MERCHANTVILLE BOARD OF EDUCATION MINUTES– JUNE 9, 2009

The Regular Meeting of the Merchantville School District was held on Tuesday, June 9, 2009, at 7:30 p.m., in The Reading Center at Merchantville School.

The board president called the meeting to order at 7:30 p.m., at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

Members Present: Mr. Loue, Mr. Kabel, Mrs. Perno, Mr. Doran, Ms. Engelke, Mr. Bohn, Mr. Barnett, and Mrs. Hartson –Stine

Members Absent: Mr. Morrone

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. William Thompson, Business Administrator
Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

The new 7th and 8th Grade Spanish Textbooks were available for review.

No open public comment.

INFORMATIONAL ITEMS

a. June 10th, 5th Grade State Party
b. June 17th, 8th Grade Graduation
c. June 18th, Honor Assembly – 11:10 a.m.
d. June 18th, Last day of school for students
e. June 19th, Last day of school for teachers

Communications

a. Pre-K ESY (extended school year program) – Ten (10) students
June 29th to July 31st – Monday to Friday – 8:45 a.m. to 11:45 a.m.
b. *Graduate Course Reimbursement Requests* - Mrs. LaJeunesse and. Mrs. Carr submitted requests for Graduate Course reimbursements.
c. *School Closing* - First Baptist Church advised that they will be closing Christian Academy of Merchantville effective June 30,2009, due to low enrollment.
See page_____

Unfinished Business

a. Food Service Proposal – Sodexho – a *draft* of the Management Contract was distributed, and forwarded to the attorney for review.
b. Cafeteria Prices for 2009-2010
c. Joint Purchasing Agreement – Pittsgrove BOE – see recommendations
d. Library Contract – see recommendations
e. Fire Alarm, door security, accessibility, air-conditioning – fire alarm proposal and door security quotes were forwarding to the district's architect.

APPROVE 2009 - 2010 CALENDAR

f. Moved by Mr. Kabel, and seconded by Mr. Doran, for the board of education to approve Version #5 of the 2009-2010-school calendar.
Ayes (7) Noes (1) Mr. Loue Abstain (0) Motion carries.
See pg._____

New Business

Copy of "Schoolwires Master Agreement" covering Web Hosting Service was distributed.

Committee Reports

Buildings & Grounds

Paperwork on pending projects was forwarded to the district's architect.

Carroll Will

Scholarship meeting set for June 22, 2009. No data on the status of the budget funds.

Community Relations

Borough Newsletter will be distributed in June. Research additional vendors for website revisions.

Curriculum & Technology

Meeting will be scheduled.

Personnel

Held for closed.

Planning

NSBA representative scheduled for July 14,2009 meeting for QSAC review.

Minutes

APPROVE 4/14/09 4/28/09 AND 5/12/09 MINUTES

Moved by Mrs. Perno, and seconded by Mr. Doran, that the board of education approve the following minutes:

April 14, 2009

Ayes (4) Noes (0) Abstain (4) Mr. Bohn, Mr. Doran, Mr. Barnett And Mrs. Engelke Motion carries.

April 28, 2009 – Reorganization Meeting

Ayes (8) Noes (0) Abstain (0) Motion carries.

May 12, 2009

Ayes (8) Noes (0) Abstain (0) Motion carries.

Committee Recommendations

APPROVE POLICY #5131

Policy Committee – Moved by Mr. Loue, and seconded by Mrs. Perno, that the Board of Education approve the second reading, and the adoption of the following policy:

5131 – Conduct/Discipline

Approved by unanimous voice vote.
See pages_____

Business Office Recommendations

Set Cafeteria Prices for 2009-2010 – Motion not moved.

APPROVE PYMTS.

