MERCHANTVILLE BOARD OF EDUCATION MINUTES –MAY 24, 2011

The Merchantville Board of Education Meeting was held on Tuesday, May 24, 2011, at 7:30 p.m., in the Reading Center of the Merchantville School.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

Members Present: Ms. Engelke, Mr. Kabel, Mr. Iannucci, Mr. Morrone, Mr. Bohn and Mr. Doran (left at 9:10 p.m.)

Members Absent: Mrs. Hartson Stine, Mrs. Perno, and Mr. Barnett

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Leonard Wood, District's Attorney
Ms. Loretta Mansolino, Recording Secretary

The board president led the board in the pledge to the flag.

ELECTION RESULTS – OFFICIAL

The official results of the election are as follows:

For full three (3) year term:

222	Votes	Stephen Morrone
210	Votes	Henry Kabel
167	Votes	Terrence Doran

General Fund - $3,838,282.

180	Yes	Votes
95	No	Votes

APPROVE TO ENTER CLOSED SESSION

Enter Closed Session - Moved by Mr. Iannucci, and seconded by Ms. Engelke, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 7:35 p.m.
Approved by unanimous voice vote.

Members Present: Ms. Engelke, Mr. Kabel, Mr. Iannucci, Mr. Morrone, Mr. Bohn and Mr. Doran

Members Absent: Mrs. Hartson Stine, Mrs. Perno, and Mr. Barnett

Also Present:

Mr. Leonard Wood, District's Attorney
Ms. Loretta Mansolino, Recording Secretary

Topic:

Details of CSA's Resignation

APPROVE TO RETURN TO OPEN SESSION

Return to Open Session - Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve to return to open session. 7:45 p.m.
Approved by unanimous voice vote.

ACCEPT MR. SWANSON'S RETIRE-MENT NOTICE

Acceptance of Retirement – Moved by Mr. Morrone, and seconded by Ms. Engelke, that the board of education accept, with regret, the retirement notification submitted by Mr. Christian Swanson, CSA, effective June 30, 2011. The board thanked Mr. Swanson for his thirty-nine years of service, and with appreciation, acknowledged his dedication and all his efforts on behalf of the students of Merchantville.
Roll Call Vote:
Ayes (6) Ms. Engelke, Mr. Kabel, Mr. Iannucci, Mr. Doran, Mr. Morrone and Mr. Doran
Noes (0) Abstain (0) Motion Carries.

Mrs. Kathy Winecoff, a Representative from NJSBA, presented an overview of NJSBA guidelines for conducting a CSA search, and distributed NJSBA's brochures outlining the services offered.

APPROVE NJSBA'S SUPERIN-TENDENT'S SEARCH CONTRACT

Moved by Mr. Morrone, and seconded by Mr. Doran, that the board of education approve to contract with NJSBA for their Superintendent Search Services. The fee for this service is approximately $4,700.
Approved by unanimous voice vote.

Mrs. Parish, Linden Avenue, was advised that NJSBA is the one vendor who exclusively offers a superintendent's search service.

Mrs. Rubini-Morgan, Leslie Avenue, feels that a full time chief school administrator is needed in the school building, and Mr. Bohn updated the status of the demographic studies, and send/receive issues.

Mrs. Nicolosi, Executive County Superintendent, sent a letter stating that pursuant to N.J.S.A. 18A:38-8.1 et seq., Merchantville is not entitled to representation on the Pennsauken School District Board of Education. Merchantville's Students represent 3.5% of the student population, and 10% or more is required to be entitled to representation.

School Choice Update –

18 applications received
9 of these applications are complete
2 choice students per grade level, as listed on the application is an adjustable number
Another update will be presented at the next meeting.

Education Issue - not resolved

Year Book Advisor - Must be an employee to be paid by the district.

APPOINTMENT OF COMMITTEES
Mr. Bohn distributed a draft of the committees with the membership listed for review.

COMMITTEES
Building and Grounds
Committee met with the Architect, Mr. Lammey, to review the renovation drawings for the locker room areas. Discussion included:

Reduce the room size of both locker rooms and create storage areas
Paint the locker room areas, finish the floors, install new light fixtures, remove the existing lockers and install new lockers
Estimated cost is $31,600. per room
Available funds will permit the renovation of one locker room this year, and one next year

An anonymous donor offered a donation of $12,500, to renovate the gymnasium floors.

Education Committee
NJSBA sent a notice that several policies must be reviewed and updated.

APPROVE 5/10/11 MINUTES

Moved by Mr. Kabel, and seconded by Mr. Morrone, that the board of education approve the Reorganization and Closed Session Minutes for the May 10, 2011 meeting, with the changes mentioned.
Approved by unanimous voice vote.

APPROVE PAYMENTS

Payments - Moved by Ms. Engelke, and seconded by Mr. Kabel, that the board of education approve the following payments:

P 50	May 13, 2011 Payroll	$144,169.00
P 51	May Bill Run	$120,774.70
P 52	May Bill Run	$650,373.56

Approved by unanimous voice vote.
Pg._____

APPROVE TRANSFERS

Transfers - Moved by Ms. Engelke, and seconded by Mr. Kabel, that the board of education accept the recommendation of the chief school administrator, and approve the following transfer of funds for April 2011 and May 2011:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
11 000 240 300	800.00	11 000 230 590	800.00
School Administration - Purchase of services		General Administration – Purchase of services	
11 190 100 500	3000.00	11 190 100 610	3000.00
Regular Programs – Purchase of services		Regular Programs – Purchase of supplies	

Approved by unanimous voice vote.

SET CAFETERIA PRICES

Set Cafeteria Prices for 2011-2012 - Moved by Mr. Iannucci, and seconded by Mr. Morrone, that the Board of Education approve to set the following prices for the cafeteria, effective September 2011.

	Currently	2011-2012
Adult Lunch	$4.00	_____
Adult Breakfast	$1.75	_____
Student Lunch	$2.50	_____
Student Breakfast	$1.25	_____
Student Reduced Lunch	$ .40	_____
Student Reduced Breakfast	$ .30	_____

TABLE MOTION TO SET CAFETERIA PRICES

Table the Motion to Set Cafeteria Prices - Moved by Mr. Iannucci, and seconded by Mr. Morrone, that the board of approve to table this motion.
Approved by unanimous voice vote.

APPROVE APRIL 2011 FINANCIALS

Approve Financials – Moved by Ms. Engelke, and seconded by Mr. Kabel, that the board of education approve the April 2011 Financial Reports.

Pursuant to **N.J.A.C. 6A: 23A-16.10(c) 3,** I certify that as of April 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Merchantville Board of Education pursuant to **N.J.S.A. 18A: 22-8.1** and **N.J.S.A. 18A: 22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23A-16.10(a) 1.**

In accordance with **N.J.A.C. 6A: 23A-16.10 (c) 2**, it is certified that anticipated revenue has not changed for the months ending April 2011.
Approved by unanimous voice vote.
Pgs._____

Pennsauken Tuition Adjustment Bills – Pennsauken's interim business administrator, Mr. Chris Oberg, forwarded the 2008- 2009 and 2009-2010 tuition adjustment bills.

SCHOOL YEAR	CONTRACTED STUDENT ENROLLMENT	CONTRACTED TUITION AMOUNT	AUDITED STUDENT ENROLLMENT	AUDITED TUITION AMOUNT	BALANCE DUE TO PBOE
2008-2009	70 Students	$8,934.00 per student	Varies between 62 and 67 students	$11,684.00	$108,988.00
2009-2010	70 Students	$9,134.00 per student	Varies between 58 and 63 students	$14,518.00	$249,121.60

The district's business administrator, Mr. Thompson, will contact Mr. Oberg to discuss these tuition adjustment bills, and will report back to the board.

APPROVE CONTRACTS AS LISTED FOR THE 2011-2012 SCHOOL YEAR

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Approve various contracts – Moved by Mr. Morrone, and seconded by Mr. Iannucci, that the board of education approve the chief school administrator's recommendation to approve the contracts as listed below for the 2011-2012 school year:

SERVICE PROVIDED	VENDOR	TERMS	FEES	NOTES
Board Solicitor	Wade, Long, Wood, Kennedy, LLC Laurel Springs, NJ	5/10/2011 To Next Board Reorganization	Meetings $300.00 Hourly Work $135.00 plus expenses	No change in fees from prior year contract
Custodial Services	GCA Through an Interlocal Agreement with the Pittsgrove BOE Pittsgrove, NJ	7/1/2011 To 7/1/2012	$159,196.17	Approx. 1.98% increase over prior year contract
Printer Equipment Contract	E. C. P. Business Machines Malaga, NJ	7/1/2011 To 7/1/2012	$864.40 Plus Parts	No change in fees from prior year Contract
Legal Services	Porzio, Bromberg & Newman, PC Morristown, NJ	7/1/2011 To 7/1/2012	Blended Rate From $310.00 to $125.00 per hour plus expenses	$10.00 to $15.00 per hour increase from prior year contract

Special Education Transportation, Vocational Transportation, Non Public Transportation, PL 192-193, Aid in lieu of Transportation, Purchased Educational Services, Related Therapy Services, Independent CST Evaluation, Homebound Instruction	Camden County Educational Services Commission Clementon, NJ	7/1/2011 To 7/1/2012	Various Based On services provided	Transportation and all non-public services
Professional Services - grounds of the athletic field	Interlocal Services with the Borough of Merchantville	4/28/2011 To 4/28/2012	$9,600.00	No change in fees from prior contract
Occupational Therapy	Heartland Rehabilitation Services, Inc.	9/1/2011 To 9/1/2012	$90.17 per hour	Approx. 2% increase – Averages $1500.00 per month

Approved by unanimous voice vote.

APPROVE ALEXIS BATTERMAN AS A VOLUNTEER

Approve Ms. Alexis Batterman as a Volunteer – Moved by Mr. Kabel, and seconded by Mr. Morrone, that the Board of Education approve the recommendation of the Chief School Administrator to approve Ms. Alexis Batterman, to serve as a volunteer for the reminder of the school year 2010 – 2011 and through the summer.
Approved by unanimous voice vote.

APPROVE KNAUL AND MARSHALL TO SERVE AS STUDENT TEACHERS

Approve Student Teacher Placements – Moved by Ms. Engelke, and seconded by Mr. Kabel, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator regarding the placement of Mr. Ryan Knaul to serve as a student teacher with Mr. Gary Walton and Ms. Erica Marshall to serve as a student teacher with Mrs. Ellen Franolich in Kindergarten for ten weeks and Mrs. Joanna Hellman Resource Room for six weeks. Both student teachers will begin in the fall, 2011 through December, 2011.
Approved by unanimous voice vote.

APPROVE PEASE AS A STUDENT TEACHER

Approve Student Teacher Placement - Moved by Mr. Iannucci, and seconded by Mr. Morrone**, t**hat the Merchantville Board of Education approve the recommendation of the Chief School Administrator to place Mr. Daniel Pease with Mr. Shawn Waldron for a total of 15 to 20 hours; the dates and times will be mutually agreed upon.
Approved by unanimous voice vote.

APPROVE TO USE NCLB FUNDS FOR CURR.. DEVEL

Approve Summer Curriculum Work – Moved by Mr. Morrone, and seconded by Mr. Kabel, that the Merchantville Board of Education approve the utilization of NCLB / Title-II funds to conduct curriculum development activities during summer 2011, by specific curriculum committee members at the rate of $30.00 per hour.
Approved by unanimous voice vote.

No audience participation.

ENTER CLOSED

Enter Closed Session **-** Moved by Mr. Iannucci, and seconded by Mr. Kabel, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:50 p.m.
Approved by unanimous voice vote.

Members Present: Ms. Engelke, Mr. Kabel, Mr. Iannucci, Mr. Morrone, and Mr. Bohn

Members Absent: Mrs. Hartson Stine, Mrs. Perno, and Mr. Barnett

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Leonard Wood, District's Attorney
Ms. Loretta Mansolino, Recording Secretary

TOPICS:

Send/Receive
Demographers working on studies for Cherry Hill and Haddon Heights continue to request data from Mr. Swanson

CSA'S Retirement
NJSBA's list of available interim superintendents will be sent to the board members for review
All questions should be directed to Mr. Bohn, the board president
Announcements will be placed on the web site, distributed to all employees and sent home with the district's students via the brown envelope used for communications

RETURN TO OPEN

Return to Open Session - Moved by Mr. Morrone, and seconded by Ms. Engelke, that the board of education approve to return to open session. 10:00 p.m.
Approved by unanimous voice vote.

ADJOURN

Adjourn this Meeting - Moved by Mr. Iannucci, and seconded by Mr. Morrone, that the board of education approve to adjourn this meeting. 10:01 p.m.
Approved by unanimous voice vote.

_____
Loretta Mansolino, Recording Secretary