MERCHANTVILLE BOARD OF EDUCATION MINUTES - SEPTEMBER 14, 2010

The Regular Meeting of the Merchantville School District was held on Tuesday, September 14, 2010, at 7:30 p.m., in Room #105, of the Merchantville School.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

The board president led the group in the pledge to the flag.

Members Present: Mrs. Perno, Ms. Engelke, Mr. Kabel, Mr. Iannucci, Mrs. Hartson-Stine and Mr. Bohn

Members Absent: Mr. Barnett, Mr. Doran, and Mr. Morrone

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. William Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Mrs. Ami Metchum, PTA President, shared some of the association's goals for this school year – Improve communications – Increase membership – Increase enrichment programs - Share legislative issues with community – Attempt to increase parental involvement. The PTA Newsletter is scheduled to be published before the monthly meetings that are held on the third Wednesday of each month.

Mrs. Bonnie Haddon, Community member, wanted to know if school choice was an option that the board would consider. The procedures for this option are not in place, but will be investigated.

Check calendar on the district's website for school activities and updates.

There will be a Field Hockey Program this school year.

Send/Receive/Merger Issues – no updates

Merchantville School Moving Forward – next meeting scheduled for 9/30/10. One of the sub committees met, and Mrs. Hartson-Stine shared some of the topics discussed:

- Different way to enhance the curriculum to benefit the quality of education for all children
- Blended classes for the entire school
- Parental involvement in the planning of field trips
- Taking a two (2) year look at curriculum by using an entire school approach and not a grade level approach
- The cost factors for professional development
- Purpose of blending classes is not to eliminate jobs, but to enhance educational needs.

Current school enrollment is 322 pupils.

CSA's Review - still pending

Unresolved Educational Issues – Next meeting scheduled for the end of September. Teacher's schedules are not all in place, and will continue to change during the school year. Each teacher has four (4) preps per week in their schedule and one (1) floating prep. Each child has a gym and a computer class/classes each week.
Band and choir is scheduled for before and after the school day.

The funding from "Jobs Fund Money" will be used in the 2011-2012 budget, if received. State aid will probably be reduced by the amount of funds received under this program.

APPROVE MINUTES 8/24/10

Approve Minutes – Moved by Mr. Iannucci, and seconded by Mr. Kabel, that the board of education approve the board minutes from the August 24, 2010 meeting.
Ayes (4) Noes (0) Abstain (2) Mrs. Hartson-Stine and Mr. Bohn Motion carries.

BUSINESS OFFICE

Payments – Moved by Mr. Bohn, and seconded by Mr. Kabel, that the board of education approve the following payment:

APPROVE PAYMENTS

P 5	August Bill Run	$101,964.91
P 6	August 15, 2010 Payroll	$19,895.19
P 7	August 31, 2010 Payroll	$21,690.54

Approved by unanimous voice vote.

APPROVE FINANCIALS

Approve Financials – Moved by Mr. Bohn, and seconded by Mr. Kabel, that the board of education approve the July 2010 Financial Reports.

Pursuant to **N.J.A.C. 6A: 23A-16.10(c) 3,** I certify that as of July 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Merchantville Board of Education pursuant to **N.J.S.A. 18A: 22-8.1** and **N.J.S.A. 18A: 22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23A-16.10(a) 1.**

In accordance with **N.J.A.C. 6A: 23A-16.10 (c) 2**, it is certified that anticipated revenue has not changed for the months ending July 2010.
Approved by unanimous voice vote.

APPROVE CONTRACT-ED SERVICES

Contracted Services – Moved by Mr. Bohn, and seconded by Mr. Kabel, that the board of education approve the chief school administrator's recommendation and approve the following contracted services contracts for school year 2010-2011.

VENDOR'S NAME	SERVICE PROVIDED	CONTRACTED AMOUNT	NOTES
Bradley-Sciocchetti Inc., Merchantville, N. J.	Preventative Maintenance on two (2) – H. B. Smith Boilers	$3,621.00 Includes special reduced labor rates	Full payment due on acceptance of contract
Eastern Rehabilitation Assoc., Malaga, N.J.	Speech Services to the district's students	$80.00 per hour	In district, one (1) day per week
Interlocal Service Agreement - Camden, N.J.	Nursing for the non public school in Merchantville	$66.68 per student, per school year	Funded provided by the State of NJ
Dr. Bruce Gooberman, Advocare, Merchantville, NJ	Medical services for the district's students	$3,000 per school year	Physical exams and sports exams, per state mandate
The Borough of Merchantville, Merchantville, NJ	Ground maintenance at the district's field and snow removal in the parking lot area	$9,600.00 per contract year	Interlocal Agreement for Services
Camden County Educational Services Commission, Clementon, NJ	Special Services to students in the non-public schools in the district	Amount varies depending on the number of students requiring services	Funded provided by the State of NJ under Chapter 192/193 funds
Dr. Robert Lehrer, Medford, NJ	In-district psychologist	Approx. two (2) days per week at $305.00 per day	Psychological Services for this school year
Burlington County Special Services School District, Westampton, NJ	Educational services consultations, on an as needed basis	Based on service provided	Consultations and Evaluations as needed for students
Heartland Rehabilitation Services Pennsville, NJ	Occupational Therapy services	$88.40 per hour	In district, as mandated in the student's IEP.

Approved by unanimous voice vote.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

APPROVE CCEL MEMBER-SHIP

Approve Camden County Elementary League Membership Resolution – Moved by Mr. Kabel, and seconded by Mr. Iannucci, that the board of education approve the chief school administrator's recommendation to enroll Merchantville School as a member of the Camden County elementary League to participate in the approved interschool athletic programs sponsored by the league.
Approved by unanimous voice vote.

APPROVE RESOLUT-ION FOR FOOD SERVICE CONTRACT - SODEXO MGMT.

Approve Sodexho Management Food Contract Resolution - Moved by Mr. Kabel, and seconded by Mr. Iannucci, that the board of education approve the chief school administrator's recommendation and approve the Resolution awarding the Food Service Contract to Sodexo Management, Inc. for the 2010-2011 school year, as outlined below.

Resolution Awarding Food Service Contract To Sodexo Management, Inc.

Approve and award a contract for School Food Service Management for the 2010-2011 school year, to Sodexo Management, Inc. 9801 Washingtonian Blvd., Gaithersburg, Maryland 20878 it is the recommendation of the Business Administrator that the Merchantville Board of Education award the contract to Sodexo Management, Inc. subject to the following contractual provisions:

The Food Service Management Company shall receive, in addition to the costs of operation, a fee of $.565 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by $2.00 to arrive at an equivalent meal count.

The per meal management fee of $.565 will be multiplied by total meals.

GUARANTEE. District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2009-2010 school year as follows.

Deficit Guarantee
If Food Service operations result in an annual Deficit greater than Six Thousand Seven Hundred Dollars ($6,700) for the 2010-2011 school year, the following shall apply:

- Sodexo shall reimburse District for the annual Deficit greater Six Thousand Seven Hundred Dollars ($6,700) in an amount not to exceed fifty percent (50%) of Sodexo's annual Management Fee ("Sodexo's Share"). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis; and
- Any annual Deficit greater than Sodexo's Share shall be borne by District.

ASSUMPTIONS. Financial terms of the Contract are based upon the following assumptions. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter into negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

- Changes in District's policies, practices, and service requirements, including but not limited to, changes in bell schedules, meal service periods or proposed staffing , will result in an appropriate adjustment.
- The projected number of full feeding days shall remain at
-
    - Breakfast 180
    - Lunch 166

- There shall be no reduction in number of full feeding days (breakfast, if applicable, and lunch) and average daily attendance as a result of inclement weather, delayed opening or early dismissals resulting in lost full days.
- Average daily attendance ("ada") and the number of free and reduced price participants shall remain at the same levels as the 2009-2010 contract year.
- Changes in legislation, regulations, reimbursement rates, meal components and quantities required by the National School Lunch Act, the National School Lunch Program or changes in the State's School Nutrition policies will affect the guarantee. This is exclusive of the announced reductions, as of May 7, 2010, in state reimbursement rates for the 2010-2011 school year
- Cash and/or food assistance levels from State and Federal sponsors do not decline below the previous year's levels. Usable commodities, of adequate quality and variety required for FSMC's proposed menu cycle for the current contract year, valued at no less than the per Pattern Meal value for the previous contract year.
- The state or federal minimum wage rate and taxes in effect as of July 1, 2010, shall remain consistent throughout the year.
- Costs for repairs, maintenance, replacements and small wares do not exceed Three Hundred Dollars ($300.00) per school year.
- Prices to be charged for meals during the 2009-2010 school year shall be as follows:

    Breakfast:
    - Paid: $1.25
    - Reduced: $0.30

Lunch:

- Paid: $2.50
- Reduced: $0.40
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APPROVE SODEXHO FOOD SERVICE RESOLUTION

- District costs charged to the Food Service program shall not exceed the following:
    - District contract monitoring costs: $3,840.00

Ayes (5) Noes (1) Mrs. Perno Abstain (0) Motion carries.

APPROVE COACHES

Moved by Mr. Kabel, and seconded by Mr. Iannucci, that the Board of Education approve the appointment / re-appointment of the following coaches and / or advisors for the 2010-2011 school year.

Soccer ($1,820)	Mr. Ryan Fields
Coach, Boy's Basketball ($4,239)	Mr. Ryan Fields
Field Hockey ($1,820)	_____

Approved by unanimous voice vote.

ACCEPT RESIGNA-TION

Moved by Mr. Kabel, and seconded by Mr. Iannucci, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator to accept the resignation of Ms. Stacey DiMatteo, (prior year field hockey coach),effective September 7, 2010.
Approved by unanimous voice vote.

APPROVE COACH

Moved by Mr. Kabel, and seconded by Mr. Iannucci, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator to appoint Laurie Ann Powell as the Field Hockey Coach for the 2010-2011 school year, pending the completion of all necessary paperwork.
Approved by unanimous voice vote.

ENTER CLOSED

Moved by Mrs. Engelke, and seconded by Mr. Bohn, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss litigation, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:40 p.m.
Approved by unanimous voice vote.

Members Present: Mrs. Perno, Ms. Engelke, Mr. Kabel, Mr. Iannucci, Mrs. Hartson-Stine and Mr. Bohn

Members Absent: Mr. Barnett, Mr. Doran, and Mr. Morrone

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. William Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Topics:

Current MEA Agreement states five (5) duty free periods – any variance would be a change in the working conditions and an increase in the contact time with students. This continues to be an unsettled arrangement.

RETURN TO OPEN SESSION

Moved by Mr. Bohn, and seconded by Mr. Kabel, that the Board of Education approve to return to open session. 9:10 p.m.
Approved by unanimous voice vote.

ADJOURN

Moved by Mr. Bohn, and seconded by Mr. Kabel, that the Board of Education approve to adjourn this meeting. 9:11 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

MERCHANTVILLE BOARD OF EDUCATION MINUTES - SEPTEMBER 14, 2010