Approve payments – Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the following payments:

P 51	May Bill Run	$153,236.12
P 52	5-15 Payroll	$157,571.49

P 54	5-30 Payroll	$152,462.17

Approved by unanimous voice vote.
See pages_____

APPROVE MARCH AND APRIL 2009 FINANCIALS

Approve March 2009 and April 2009 Financials – Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the following:

Board Secretary's Report – Treasurer's Report - Certification
For March 2009 and April 2009

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March 2009 and April 2009. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2009 and April 2009. The Treasurer's Report and Secretary's report are in agreement for the month of March 2009 and April 2009 Board Secretary in accordance with N.J.A.C. 6A: 23 -2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
William Thompson, Business Administrator Date

Approved by unanimous voice vote
Pgs._____

APPROVE UMCP CONTRACT FOR O/T AND P/T SERVICES

Contract for Occupational and Physical Therapy Services – Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve to renew the contract with University Medical Center at Princeton to provide Occupational and Physical Therapy Services to one of the district's students for school year 2009-2010. Rate remains at $80.00 per hour.
Approved by unanimous voice vote.
Pgs._____

APPROVE ERICS MEMBER-SHIP

Resolution to renew membership in the Educational Risk Insurance Consortium-South
Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve to renew the district's membership in the Educational Risk Insurance Consortium-South – a fund within the NJ School Board Association Insurance Group for the period covering July 1, 2009 to June 30, 2012.
Approved by unanimous voice vote.
Pgs._____

APPROVE INTERLOCAL AGRMT. WITH BOROUGH FOR SERVICES

R*esolution to renew the Interlocal Services Agreement with the Merchantville Borough*
Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve to renew the Interlocal Service Agreement with the Merchantville Borough to provide professional services, including, snow removal of the parking lots at Merchantville School, as well as the mowing, edging and maintenance of the athletic fields belonging to the Board of Education.
Approved by unanimous voice vote.
Pgs._____

APPROVE CCLC AGRMT. THRU 6/2014

Agreement between the BOE and the Camden County Library Commission – Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve to renew the Agreement with the Camden County Library Commission to provide library services to the pubic. The terms are July 1, 2009 through June 30, 2014, with the other provisions listed in the contract. Commission shall annually pay the Board a fee of $1.00
Approved by unanimous voice vote.
Pgs._____

APPROVE JOINT PAPER AGRMT. WITH PITTSGOVE BOE

Paper Agreement with Pittsgrove Board of Education – Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve to renew the Joint Purchasing Agreement to purchase paper from the Board of Education of the Township of Pittsgrove for the 2009-2010 school year.
Approved by unanimous voice vote.
Pg._____

APPROVE TRANSFERS

Transfers – Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the following transfer of funds effective May 2009.

11 219 100 320 Special education-home instruction	1300.00	11 150 100 500 Regular education-home instruction	1000.00
		11 190 100 320 Purchase educational services	300.00
11 190 100 610 General supplies	375.00	11 000 218 600 Guidance -supplies	375.00
11 000 230 890 Gen'l Adm. – miscellaneous expend.	700.00	11 000 230 590 Gen'l Adm. – misc. purchase of services	700.00
11 000 240 500 School adm. – other purchase servs.	75.00	11 000 240 800 School adm. – other objects	75.00
11 000 251 330 Central – purchase professional services	5300.00	11 000 251 100 Central - salaries	4500.00
		11 000 251 600 Central – equipment Purchases	800.00
11 000 262 520 Insurance	800.00	11 000 262 100 Operations- salaries	800.00
11 000 261 420 Required maintenance – repairs & maint.	1000.00	11 000 262 420 Operations – repairs & maint.	1000.00
11 000 291 270 Health Benefits	4525.00	11 190 100 106 Salaries –classroom aides	1400.00
		11 000 213 100 Health services - salaries	350.00
		11 213 100 106A Resource room – substitute aides	300.00
		11 000 216 100 Special services - salaries	325.00
		11 000 218 104 Guidance department	2000.00

		– salaries – (supervisory duties)	
		11 000 240 105 Salaries – school secretary substitutes	450.00
11 190 100 610 General supplies	2100.00	11 190 100 640 Textbooks –Spanish	2100.00

Approved by unanimous voice vote.

APPROVE MOVEMENT ON THE GUIDE FOR MRS. CARR

Approve Movement on the Salary Guide –Moved by Mr. Kabel, and seconded by Mr. Bohn, that the board of education approve a movement on the salary guide for Mrs. Patty Carr to a BA 30 Step 17, at 91.89% of FTE, salary $75,144.88, effective February 1, 2009.

Ayes (7) Noes (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE INTERNSHIP FOR MRS. CARR

Approve Internship for Mrs. Carr – Moved by Mr. Kabel, and seconded by Mr. Bohn, that the board of education approve the chief school administrator's recommendation to approve for Mrs. Patty Carr to perform the requirements of her Supervised Counseling Practicum/Internship under the guidance of Mrs. Deborah Phelps, the district's guidance counselor. Activities include: individual counseling, small group counseling, career awareness and development activities, record keeping, etc.

Ayes (7) Noes (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE SOURCE4 TEACHERS AGRMT.

Renew Source4 Teachers Agreement – Moved by Mr. Kabel, and seconded by Mr. Bohn It is recommended that the board of education approve the chief school administrator's recommendation to renew the Substitute Teacher Placement Agreement with Source4Teachers for school year 2009-2010, at the rate of $133.95 per day. (FYI - current rate - $127.52, to date called for six subs this year.)

Ayes (7) Noes (1) Mr. Kabel Abstain (0) Motion carries.

See pages_____

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Report

APPOINT SNEDDON AND SPEESE AS SUBSTITUTE AIDES

Moved by Mr. Engelke, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to list Ms. Ann Sneddon and Ms. Kathleen Speese as substitute aides for the remainder of school year 2008 – 2009.

Approved by unanimous voice vote.

APPROVE SUMMER MUSIC PROGRAM

Moved by Mr. Engelke, and seconded by Mr. Doran, that the Board of Education approve the Board of Education approve the (2009) Summer Music Program to be funded by the Marie J. Carroll Foundation at a cost of $2,000.

Ayes (7) Noes (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE SUMMER WORK

Moved by Mr. Engelke, and seconded by Mr. Doran, that the Board of Education approve the utilization of NCLB / Title-II and / or ARRA funds to conduct curriculum development activities during summer 2009, by specific curriculum committee members at the rate of $30.00 per hour.

Ayes (7) Noes (1) Mr. Kabel Abstain (0) Motion carries.

APPROVE PURCHASE OF SPANISH TEXTBOOKS

Moved by Mr. Engelke, and seconded by Mr. Doran, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator to purchase textbooks in the area of Spanish as listed, see attached.

Roll call vote:

Ayes (8) Noes (0) Abstain (0) Motion carries.

APPROVE IDIEA GRANT AWARD

Moved by Mr. Engelke, and seconded by Mr. Doran, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator to accept the IDIEA Consolidated Grant Award as listed:

Basic	$150,984.00
Pre- School	$ 6,293.00

Furthermore, it is recommended the Board of Education approve the recommendation of the Chief School Administrator to accept the NCLB Consolidated Grant Award as listed below:

APPROVE NCLB GRANT AWARD

Title I	$90,479.00
Title II-A	27,449.00
Title II-D	751.00
Title IV	2,039.00

Approved by unanimous voice vote.

APPROVE FIELD TRIP

Moved by Mr. Engelke, and seconded by Mr. Doran, that the Merchantville Board of Education approve the following Field Trip:

Fort Mott / Fort Delaware
(6th Grade Field Trip)
June 12, 2009

- 40 Students
- 2 Teachers
- 6 Chaperons

Approved by unanimous voice vote.

APPROVE RENEWALS

Moved by Mr. Barnett, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School administrator to renew the following non-tenured staff for school year 2009-2010:

Employee	Step	Educational Credits	Contracted Salary	Date of Tenure	Job Description
Bakey, Margaret	Step 6	BA	$50,888.00	9/2/2011	FT - Special Education Teacher
McCourt, Kathleen	Step 4	MA	$57,034.00	9/2/2009	FT – Special Education Teacher
Phelps, Deborah	Not On Guide	MA	$79,969.00	9/2/2010	FT - Guidance/Supervisor
			$3,998.00 – $5,998.00		+ 10 to 15 days Summer work Power School – schedules
Roth, Susan	13	MA + 30	$43,286.00	9/2/2009	60% FTE LDTC/Supervisor
			$14,429.00		20% increase in time (ARRA) to 80% FTE Professional development – Learnia – Differentiated instruction
Waldron, Shawn	9	BA	$54,534.00	9/2/2009	FT - Junior High Teacher

Roll call vote:
Ayes (8) Noes (0) Abstain (0) Motion carries.

