MERCHANTVILLE BOARD OF EDUCATION MINUTES
January 28, 2014

The Merchantville Board of Education's Regular Meeting was held on Tuesday, January 28, 2014, at 7:30 p.m., in The Reading Center located in Merchantville School. Notice of the meeting was published in *The Retrospect.*

Members Present:	Mr. Morgan, Mr. Morrone, Mr. Honigfeld, Ms. Engelke, Mr. Vitiello, Mrs. Stocker and Mrs. Perno
Members Absent:	Mr. Kabel and Ms. Fuentes
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag of the United States of America.

No open public comment.

Moved by Mr. Morgan, and seconded by Mrs. Perno, for the board of education to approve the resignation of Ms. Engelke, as vice-president.
Approved by unanimous voice vote.

NOMINATION OF VICE PRESIDENT AND ELECTION OF VICE PRESIDENT

OPEN NOMINATIONS FOR V-PRES.

The President opens the floor to nominations for the Office of Vice President of the Board of Education.

Moved by Perno, and seconded by Morgan, to open the nominations for the position of vice-president.
Ayes (7) Noes (0) Abstain (0) Motion carries.

HONIGFELD NOMINATED

Moved by Perno, and seconded by Stocker, to nominate Honigfeld, to serve as Vice President.
Ayes (7) Noes (0) Abstain (0) Motion carries.

STOCKER NOMINATED

Moved by Honigfeld, and seconded by Morgan, to nominate Stocker, to serve as Vice President.

No other nominations.

VOTE ON HONIGFELD NOMINATION

The board president calls for a roll call vote on the election of Honigfeld, as vice-president of the Merchantville Borough Board of Education for a term of one year, commencing January 28, 2014, and until his successor is elected and shall qualify.
Roll call vote:

Ayes	Seven (6)	Mrs. Stocker, Mrs. Perno, Mr. Morrone, Mr. Morgan, Mrs. Perno and Mr. Vitiello
Abstain	One (1)	Mr. Honigfeld
Noes	None (0)	Motion carries.

VOTE ON STOCKER NOMINATION

The board president calls for a roll call vote on the election of Stocker, as vice-president of the Merchantville Borough Board of Education for a term of one year, commencing January 28, 2014, and until her successor is elected and shall qualify.
Roll call vote:

Ayes	One (1)	Mr. Honigfeld
Abstain	Seven (6)	Mrs. Stocker, Mrs. Perno, Mr. Morrone, Mr. Morgan, Mrs. Perno and Mr. Vitiello
Noes	None (0)	Motion does not carry.

HONIGFELD NOMINATED AS V-PRES.

The President then declares Honigfeld elected to the office of Vice President.

Moved by Stocker, and seconded by Engelke, for the board of education to approve the following Board Committees:

BOARD COMMITTEES

Buildings and Grounds
Education
Policy
Personnel/Negotiations
Finance
Community Relations
Executive Committee

Approved by unanimous voice vote.

ROD (Regular Operating District) Grant Update Phase I of the Grant – Received the following:
The PEC (preliminary eligible costs) and the FEC (final eligibility costs)
Phase II of the Grant – Received the following:
The PEC (preliminary eligibility costs)

When the state has approved all paperwork, they will submit agreement paperwork to the district. The approximate total of the grant request is $1.1 million dollars. The state will fund 40% of all approved expenditures. The district will have eighteen (18) months to secure funding for the other 60% of the costs. If the timeline is not met, the district would lose the state funds.

CSA REPORT

- Choice Update – 44 Students have been accepted for 2014-2015
- Honoring Students Representing our School at the GFWC Junior Women's Club of the Merchantville Area's Annual Community Spelling Bee
  - Grade 4 – Sigrun Kite, Olivia Woodruff, Alexis Leana, Mayah Kahn, *Amara Signorile (Qualified, but was unable to compete)
  - Grade 5 – Morgan Wait, Marco Waters, Ryan Sheperd, Ella Stout Alexis Leana came in third overall.

APPROVE WORKSHOP

Moved by Honigfeld, and seconded by Morgan, that the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshop:

Attendee	Event	Place of Event	Date	Cost
Carroll McNamara	Practical Strategies to Help Your Struggling Readers Meet the Rigorous Common Core Standards in Reading	Cherry Hill / Voorhees, NJ	March 4, 2014	$229 + substitute

Approved by unanimous voice vote.

APPROVE 3RD GRADE TRIP

Moved by Honigfeld, and seconded by Morgan, that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
The Franklin – Philadelphia, PA	3rd Grade	35	2	6-8	May 2014	

Approved by unanimous voice vote.

APPROVE MARSHALL AS A LONG TERM SUB.

Moved by Honigfeld, and seconded by Morgan that the Board of Education approve Stephanie Marshall as a long term substitute for a maternity leave, effective Feb 2, 2014 to April 17, 2014. Ms. Marshall will work a full day, at our approved substitute rate of $80 per day for the first 20 days, and subsequently $85 per day. Pending the completion of all paperwork. (Lord)
Approved by unanimous voice vote.

