The Regular Meeting of the Merchantville School District Board of Education was held on Tuesday, August 11, 2009, at 7:30 p.m., in The Reading Center at Merchantville School.

The board president called the meeting to order at 7:30 p.m., at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

Members Present: Mr. Kabel, Ms. Engelke, Mr. Bohn, Mr. Barnett, Mr. Morrone, Mr. Loue, Mr. Doran, Mrs. Perno, and Mrs. Hartson–Stine

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

Presentation to the Board
Mrs. Cheryl Rettinger, school nurse, discussed the precautions in place for the upcoming Flu Season, and shared County and State Health Department paperwork, etc.

Communications
Request for A Leave of Absence –Moved *by Mr. Morrone, and seconded by Mr. Doran,* that the board of education approve the chief school administrator's recommendation to approve a leave of absence for Mrs. Margaret Bakey, resource room teacher, as listed on the attached request.
Approved by unanimous voice vote.
Pg. _____

APPROVE BAKEY'S LEAVE OF ABSENCE

Request for a Rider University Practicum Student to do an Internship in Counseling -
Moved by Mr. Loue, and seconded by Mrs. Perno, that the board of education approve the chief school administrator's recommendation regarding the placement of Ms. Kayla Bray, as a practicum student for the 2009-2010 school year. Mrs. Deborah Phelps will supervise Ms. Bray. Site supervisor work will be performed after Mrs. Phelps regular workday schedule. Criminal history paperwork must be submitted.
Approved by unanimous voice vote.
Pgs. _____

APPROVE BRAY'S INTERN-SHIP

PSE & G Upgrade to Gas Facilities – paperwork distributed and reviewed.

Unfinished Business
Sodexo Food Service Proposal and *Cafeteria Prices* for 2009-2010
Moved by Mrs. Perno, and seconded by Mr. Morrone, that the board of education approve the following resolution and award a contract for School Food Service Management for the 2009-2010 school year to Sodexo Management with the contractual provisions as listed below that includes the meal charges:

APPROVE SODEXHO CONTRACT

Resolution Awarding Food Service Contract
To Sodexo Management, Inc.

Approve and award a contract for School Food Service Management for the 2009-10 school year, to Sodexo Management, Inc. 9801 Washingtonian Blvd., Gaithersburg, Maryland 20878 it is the recommendation of the Business Administrator that the Merchantville Board of Education award the contract to Sodexo Management, Inc. subject to the following contractual provisions:

The Food Service Management Company shall receive, in addition to the costs of operation, a fee of $.565 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by $2.00 to arrive at an equivalent meal count.

The per meal management fee of $.565 will be multiplied by total meals.

GUARANTEE. District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2009-2010 school year as follows.

Deficit Guarantee
If Food Service operations result in an annual Deficit greater than Six Thousand Seven Hundred Dollars ($6,700) for the 2009-2010 school year, the following shall apply:

- Sodexo shall reimburse District for the annual Deficit greater Six Thousand Seven Hundred Dollars ($6,700) in an amount not to exceed fifty percent (50%) of Sodexo's annual Management Fee ("Sodexo's Share"). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis; and
- Any annual Deficit greater than Sodexo's Share shall be borne by District.

ASSUMPTIONS. Financial terms of the Contract are based upon the following assumptions. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter into negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

- Changes in District's policies, practices, and service requirements, including but not limited to, changes in bell schedules, meal service periods or proposed staffing, will result in an appropriate adjustment.
- The projected number of full feeding days shall remain at
  - Breakfast 180
  - Lunch 166
- There shall be no reduction in number of full feeding days (breakfast, if applicable, and lunch) and average daily attendance as a result of inclement weather, delayed opening or early dismissals resulting in lost full days.
- Average daily attendance ("ada") and the number of free and reduced price participants shall remain at the same levels as the 2008-2009-contract year.

- Changes in legislation, regulations, reimbursement rates, meal components and quantities required by the National School Lunch Act, the National School Lunch Program or changes in the State's School Nutrition policies will affect the guarantee.
- Cash and/or food assistance levels from State and Federal sponsors do not decline below the 2008-2009 levels. Usable commodities, of adequate quality and variety required for FSMC's proposed menu cycle, valued at no less than Twenty and 75/100 Cents ($.2075) per Pattern Meal for the 2009-2010 contract year.
- The state or federal minimum wage rate and taxes in effect as of July 1, 2009, shall remain consistent throughout the year.
- Costs for repairs, maintenance, replacements and small wares do not exceed Three Hundred Dollars ($300.00) per school year.
- Prices to be charged for meals during the 2009-2010 school year shall be as follows:

  Breakfast:
  - Paid: $1.25
  - Reduced: $0.30

  Lunch:
  - Paid: $2.50
  - Reduced: $0.40
- District costs charged to the Food Service program shall not exceed the following:
  - District contract monitoring costs: $3,840.00

Roll call vote:
Ayes (9) Noes (0) Abstain (0) Motion carries.

Fire Alarm, door security - Franklin Alarm installed the new fire panel last week, and the architect is reviewing the door security proposals.

Summary of Carroll Will Scholarships and Budgets

Marie J. Carroll Foundation
Summary of Fund Distribution
2009-2010
Historical Analysis

2008-2009 Total Scholarships, Projects Prizes	169, 115
2009-2010 Total Scholarships, Project Prizes	171,378
2008-2009 Elementary School Projects	48,072
2009-2010 Elementary School Projects	47,626
2008-2009 Prizes and Scholarships	121,043
2009-2010 Prizes and Scholarships	123,561

Financial Aid Award Grants

- 25 Students Received Awards
- Maximum award was $23,778 – Minimum award was $625.00
- 3 Students received over $20,000.
- 12 Student received $625.
- Average award was $4,942.
- Median award was $802.
- Awards are based upon need, length of residence, and extraordinary circumstances

- Sources of student information: Marie Carroll Application and the FAFSA.

Points of Interest

- $29,796. was returned unused from 2008-2009 Scholarships
- $11,372. was returned unused from 2008-2009 Projects/Prizes
- These unused funds are returned into each particular category in the upcoming year and therefore are accounted for.

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Tuition-in Ad – Ad was placed – several inquiries were received

Awards - Eighth (8th) grade students – future agenda

Board Committees – a draft of the committee assignment was distributed for review and input.

CSA's Contract – County office has not responded.

Chief School Administrator's Goals and Objectives – to be finalized.

Committee Reports

a. Buildings & Grounds
Mr. Doran plans to meet with the Borough's Maintenance Supervisor concerning the field, and snow removal – a new snow blower must be purchased – GCA Custodial Services plan a "walk through" next week.

b. Community Relations and Curriculum & Technology
SASI and Power School finalized – conversion submitted to Power School Personnel – Staff training scheduled for 9/3/09 - there will be online training – new computers being installed in Computer Lab – computers removed from lab will be installed in various classrooms
School webpage vendor not finalized yet.

c. High School ad hoc
Closed session.

d. Personnel
CSA's contract - held for closed.

e. Policy
Moved by Mr. Bohn, and seconded by Mr. Doran to approve the second reading and the adoption of the following policies, with the changes recommended by the chief school administrator:

5020	Role of Parents/Guardians
5111	Admission
5113	Student Absences & Excuses
5114	Suspension and Expulsion
5118	Non-Residents
5119	Transfers
5120	Assessment of Individual Needs
5124	Reporting To Parents/Guardians
5125	Pupil Records
5126	Awards For Achievement

5127	Commencement Activities
5131.5	Vandalism/Violence
5131.6	Drugs, Alcohol, Tobacco
5131.7	Weapons & Dangerous Instruments
5134	Married/Pregnant Pupils
5136	Fund-Raising Activities
5142	Pupil Safety

Approved by unanimous voice vote.

Liaison Reports

a. Pennsauken High School
Next board meeting is 8/27/09.

b. Borough Council
A building proposal for the construction of rental units is being submitted to Borough's Planning Board.

APPROVE 7/14/09 MINUTES

Approval of Minutes **-**Moved by Mr. Kabel, and seconded by Mr. Bohn, that the Board of Education approve the following minutes: July 14, 2009
Ayes (6) Noes (0) Abstain (3) Mr. Loue, Mr. Doran and Mrs. Perno Motion carries.

APPROVE PAYMENTS

Approve payments and void and reissue a check – Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the Board of *Education* approve the following payments and approve to void and reissue Check #45933 - $298.65.

P 60	June bill run	61,680.70
P 61	Reissue a ck	298.65
P 1	July bill run	133,686.88

Approved by unanimous voice vote.

APPROVE SEMINAR REQUEST

Approve Seminar Requests - Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the board of education approve the following seminar request:

Employee	Date	Location	Subject	Price
Phelps, Deborah	July 14th and July 15	Parlin, NJ	Improving Instruction	$760.00 (Est.)

ACCEPT SCOTT'S RESIGN-ATION

Approve treasurer's resignation – Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the board of education approve, with regret, the resignation of Mrs. Jeannie Scott, the district's treasurer, effective June 30, 2009
Approved by unanimous voice vote.
Pg. _____

RENEW COMCAST INTERNET CONTRACT

Approve renewal of Comcast Business Service – Moved by Mrs. Engelke, and seconded Mr. Barnett, that the board of education approve to renew the Comcast Business Service Contract to provide Internet Service for a thirty-six (36) month period, with a monthly service charge of $109.90.
Approved by unanimous voice vote. (Contract on file.)

APPROVE REVISED 09-10 SALARIES CARR AND LEISE

Approve movement on the salary guide for Mrs. Carr and Mrs. Leise – Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the board of education approve the following movements on the salary guide, effective September 1, 2009:

Mrs. Patty Carr BA + 45 Step 17 at 91.89% of FTE $78,365.29.

Mrs. Jeanne Leise BA + 45 Step 8 at 75% of FTE $44,697.75

Approved by unanimous voice vote.

Transfer of Funds – Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the board of education approve the recommendation of the chief school administrator regarding the listed transfer of funds*:*

11 000 230 339 Other professional services	333.00	11 000 230 332 Audit fees	333.00
11 000 270 513 Transportation – joint agreements	100.00	11 000 270 512 Transportation – contracted vendors	100.00
11 000 291 270 Health benefits	15,104.00	11 000 291 290 Other benefits – payment for unused sick days	15,104.00

Approved by unanimous voice vote.

APPROVE TRANS-FERS

Approve Interlocal Service Agreement with Pittsgrove Public School District and GCA - Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the board of education approve the chief school administrator's recommendation to enter into an Interlocal Service Agreement for the purposes of providing custodial services effective July 1, 2009, as outlined in the Master Contract between Pittsgrove and GCA. The 2009-2010 fee is $169,657.16.
(Contract on file.)
Approved by unanimous voice vote.

APPROVE GCA CUSTODIAL AGREE-MENT

Approve May and June Financial Reports - Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the Board of Education approve the following:

Board Secretary's Report – Treasurer's Report - Certification
For May 2009 and June 2009

APPROVE FINANCIAL REPORTS

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of May 2009 and June 2009. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2009 and June 2009. The Treasurer's Report and Secretary's report are in agreement for the month of May 2009 and June 2009 Board Secretary in accordance with N.J.A.C. 6A: 23 -2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
William Thompson, Business Administrator Date
Pgs._____

Approved by unanimous voice vote.

APPROVE PHYSIC-IAN'S CONTRACT

Approve School Physician's Contract – Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the Board of Education approve to renew the service of Dr. Bruce D. Gooberman as the school physician, terms and conditions listed on the contract.
Approved by unanimous voice vote.
Pg. _____

Approve 2008-2009 Pennsauken Special Education Tuition Contract – Moved by Mrs. Engelke, and seconded by Mr. Barnett, that the Board of Education approve the 2008-2009 tuition contracts for the following students who are placed in the Pennsauken School.

APPROVE 08-09 TUITION-OUT CONTRACTS

Tuition-0ut Number	Placement Date	Tuition Per Yr.	Tuition
TO #272	1/5/09	$11,283.00 pro-rated	$6,561.31
TO #273	1/5/09	$11,283.00 pro-rated	$6,561.31
TO #274	1/12/09	$27,878.00 pro-rated	$15,048.62
TO #271	1/5/09	$11,283.00 pro-rated Plus aide (3/09)	$6,867.91 $2,078.82
TO # 275	1/20/09	$17,997.00	$$9,976.80

Approved by unanimous voice vote.

Approve payroll and contracted rates for the 2009-2010 school year – Moved by Mrs. Engelke, and seconded by Mr. Barnett, *that* the Board of Education approve the chief school administrator's recommendation for the following 2009-2010 rates, effective September 1, 2009.

APPROVE 09-10 RATES

Substitute Teachers and Nurses	$80.00 per day
Substitute Aides	$ 9.00 per hour
Contracted – homebound instructors	$33.25 per hour
Contracted – nurses services	$33.25 per hour

Approved by unanimous voice vote.

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Report

COACHES AND ADVISORS FOR 2009-2010 SY

Moved by, and seconded by, that the Board of Education approve the appointment / re-appointment of the following coaches and advisors for the 2009-2010 school year.

Advisor, National Junior Honor Society (2009-10 / $1,390)	_____
Advisor, Student Council (2009-10 / $1,390)	Mrs. Janice Monahan Mrs. Kelly Cook
Field Hockey (2009-10 / $1,820)	Ms. Stacey DiMatteo
Soccer (2009-10 / $1,820)	Mr. Ryan Fields
Coordinator, Safety Patrol (2009-10 / $1,390)	Mr. Shawn Waldron
Advisor, Cheerleading (2009-10 / $4,239)	Ms. Amanda Fields Ms. Lauren North
Coach, Boy's Basketball (2009-10 / $4,239)	Mr. Ryan Fields
Coach, Girl's Basketball (2009-10 / $4,239)	Ms. Alexandra Guggino

COACHES AND ADVISORS FOR 2009 –2010 SY

Co-Advisor, Yearbook (2009-10 / $1,390)	_____
Substitute Notification (2009-10 / $3,071)	Mrs. Alice Papa
Advisor, Newsletter (2009-10 / $1,820)	Mrs. Kelly Cook
Co-Advisor, Naturalist Club (2009-10 / $1,326)	Mrs. Vanessa Van Sciver Mr. Gary Walton
Advisor, Art Club (2009-10 / $1,326)	Mrs. Patrice LaJeunesse

Approve MJCW ACTIVITIES

Moved by, and seconded by, that the Merchantville Board of Education approve the Marie J. Carroll Will Budget Proposal for school year 2009 - 2010 to fund planned activities totaling $47,676.00.

APPROVE SUBS RODGERS AND LAJOIE

Moved by, and seconded by That the Merchantville Board of Education approve the addition of Kelly Rodgers and Mary Lajoie to the Substitute List for the 2009 - 2010 school year pending full completion of all necessary documentation.

APPROVE VV &SA REPORTS

Moved by, and seconded by **t**hat the Merchantville Board of Education approve the Violence, Vandalism and Substance Abuse reporting documents as provided to include the offender, victim, and incident detail information, as required by state regulations.

No public comment.

ENTER CLOSED SESSION

Moved by Mr. Morrone, and seconded by Mr. Doran, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:55 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Kabel, Ms. Engelke, Mr. Bohn, Mr. Barnett, Mr. Morrone, Mr. Loue, Mr. Doran, Mrs. Perno, and Mrs. Hartson–Stine

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Ms. Loretta Mansolino, Recording Secretary

Topics Discussed:

Shared Services:
Administration spoke with Haddon Heights' Administrators – discussed Feasibility Study Funds – Rowan University is an approved state vendor.

The state has not chosen the eight (8) districts that will receive funding for studies.

Sterling school district group has moved forward with other districts on a Feasibility Study.

Board members from surrounding districts will be contacted personally regarding shared services, and copies will be sent to the county office and the commissioner of education.

CSA's Goals and Objectives:
Draft forwarded to all members for review and input.

Music Teacher's Position
One of the part-time teachers hired for the music position resigned.

RETURN TO OPEN SESSION

Moved by Mr. Loue, and seconded by Mr. Doran, that the board of education to approve to return to open session. 9:15 p.m.
Approved by unanimous voice vote.

Discussion and board actions concerning shared services with other districts will be sent to the district's attorney for review.

APPROVE CANNA'S RESIGNATION

Moved my Mr. Morrone, and seconded by Mr. Doran, for the board of education to accept the resignation of Ms. Lauren Canna, effective immediately. Ms. Canna was hired as a part-time music teacher.
Approved by unanimous voice vote.

ADJOURN

Moved by Mr. Loue, and seconded by Mr. Doran, that the board of education to approve to adjourn this meeting. 9:20 p.m.
Approved by unanimous voice vote.

_____
Loretta Mansolino, Recording Secretary