, 2013 to December 31, 2013. Instruction will be up to ten (10) hours per week, as mandated in state code.
Approved by unanimous voice vote.

APPROVE WORKSHOPS

Moved by Engelke, and seconded by Fuentes, that the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Melissa Nettleton	Best Tools and Resources for Using Interactive Whiteboards to Teach Math Grades (K – 6)	Cherry Hill, NJ	Dec 19, 2013	$225.00 Plus Substitute Pay
Ellen Franolich and Caren Batterman	Kindergarten Seminar	Bridgeton, NJ	Dec. 13, 2013	Substitutes' Pay

Approved by unanimous voice vote.

APPROVE MUTE AS A SUB.

Moved by Morrone, and seconded Morgan, by that the Board of Education approve the recommendation of the Chief School Administrator that the following candidate, Jessica Tutalavage-Maute, be added to the 2013-2014 substitute teacher list. (Pending completion of all paperwork.)
Approved by unanimous voice vote.

APPROVE SIMON AS A SUB.

Moved by Morrone, and seconded by Morgan, that the Board of Education approve the recommendation of the Chief School Administrator that the following candidate, Stefanie Simon, to be added to the 2013-2014 substitute teacher list. (Pending completion of all paperwork.)
Approved by unanimous voice vote.

APPROVE 2nd READING AND ADOPTING OF 1000 SERIES POLICIES

Moved by Morgan, and seconded by Fuentes, that the Board of Education approve the second reading and the adopting of the policies in the 1000 series. The following policies have updates:

1000/1010:	Concepts and Roles in Community Relations; Goals and Objectives
1100:	Communication with the Public
1110:	Media
1111:	District Publications
1120:	Board of Education Meetings
1200:	Participation by the Public
1220:	Citizen's Ad Hoc Advisory Committees
1410:	Local Units
1600:	Relations between Other Entities and the District
00:	Mission Statement

All other 1000 polices were reviewed as well. There are no changes to them.
Approved by unanimous voice vote.

APPROVE 1st READING OF 2000 SERIES POLICIES

Moved by Morgan, and seconded by Fuentes, that the Board of Education approve the first reading of the policies in the 2000 series. The following policies have updates:

2240:	Research, Evaluation and Planning
2255:	Action Planning for Thorough and Efficient Certification

Approved by unanimous voice vote.

APPROVE MINUTES 10/8/2013 AND 10/22/2013

Moved by Kabel, and seconded by Morrone, that the board of education approve the following minutes:

October 8, 2013

Ayes (6) Noes (0) Abstain (1) Mr. Morrone Motion carries.

October 22, 2013

Ayes (5) Noes (0) Abstain (2) Mr. Morrone and Ms. Fuentes Motion carries.

Moved by Stocker, and seconded by Kabel, that the board of education approve the following Financial Reports:

Board Secretary Financial, Revenue and Treasurer's Reports

APPROVE FINANCIAL REPORTS

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September and October 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of September and October 2013. The Treasurer's Report and Secretary's Report are in agreement for the month of September and October 2013.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of Education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Approved by unanimous voice vote.

APPROVE PAYMENTS

Moved by Stocker, and seconded by Kabel, that the board of education approve the following payments:

P 019	Direct debits and deductions from state aid for tuitions, etc.	12,475.25
P 20	10-15-2013 Payroll	152,638.19
P 21	10-31-2013 Payroll	154,215.12
P 22	Direct Debit – Postage	3,290.00
P 23	Hand Checks – and Direct Debit Kristen O'Neil and State Health Benefits	43,097.90
P 24	11-15-2013 Payroll	152,343.58
P 25	Hand Check – Treasurer of the State	16,014.72
P 26	Direct Debits and deductions from state aid for tuitions, etc.	12,444.89
P 27	Direct Debit – Postage	3,290.00
P 28	November Bill Run	282,190.06
P 29	Hand Check – Porzio, Bromberg and Newman	22,000.00

Approved by unanimous voice vote.
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APPROVE TRANSFERS

Moved by Stocker, and seconded by Kabel, that the board of education approve the transfers as listed. transfers:
Approved by unanimous voice vote.
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Mr. George Fore, Community Member and Reporter, introduced Ms. Heather Chapman, a reporter for *The Observer*, to all present. Mrs. Chapman's questions concerning SGO were answered.

APPROVE TO ENTER CLOSED SESSION

Moved by Morrone, and seconded by Engelke, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss personnel issues. This session is expected to last for approximately one (1) hour. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstance, as whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be in resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:

   a. Any matter which, by express provision of federal law or state statue or rule of the courts, shall be rendered confidential
   b. Matters dealing with federal funding
   c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
   d. Matters dealing with collective bargaining.
   e. Matters dealing with the sale or purchase of public land.
   f. Discussion of any pending or anticipated litigation or contract negotiation

Time: 8:33 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Kabel, Mr. Bohn, Ms. Engelke, Mr. Morgan, Mrs. Perno, Mr. Morrone and Mrs. Stocker

Members Absent: Mr. Honigfeld and Mrs. Perno

Also Present: Mr. J. Scott Strong, CSA/Principal

APPROVE TO RETURN TO OPEN SESSION

Topic:
CSA's Evaluation

Moved by Fuentes, and seconded by Morrone, that the board of education approve to return to open session. 9:40 p.m.
Approved by unanimous voice vote.

ADJOURN

Moved by Fuentes, and seconded by Morrone, that the board of education approve to adjourn this meeting. 9:41 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary
David Morgan and Edward H. Bohn III, Closed Session Minutes

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