APPROVE 2ND READING AND ADOPTION OF THE 3000 SERIES POLICIES

Moved by Honigfeld, and seconded by Morgan that the Board of Education approve the second reading and adoption of the policies listed below in the 3000 series. The following policies have updates:

3100:	Budget Planning, Preparation and Adoption
3160:	Transfer of Funds Between Line Items/Amendments/Purchases not Budgeted
3220/3230:	State Funds / Federal Funds
3250:	Income from Fees, Fines, Charges
3260/3270:	Sale and Disposal of Books, Equipment and Supplies/Sale, Licensing and Rental of Property
3280:	Gifts, Grants and Bequests
3320:	Purchasing Procedures
3400:	Accounts
3440:	Inventories
3450:	Monies in School Buildings
3453:	School Activity Funds
3516:	Safety
3541.1:	Transportation Routes and Services
3541.3:	Non-School Use of District Owned Vehicles
3542:	Food Service
3541.1:	Local Wellness / Nutrition Policy
3542.31:	Free or Reduced-Price Lunches / Milk
3542.44:	Purchasing
3571.4:	Audit

*****All other 3000 policies have been appropriately reviewed.
Approved by unanimous voice vote.

APPROVE 1ST READING OF THE 4000 SERIES POLICIES

Moved by Honigfeld, and seconded by Morgan that the Board of Education approve the first reading of the policies listed below in the 4100 series. The following policies have updates:

4111:	Recruitment, Selection, Hiring
4112.2:	Certification
4112.8:	Nepotism
4116:	Evaluation

Approved by unanimous voice vote.

APPROVE TO REINSTATE FRENCH PROGRAM

Moved by Morgan, and seconded by Engelke, that the Board of Education approve the reinstatement of the French program for one class of 8th grade students for the remainder of the 2013-2014 school year.
Approved by unanimous voice vote.

APPROVE FOR HOLT TO TEACH FRENCH

Moved by Morgan, and seconded by Engelke, that the Board of Education approve Maureen Holt to instruct French to one class of 8th grade students. This class would be taught once in every 4 day teaching cycle. Mrs. Holt would be paid $30 per hour, and work 1.5 hours every 4 days. This program would begin on February 2, 2014, and continue until the end of the school year.
Approved by unanimous voice vote.

APPROVE HANNA HOLT AND MARSHALL AS SUBS

Moved by Morgan, and seconded by Engelke, that the Board of Education approve that addition of the following people to the 2013-2014 substitute list, pending the completion of paperwork: Marie Hanna, Maureen Holt & Stephanie Marshall.
Approved by unanimous voice vote.

MERCHANTVILLE BOARD OF EDUCATION MINUTES
January 28, 2014

APPROVE 1/7/2014 MINUTES

Moved by Stocker, and seconded by Morgan, that the board of education approve the following minutes:

January 7, 2014

Ayes (6) Noes (0) Abstain (1) Ms. Engelke Motion carries.

APPROVE ACCOUNT TRANSFERS

Moved by Perno, and seconded by Honigfeld, that the board of education approve the account transfers as listed on page #_____.
Approved by unanimous voice vote.

APPROVE BILL PAYMENTS

Moved by Perno, and seconded by Honigfeld, that the board of education approve the payments as listed below on page #_____.
Approved by unanimous voice vote.

Mr. George Fore, community member, asked questions about the donated scoreboard and the plaque.

ENTER CLOSED SESSION

Moved by Perno, and seconded by Engelke, for the board of education to adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss matters falling within the attorney-client privilege. This session is expected to last for approximately thirty (30) minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstance, as whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be in resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:

   a. Any matter which, by express provision of federal law or state statue or rule of the courts, shall be rendered confidential
   b. Matters dealing with federal funding
   c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
   d. Matters dealing with collective bargaining.
   e. Matters dealing with the sale or purchase of public land.
   f. Discussion of any pending or anticipated litigation or contract negotiation

Time: 8:00 p.m.
Approved by unanimous voice vote.

Members Present:	Mr. Morgan, Mr. Morrone, Mr. Honigfeld, Ms. Engelke, Mr. Vitiello, Mrs. Stocker and Mrs. Perno
Members Absent:	Mr. Kabel and Ms. Fuentes
Also Present:	Mr. J. Scott Strong, CSA/Principal Mr. William H. Thompson, Business Administrator Ms. Loretta Mansolino, Recording Secretary

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Topics Discussed:

Incident involving an employee of one of the district's contracted services
Consequences

Terms and Conditions of a Consent Order Settlement – January 7, 2104
OAL Docket # 10126-2013
Settlement of a "Due Process Claim"
Board members reviewed Settlement Agreement
Board members and administration discussed the background of this case
Board members agreed to the terms and conditions of the settlement

Moved by Morgan, and seconded by Engelke, that the board of education approve to return to open session. 8:23 p.m.
Approved by unanimous voice vote.

Moved by Morgan, and seconded by Perno, that the board of education approve and accept the terms and conditions of the Consent Order Settlement dated January 7, 2014. OAL Docket #EDS 10126-2013.
Roll Call Vote:
Ayes (7) Noes (0) Abstain (0) Motion carries.

Moved by Honigfeld, and seconded by Morgan, that the board of education approve to adjourn this meeting. 8:25 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary