MERCHANTVILLE BOARD OF EDUCATION MINUTES –
REORGANIZATION MEETING APRIL 27, 2010

The Reorganization Meeting of the Merchantville School District was held on Tuesday, April 27, 2010, at 7:30 p.m., in The Reading Center at Merchantville School.

The board secretary, Mr. Thompson, called the meeting to order at 7:30 p.m., at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

The board secretary led the group in the pledge to the flag.

ELECTION RESULTS – UNOFFICIAL

The unofficial results of the election are as follows:

For full three (3) year term:

Mark Iannucci	262	votes
Jennifer Perno	263	votes
Edward Bohn III	277	votes

General Fund - $4,249, 096

YES	203	votes
NO	210	votes

Mr. Wood, the district's attorney, swore in the re-elected and newly elected board members:

BOHN IANNUCCI PERNO

Members Present: Mr. Kabel, Ms. Perno, Mr. Morrone, Mr. Barnett, Mr. Doran, Mr. Iannucci, Ms. Engelke, Mr. Bohn and Ms. Hartson-Stine

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Leonard Wood, District's Attorney
Mr. William Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Members read the School Board Members' Code of Ethics.

MERCHANTVILLE BOARD OF EDUCATION MINUTES – REORGANIZATION MEETING APRIL 27, 2010

REORGANIZATION OF THE BOARD OF EDUCATION

NOMINATION OF PRESIDENT AND ELECTION OF PRESIDENT

The district's attorney, Mr. Wood, opens the floor to nominations for the Office of the President of Merchantville Borough Board of Education.

Open Floor To Nominate President

Moved by Mr. Morrone, and seconded by Mr. Bohn, for the board of education to open the nominations for the position of President.
Approved by unanimous voice vote.

Hartson-Stine Nominated For President

Moved by Mr. Morrone, and seconded by Ms. Engelke, for the board of education to nominate Ms. Sharon Hartson-Stine, to serve as President of Merchantville Borough Board of Education.
Approved by unanimous voice vote.

Nominations Closed

Moved by Mr. Doran, and seconded by Mr. Morrone, for the board of education to close the nomination for president.
Approved by unanimous voice vote.

Hartson-Stine Elected President

The district's attorney calls for a roll call vote on the election of Ms. Hartson-Stine as President of the Board of Education for a term of one year, commencing April 27, 2010, and until his/her successor is elected and shall qualify.
Roll call vote:

Ayes (8)	Mr. Barnett, Mr. Bohn, Ms. Engelke, Mr. Kabel, Ms. Perno, Mr. Doran, Mr. Morrone, and Ms. Hartson-Stine			
Noes (0)		Abstain (1)	Mr. Iannucci	Motion carries.

The district's attorney then declares Ms. Hartson-Stine elected to the Office of President and yields the chair to the President.

NOMINATION OF VICE PRESIDENT AND ELECTION OF VICE PRESIDENT

The President opens the floor to nominations for the Office of Vice President of the Board of Education.

Open Floor To Nominate VP

Moved by Mr. Doran, and seconded by Mr. Morrone, for the board of education to open nominations for the position of Vice President.
Approved by unanimous voice vote.

Bohn Nominated To VP

Moved by Mr. Kabel, and seconded by Mr. Morrone, for the board of education to nominate Mr. Bohn to serve as Vice President.
Approved by unanimous voice vote.

Nominations Closed

Moved by Mr. Morrone, and seconded by Ms. Engelke, for the board of education to close nominations for Vice President.
Approved by unanimous voice vote.

MERCHANTVILLE BOARD OF EDUCATION MINUTES –
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The President calls for a roll call vote on the election of Mr. Bohn, as Vice President of the Board of Education for a term of one year, commencing April 27, 2010, and until his/her successor is elected and shall qualify.

Bohn Elected V-Pres.

Roll call vote:
Ayes (8) Mr. Barnett, Ms. Engelke, Ms. Hartson-Stine, Mr. Kabel, Mr. Doran, Mr. Morrone, Mrs. Perno, and Mr. Bohn
Noes (0) Abstain (1) Mr. Iannucci Motion Carries

The President then declares Mr. Bohn elected to the office of Vice President.

Board committees will remain the same. New member will be assigned to the same committees held by retiring member.

Resolution - Awarding Contracts

Moved by Mr. Bohn, and seconded by Mr. Doran, to approve the Resolution authorizing the awarding of contracts for "professional services" for a one-year term commencing April 27, 2010, until the Reorganization of the Board of Education, without competitive bidding:

Award PROFESSIONAL Contracts

1.	**Auditor**	CPA Solutions, Inc.
2.	**Board Solicitor**	Leonard Wood, Wade, Long, Wood & Kennedy
3.	**School Physician**	Dr. Gooberman
4.	**Insurance Broker of Record**	Conner-Strong
5.	**Business Administrator**	William Thompson
6.	**Treasurer of School Funds**	Carin Haabak
7.	**Regulatory Services**	PARS Environmental
8.	**Purchasing Agent**	William Thompson
9.	**Architect of Record**	Lammey and Giorgio
10.	**Official Newspapers**	The Courier Post & The Retrospect

Approved by unanimous voice vote.

Set Meeting Dates

Regular Meeting Dates

Moved by Mr. Kabel, and seconded by Mr. Bohn, for the board of education to hold Regular Meetings on the second and the fourth Tuesday of each month in the Reading Center at Merchantville School and Public Library.

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PUBLIC NOTICE

At its Annual Reorganization Meeting held on Tuesday, April 27, 2010, the Merchantville Board of Education designated the second and fourth Tuesday of each month as the regular meeting date for the Board of Education, *unless noted (*).*

All regular meetings, therefore, shall be held on the following dates:

May 11, 2010	May 25, 2010
June 8, 2010	June 22, 2010
July 13, 2010	July 27, 2010
August 10, 2010	August 24, 2010
September 14, 2010	September 28, 2010
October 12, 2010	October 26, 2010
November 09, 2010	November 23, 2010
**December 14, 2010*	
January 11, 2011	January 25, 2011
February 8, 2011	February 22, 2011
March 8, 2011	March 22, 2011
April 12, 2011	April 26, 2011

The schedule for regular meetings shall be in effect until the next Annual Reorganization Meeting of the Board of Education or in the case of a regular meting date falling on a holiday, unless altered by the Board of Education, in which case due public notice will be provided.

Meeting will commence at 7:30 p.m., and will be conducted at the Reading Center at Merchantville School and Public Library.

These meetings will be held for whatever business that my come before the Board of Education and formal action may be taken at any or all of these specific meetings.

Notice of the special meeting of the Board of Education, other than those designated above, shall be forwarded to The Courier Post and/or The Retrospect, both being designed by the Board of Education to receive notice under the provision of the New Jersey Open Public Meetings Law at least 48 hours prior to such a meeting being held. Public Notice of any special meeting shall be posted at least 48 hours before its occurrence.

By order of:
William Thompson, Board Secretary
Merchantville Board of Education

_____
Approved by unanimous voice vote.

MERCHANTVILLE BOARD OF EDUCATION MINUTES –
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Policy Statements

Moved by Mr. Barnett, and seconded by Ms. Perno, that the board of education approve the Resolution by the organized Board of Education accepting and reaffirming the previous curriculum and textbooks, policies, (including Student Records Policy 5125.1), practices, and procedures of the previous Board of Education recognizing that these items may be amended when necessary with Board approval.

NOTE: Except as otherwise provided by law, regulation of the State Department of Education or by this Board of Education, meetings of the Merchantville Board of Education shall be conducted with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A: 11-1 General Mandatory Powers and Duties.

Approved by unanimous voice vote.

Depository of School Funds

Moved by Mr. Barnett, and seconded by Ms. Perno, that the board of education approve the following institutes as the depository of school funds;

Bank of America Morgan Stanley

Approved by unanimous voice vote.

Account Signatories

Moved by Mr. Barnett, and seconded by Ms. Perno, that the board of education approve the following signers for the district's various bank accounts:

Currently:

Approve Check Signers For Districts' Accounts

Account #	Fund	Signatory's Title
591 002736	Warrant	Board President Board Vice-president Business Administrator Board Secretary Chief School Administrator Treasurer (3 signatures required)
591 002752	Payroll/Agency	Board Secretary Business Administrator (1 signature required)
4 282015943	Payroll/Salary	Treasurer (1 signature required)
0759006253	Unemployment	Board Secretary Business Administrator (1 signature required)

4282014114	Student Activity	School Secretary Business Administrator CSA (2 signatures required)
500018	Cash Mgmt	Wire Transfers Board Secretary (1 signature required)

Approved unanimous voice vote.

District Assignments

Moved by Mr. Barnett, and seconded by Ms. Perno, that the Board of Education approve the following appointment/ reappointment of district assignments.
No action taken.

APPROVE DISTRICT ASSIGNMENTS

Moved by Mr. Barnett, and seconded by Ms. Perno, that the Board of Education approve to amend this motion and approved as revised.
Approved unanimous voice vote.

Affirmative Action Officer	CSA
504 Compliance Officer	CSA
Health/Safety Compliance Officer	School Nurse
Title IX Coordinator (sports)	Physical Education Teacher
Right to Know Officer	PARS Environmental
ADA Coordinator	CSA
Official Bargaining Units	Merchantville Education Association
Open Public Record Agent	Business Administrator
Student Records	Social Worker
Integrated Pest Management Officer	CSA

Approved unanimous voice vote.

Petty Cash Fund

REINSTATE PETTY CASH ACCTS.

Moved by Mr. Barnett, and seconded by Ms. Perno, that the Board of Education approve to reinstate the following petty cash account for the 2009-2010 school year, effective July 1, 2010:

Currently	-	Mr. Swanson	$250.00
		Business Office Personnel	$250.00

Approved by unanimous voice vote.

ESTABLISH TUITION-IN RATE OF $3,500.00 FOR 10/11

Establishment of Tuition-In Rate for the 2010/2011 School Years

Moved by Mr. Doran, and seconded by Ms. Perno, that the Board of Education establish a tuition-in rate for the 2010/2011 school year:

	Currently –	2010-2011
1st through 8th Grade	$3,500.00	$3,500.00

APPROVE WIRE TRANSFERS

Approved by unanimous voice vote.

Approval to Use Wire Transfers

Moved by Mr. Doran, and seconded by Ms. Perno, that the Board of Education approve the use of electronic funds transfers to transfer funds from the Warrant/ General Account to the Payroll and the Agency Accounts.

Approved by unanimous voice vote.

HOLD TAX SCHEDULE

Approval of Taxes Schedule

Not Moved.

Appointment of a Qualified District Purchasing Agent

N.J.S.A. 18A: 18A-1 ET SEQ.

RESOLUTION

USE OF STATE CONTRACTS

Moved by Mr. Doran, and seconded by Ms. Perno, that the board of education approve the Resolution increasing the bid threshold and appointing a Qualified Purchasing Agent, pursuant to N.J.S.A. 18A: 18A-3a and N.J.A.C. 5:34-5 et seq.; and, also permitting the Business Administrator to use state contract pricing Whenever it is in the best interest of the district to do so; and

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to $29,000.00; and

APPOINT PURCHASING AGENT

WHEREAS, N.J.S.A.18A: 18A-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 ET seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, William Thompson possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Merchantville Board of Education desires to increase the bid threshold as provided in N.J.S.A.18A: 18A-3, now, therefore, be it further

RESOLVED, that the governing body of the Merchantville Board of Education, in the County of Camden, in the State of New Jersey, hereby increases its bid threshold to $29,000.00; and be it further

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RESOLVED, that the governing body hereby appoints William Thompson as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A: 18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of William Thompson's certification to the Director of the Division of Local Government Services.

I, William Thompson, Business Administrator of the Merchantville Board of Education, in the County of Camden, State of New Jersey, do herby certify that the foregoing is a true and correct copy of a Resolution adopted by the governing body of the Merchantville Township Board of Education, County of Camden, State of New Jersey, at a meeting of said governing body held on April 27, 2010.
Approved by unanimous voice vote.

Moved by Mr. Morrone, and seconded by Ms. Perno, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:05 p.m.
Approved by unanimous voice vote.

ENTER CLOSED SESSION

Members Present: Mr. Kabel, Ms. Perno, Mr. Morrone, Mr. Barnett, Mr. Doran, Mr. Iannucci, Ms. Engelke, Mr. Bohn and Ms. Hartson-Stine

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Leonard Wood, District's Attorney
Mr. William Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

Topics Discussed:

- Restoring Kindergarten to a full time program, as mandated
- Changes to the present special education programs
- "In-class support" changes for 2010-2011
- Resource Room changes for 2010-2011
- Reduction in Force – employees who will not be rehired
- Rehiring of All other Employees

♦Tuitions to be paid for students who are homeless

♦Volunteers for "Reinventing the School Committee"

RETURN TO OPEN SESSION

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve to return to open session: 9:12 p.m.
Approved by unanimous voice vote.

APPROVE RIF RECOMM.

Moved by Mr. Bohn, and seconded by Mr. Barnett, that the board of education approve the recommendations of the chief school administrator and distribute RIF (reduction-in-force) letters to all personnel discussed in closed session for the 2010-2011 school year.
Roll call Vote;
Ayes (9) Noes (0) Abstain (0) Motion carries.

APPROVE REHIRE RECOMM.

Moved by Mr. Kabel, and seconded by Ms. Perno, that the board of education approve the recommendation of the chief school administrator and rehire all other employees for the 2010-2011 school year.
Roll call Vote;
Ayes (9) Noes (0) Abstain (0) Motion carries.

No open public comment.

COMMUNICATIONS
A community member is attempting to put together and distribute a Borough Newsletter.

OLD BUSINESS
School choice information was distributed to all members.

NEW BUSINESS

a. The Eighth Grade Class is in need of sponsors' funds for their Graduation Festivities
b. A community member has contacted administration concerning the placement of an exchange student in Pennsauken High School
c. A former community member, with four school aged children, is now homeless and tuition contracts for these students will be submitted by the Maple Shade and Willingboro School Districts
d. Several people have volunteered to serve on the "Reinventing the School" Committee.

APROVE 3/23/10 3/29/10 AND 4/13/10 MINUTES

MINUTES
Moved by Mr. Morrone, and seconded by Mr. Doran, that the board of education approve the regular and closed session minutes for the following meetings:

March 23, 2010
Ayes (8) Noes (0) Abstain (1) Mr. Iannucci Motion carries.

March 29, 2010 – Public Hearing on the Budget
Ayes (8) Noes (0) Abstain (2) Mr. Iannucci and Mr. Barnett Motion carries.

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April 13, 2010

Ayes (5) Noes (0) Abstain (4) Mr. Iannucci, Mrs. Hartson-Stine, Mr. Morrone and Mr. Doran Motion Carries.

BUSINESS OFFICE

Distributed to all members - A budget summary, revenue ledger and transfer status report for March 2010.

BOARDS' CERTIFICATION

Moved by Mr. Morrone, and seconded by Mr. Doran, for the board of education to approve the February 2010 and March 2010 financial reports as listed.

APPROVE 2/10 AND 3/10 FINANCIALS

Pursuant to **N.J.A.C. 6A: 23A-16.10 (c) 4**, the Merchantville Board of Education certifies that as of February, 2010 and March, 2010, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A: 23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to **N.J.A.C. 6A: 23A-16.10(c) 3,** I certify that as of February, 2010 and March 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Merchantville Board of Education pursuant to **N.J.S.A. 18A: 22-8.1** and **N.J.S.A. 18A: 22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23A-16.10(a) 1.**

Approved by unanimous voice vote.

PAYMENTS

APPROVE PAYMENTS

Moved by Mr. Morrone, and seconded by Mr. Doran, that the board of education approve the following payments:

P51	Payments deducted from state aid	$20,139.20
P 52	Adjustment to payments deducted from state aid	-$9,043.10
P 54	Tuition Payments	$20,139.20
P 55	March 31, 2010 Payroll	$160,148.51
P 57	April 15, 2010 Payroll	$161,711.94

Approved by unanimous voice vote.

MERCHANTVILLE BOARD OF EDUCATION MINUTES –
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TRANSFERS

Moved by Mr. Morrone, and seconded by Mr. Doran, that the board of education accept the recommendation of the chief school administrator, and approve the following transfer of funds for February and March 2010:

11 000 262 420 Building Maintenance	4,000.00	11 000 262 622 Energy - Electric	4,000.00
11 000 262 621 Energy - gas	8,000.00	11 000 262 622 Energy - Electric	8,000.00
11 000 270 517 Transportation – Regular Ed. - ESC	5,000.00	11 000 262 622 Energy – Electric	5,000.00
11 000 270 518 Transportation – Special Ed. – ESC	4,500.00	11 000 262 622 Energy – Electric	4,500.00
11 000 261 420 Building Maintenance	500.00	11 000 261 610 Custodial - supplies	500.00
11 190 100 610 General Supplies	1,200.00	11 190 100 320 Purchase of Services	1,200.00
11 190 100 610 General Supplies	25.00	11 000 213 600 Supplies – Health Services	25.00
11 000 230 339 Accountants	100.00	11 000 230 340 Computerized staff attendance	100.00
11 000 216 320 Contracted services – o/t, p/t and speech	1,800.00	11 240 100 320 Purchases of educational services	1,000.00
		11 000 219 320 Purchase Services – medical	800.00
11 190 100 610 General Supplies	50.00	11 000 213 600 Supplies – Health Services	50.00

Approved by unanimous voice vote.

Interschool Athletic Program Contract - Held, pending co-curricular funding resolution.

APPROVE TRANSFERS

APPROVE CCESC SERVICES

Educational Services Commission

Moved by Mr. Morrone, and seconded by Mr. Doran, that the Board of Education approve the resolution for the continuation of the following services to be provided by the Camden County Educational Services Commission for the 2010 -2011 school year.

Special Education Transportation
Non-Public Transportation
Aide in Lieu of Transportation
Vocational Transportation
PL 192-193 Funds
Non-Public Nursing

CCESC REP. IANNUCCI

BE IT FURTHER RESOLVED that the Board elect/re-elect the following Board Member to serve as their representative to the Camden County Educational Services Commission.

Representative Mr. Mark Iannucci

APPROVE PBOE TUITION CONTRACT

Tuition Agreement with Pennsauken High School
Moved by Ms. Engelke, and seconded by Mr. Morrone, that the Board of Education approve to enter into a 2010 -2011tuition agreement with Pennsauken High School:

Effective September 2010 through June 30, 2011
To provide educational services to Merchantville Students
At a cost of $9,335.00 per student - For sixty-five (65) students
Contract total: $606,775.00.

Ayes (8) Noes (1) Mr. Doran Abstain (1) Motion carries.

APPROVE CCESC CONSULTING SERVS.

Contract with Camden County Educational Services Commission for Consulting Services
Moved by Ms. Perno, and seconded by Mr. Morrone, that the Board of Education approve to enter into a contract with CCESC to provide services on an as needed basis for Evaluation Meetings and eligibility conferences. Contract terms are from April 15, 2010 to June 30, 2010.
Approved by unanimous voice vote.

APPROVE JUST KIDS PROGRAM

Archway Just Kids Program Contract
Moved by Ms. Perno, and seconded by Mr. Morrone, that the Board of Education approve to enter into a 2010-2011 Contract with Archway Programs, Inc. – Just Kids – to provide childcare to children enrolled and attending school in Merchantville Borough. Terms and conditions are listed in the contract.
Approved by unanimous voice vote.

APPROVE PORZIO CONTRACT

Porzio, Bromberg & Newman Contract
Moved by Ms. Perno, and seconded by Mr. Morrone, that the Board of Education approve to enter into a professional services contract with Porzio, Bromberg and Newman for the 2010-2011 school year, on an as needed basis, at the compensation rates as listed in the contract.
Approved by unanimous voice vote.

Tabled - Cafeteria Prices for 2010-2011.

Chief School Administrator Report

APPROVE HOME BOUND INSTRUCT.

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to support homebound instruction services for a third grade student enrolled at Princeton House. The duration of the services shall be approximately four weeks beginning April 13, 2010 at the hourly rate of $33.25.
Approved by unanimous voice vote.

APPROVE LEAVE FOR WURSTER

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to grant a medical leave to Ms. Debra Wurster, under the Federal Family Medical Leave Act to begin on or about April 20, 2010 for an estimated duration of four weeks.
Approved by unanimous voice vote.

APPROVE TRIPS

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the following Field Trips:

Brandywine Battlefield	- 31 Students
(4th Grade Art-A-Facts Trip)	- 2 Teachers
April, 2010	- 5 Chaperons
Naturalist Club	- 30 Students
(Camping Trip)	- 2 Teachers
May, 2010	- 4 Chaperons
Franklin Institute	- 41 Students
(3rd Grade Field Trip)	- 2 Teachers
May, 2010	- 6 Chaperons
Adventure Aquarium	- 36 Students
(7th Grade Field Trip)	- 3 Teachers
May, 2010	- 3 Chaperons
Wheaton Village	- 31 Students
(4th Grade Field Trip)	- 2 Teachers
May, 2010	- 6 Chaperons

Approved by unanimous voice vote.

No open public comment.

No closed session held.

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A Public Hearing on the Chief School Administrator's Contract will be held on Tuesday, May 11, 2011 at 7:00 p.m.

ADJOURN

Moved by Mr. Barnett, and seconded by Mr. Kabel, that the board of education approve to adjourn this meeting. 9:40 p.m.
Approved by unanimous voice vote.

_____
Loretta Mansolino, Recording Secretary

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