MERCHANTVILLE BOARD OF EDUCATION MINUTES – JULY 26, 2011

The Merchantville Board of Education Meeting was held on Tuesday, July 26, 2011, at 7:30 p.m., in the Reading Center of the Merchantville School.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

Members Present: Mr. Kabel, Mr. Bohn, Mrs. Perno, Ms. Engelke and Mr. Morrone

Members Absent: Mr. Iannucci, Mrs. Hartson Stine, Mr. Doran, and Mr. Barnett

Also Present: Mr. Timothy Bell, Interim Superintendent/Principal
Mr. William H. Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

The board president led the board in the pledge to the flag.

No open public comment.

School Choice Update – At present, 14 incoming choice students and 3 Merchantville students have chosen to attend a choice school.

Send/Receive Issue – Mr. Gagliardi will be contacted for an update.

Gymnasium Floor – Work scheduled for 8/3 and 8/4

Use/Changes to the Athletic Field – no update

COMMITTEES

Personnel

A calendar for the Chief School Administrator's replacement was sent to all board members. Community input meetings are scheduled for September 1st and September 8th. The Teachers' input meeting is scheduled during one of the teachers' in-services. Tentative Candidate Meeting Dates are set for: September 12, 20, 21, 22, 27, 28 and 29.

Educational

New website vendor will be in touring the building to take pictures for the website.
A tutorial is being scheduled.

The "Chaperon" Board Policy must be updated.

Finance
RE: The district's additional state aid received totaled about $121,000+ break-down: $60,000 is actually new aid funds, and $60,000 is the replace for the Education Jobs Funds that were not awarded this week. Half of these funds were used to support the current school year's budget and the balance is for the next school year's budget.

APPROVE 6/28/11 AND 7/12/11 MINUTES

Approve June 28th and July 12th Minutes –Moved by Mr. Kabel, and seconded by Mr. Morrone, that the board of education approve the:

June 28, 2011 Minutes

Ayes (3) Noes (0) Abstain (2) Ms. Engelke and Mr. Morrone Motion carries.

July 12, 2011 Minutes

Ayes (3) Noes (0) Abstain (2) Mr. Bohn and Mrs. Perno Motion carries.

APPROVE TRANSFES

Transfers –Moved by Mr. Morrone, and seconded by Mr. Kabel, that the board of education accept the recommendation of the chief school administrator, and approve the following transfer of funds for June 2011:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
11 000 216 320 Related services – purchase of services	3,000.00	11 000 230 339 Legal Services	3,000.00
11 000 219 320 Support services – purchase of services	1,650.00	11 000 230 339 Legal Services	1,650.00
11 000 100 565 Tuitions – special services	2,850.00	11 000 100 564 Tuitions – Vocational school – special educ.	2,850.00
11 000 230 585 BOE – Travel	33.42	11 000 230 590- General administration – purchase of services	33.42
11 000 230 585 BOE – Travel	69.79	11 000 230 610 Administration – supplies	69.79
11 000 240 300- School administration – purchase of services	49.41	11 000 240 800 School administration – Miscellaneous expenditures	49.41

Approved by unanimous voice vote.

Payments – Moved by Mr. Morrone, and seconded by Mr. Kabel, that the board of education accept the recommendation of the chief school administrator, and approve the following payments for June 2011:

PAYMENT NUMBER	DESCRIPTION	AMOUNT
P 59	6-30-11 Payroll	$15,625.94
P 60	June Bill Run	$49,673.04
P 61	Deductions from state aid	$38,321.70
P 62	Deduction from state aid	$ 432.00

Approved by unanimous voice vote.
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APPROVE PAYMENTS

Various Contracts – Moved by Mr. Morrone, and seconded by Mr. Kabel, that the board of education accept the recommendation of the chief school administrator, and approve the following contracts:

APPROVE VARIOUS CONTRACTS

VENDOR/SCHOOL	DESCRIPTION	TERMS	AMOUNT	NOTES
Kingsway Learning Center, Moorestown, NJ	Tuition out fees TO # 82	July 1, 2011 To June 30, 2012	$ 48,848.10	Tuition – continuing tuition out
East Mountain School, Belle Mead, NJ	Tuition out fees #268	September 6, 2011 To June 30, 2011	$59,164.20	NJ State Children's Services placed this student – approx. $12,000 increase from last year's educational setting
Palmyra School District, Palmyra, NJ	Tuition out fees # 268	July 6, 2011 To August 3, 2011	$650.00	Tuition – continuing program
Brookfield School, Cherry Hill, NJ	Tuition out fees #263	September 2011 To June 2012	$44,100.00	Tuition – continuing program
Gloucester County Special Services School District	Tuitions – extended school year TO #101 & #176	July 11, 2011 To August 11, 2011	$3,825 per student	Tuition – continuing extended school year programs
Bradley-Sciocchetti Inc	Preventative Maintenance Agreement for the H. B. Smith Boilers	September 1, 2011 To August 31, 2012	$3,499.00	Preventative Maintenance – continuing –plus Discounted service rates
Blackboard Connect	Unlimited emergency and outreach notification to parents of enrolled students, staff, Administration, etc.	August 14, 2011 To August 14, 2014 (Three years)	$1,260.00 Annual Fee (350 students At $3.60 per student)	Continuing – notification system

Approved by unanimous voice vote.

ARCHWAY MEALS RESOLUTION

Archway Programs - To not collect co-payments from parents and guardians for meals served to students - Moved by Mr. Morrone, and seconded by Mr. Kabel, that the board of education approve the following resolution that permits Archway Programs to not collect co-payments from parents and guardians

> *BE IT RESOLVED* that the Merchantville Board of Education does not require the Archways Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

Approved by unanimous voice vote.
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CHIEF SCHOOL ADMINISTRATOR'S REPORT

APPROVE SEMINAR FOR LEISE

Approve Seminar Attendance **–** Moved by Mrs. Perno, and seconded by Mr. Morrone, that the board of education approve a seminar attended by Mrs. Leise, on June 28, 2011, at New Jersey Association of School Administrator – topic – Anti Bullying – fee $50.00, plus salary reimbursement.
Approved by unanimous voice vote.

APPROVE CONSULT. SERVS. FOR O'Neil

Approve O'Neil Consulting Contract – Moved by Ms. Engelke, and seconded by Mr. Morrone, **t**hat the Merchantville Board of Education approve the consulting services of Kristin P. O'Neil for the 2011 – 2012 school year as per the enclosed proposal, at a cost of $4,500 and the hourly rate for additional training, if needed, as determined by the Chief School Administrator. Effective start date is July 28, 2011.
Approved by unanimous voice vote
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APPROVE LINDLEY AS SCHOOL PSYCHOL.

Approve Dr. Lindley as Contracted Psychologist – Moved by Mr. Kabel, and seconded by Mr. Morrone, that the Merchantville Board of Education approve the contracted service of Dr. Arnold Lindley to provide services as a School Psychologist for two days per week, at a per diem rate of $325.00 for the 2011 – 2012 school year.
Approved by unanimous voice vote
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APPROVE SNEDDON AS PRE SCHOOL TEACHER

Approve to Hire Mrs. Sneddon as a part –time pre-school teacher – Moved by Mr. Morrone, and seconded by Mr. Kabel, that the Merchantville Board of Education approve the employment of Ann M. Sneddon as a part-time Pre-School teacher, 47.30% FTE, effective September 1, 2011, at a pro-rated salary of $49,589, BA Step 1. Salary is based on the 2010 – 2011 salary guide. Ms. Sneddon will receive substitute pay until she receives her Early Childhood Certification from the New Jersey Department of Education.
Unanimously approved by roll call vote.
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APPROVE COMP. EQUITY PLAN

Approve the Comprehensive Equity Plan –Annual Statement of Assurance **-** Moved by Mrs. Perno, and seconded by Ms. Engelke, that the Merchantville Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurances for the 2011 – 2012 school year as per enclosed.
Approved by unanimous voice vote.
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APPROVE ENGLISH LANGUAGE SERVICE PLAN

Approve English Language Services Plan – Moved by Mrs. Perno, and seconded by Ms. Engelke, that the Merchantville Board of Education approve the English Language Services Three Year Plan for School Years 2011 – 2012 as per enclosed.
Approved by unanimous voice vote.
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APPROVE APPLIC. TO CHANGE IN SPACE

Approve Application for Change in Educational Space - Moved by Mrs. Perno, and seconded by Ms. Engelke, **t**hat the Merchantville Board of Education approve the Application For Change Of Use of Educational Space for the 2011 – 2012 school year with regard to room # 108 (Am Pre-School Handicapped classroom).
Approved by unanimous voice vote.
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APPROVE SUMMER PAY FOR ROTH AND DIEM

Approve employment of Social Worker and Learning Disabilities Consultant during the summer months – Moved by Ms. Engelke, and seconded by Mrs. Perno, that the Merchantville Board of Education approve the Employment of the Social Worker and Learning Disabilities Consultant / Early Childhood Supervisor (LDTC) during the summer months.

IT IS FURTHER RECOMMENDED that the Merchantville Board of Education approve the summer employment for a maximum of ten days, as per the following per diem rate. If additional time is needed, the following hourly rate will be in effect as per the approval of the Chief School Administrator.

	Per Diem	Hourly Rate
Dr. Susan Roth (LDTC)	$303.83	$32.98
Jeanne Leise (Social Worker)	$243.54	$30.44

Ayes (4) No (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE REVISED JOB DESCRIP.

Approve revised job description – Moved by Mr. Morrone, and seconded by Ms. Engelke, **t**hat the Merchantville Board of Education approve the attached revised job description for the Learning Disabilities Consultant / Supervisor / Early Childhood Supervisor.
(State mandated that this position be listed on job description.)
Approved by unanimous voice vote.
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APPROVE CARROLL WILL BUDGET PROPOSAL

Approve Carroll Will Budget Proposal – Moved by Ms. Engelke, and seconded by Mr. Morrone, that the Merchantville Board of Education approve the Marie J. Carroll Will Budget Proposal for school year 2011 - 2012 to fund planned activities totaling $44,059.00.
Approved by unanimous voice vote.
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ENTER CLOSED

Enter Closed Session - Moved by Mr. Bohn, and seconded by Mr. Morrone, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other

matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:25 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Kabel, Mr. Bohn, Mrs. Perno, Ms. Engelke and Mr. Morrone

Members Absent: Mr. Iannucci, Mrs. Hartson Stine, Mr. Doran, and Mr. Barnett

Also Present: Mr. Timothy Bell, Interim Superintendent/Principal
Mr. William H. Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Topics:
Negotiations
Teachers' prep periods
Basic Skills staffing and contact time
Vacations
Technology updates

RETURN TO OPEN SESSION

Return to Open Session **–** Moved by Mr. Morrone, and seconded by Ms. Engelke, that the board of education approve to return to open session. 9:10 p.m.
Approved by unanimous voice vote.

Discussed: Monthly Student Enrollment Grid and Report on student test scores.

CANCEL 8/9/11 MEETING

Cancel August 9, 2011 Board of Education Meeting - Moved by Ms. Engelke, and seconded by Mr. Kabel, that the board of education approve to cancel the 8/9/11 board of education meeting.
Approved by unanimous voice vote.

ADJOURN

Adjourn – Moved by Mr. Morrone, and seconded by Mr. Kabel, that the board of education approve to adjourn this meeting. 9:20 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

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