APPROVE TO ELIMINATE JR. HIGH SELF-CONTAINED AND ESTABLISH JUNIOR HIGH RR

Moved by Mr. Barnett, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator and the Child Study Team to eliminate the junior high self-contained special education program and establish a junior high resource center program for school year 2009-2010.
Roll call vote:
Ayes (7) Noes (2) Mr. Barnett and Mr. Kabel Abstain (0) Motion carries.

APPROVE FIELD TRIP

Moved by Mr. Barnett, and seconded by Mr. Doran, that the Board of Education approve the following Field Trip:

Lowes Movie Theater 50 students
(Night at the Museum/PG-13/Historical)
(Safety Patrol Field Trip) 1 teacher
June 16, 2009 (3:00 p.m.) 4 chaperons

Approved by unanimous voice vote

APPROVE ALEXIS BATTERMAN AS A VOLUNTEER

Moved by Mr. Barnett, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to approve Ms. Alexis Batterman to function in the capacity of a volunteer for up to 200 hours for the remainder of the school term and through the summer.
Approved by unanimous voice vote.

APPROVE NON-INSTR. AND INSTRUCT-IONAL AIDES

Moved by Mr. Barnett, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to appoint/renew the following non-instructional/instructional aides for the school year 2009-2010:

Employee	Status	Hours	Contracted Wages	Title/Position	Step on Guide	Class/ Job Description
Wurster, Debra	Full-time	8:30 a.m. 3:30 p.m.	$29,612.	Instructional Aide	5	Pre K
Richards, Elizabeth	Full –time	8:30 a.m. 3:30 p.m.	$29,612.	Instructional Aide	5	K
Guldin, Cindy	Part-time	8:30 a.m. 2:45 p.m.	$14.41 per hour	Non-instructional aide	4	K
Segrest, Lucia	Part-time	11:30 a.m. 2:45 p.m.	$13.80 per hour	Non–instructional aide	3	5th & Lunch/recess
Casey, Lisa	Part-time	8:40 a.m. 11:40 p.m.	$13.80 per hour	Non-instructional aide	3	1st to 4th Learning Resource Class
Irvin-Turner, Theressa	Part-time	8:40 a.m. 11:40 p.m.	$13.80 per hour	Non-instructional aide	3	Learning-Language Class
Nolte, Virginia	Part-time	10:45 a.m. 1:45 p.m.	$15.13 per hour	Non-instructional aide	5	Lunchroom Copy room Library

RENEW CONTRACTED PSYCHOL-OGIST

Furthermore, It is recommended that that Board of Education approve the recommendation of the Chief School Administrator to renew the contracted services of Dr. Robert Lehrer to serve as the district's psychologist for school year 2009-2010, and to increase the per diem rate from $285.00 to $295.00 per day, for approximately six (6) days per month.

REHIRE LOPEZ AND APPROVE TELEPHONE REIMB.

Furthermore, It is recommended that that Board of Education approve the recommendation of the Chief School Administrator to rehire Mr. Odilio Lopez, to the position of custodian/repairman for school year 2009-2010, at an hourly rate of $16.35 per hour for eight (8) hours per week (20% of FTE) plus Saturdays, as needed, at $24.50 per hour, and to authorize the payment of $20.00 per month for the use his personal cell phone.
Roll call vote.
Ayes (8) Noes (0) Abstain (0) Motion carries.

No open public comment.

Moved by Mr. Doran, and seconded by Mr. Bohn, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:30 p.m.
Approved by unanimous voice vote.

ENTER CLOSED

Members Present: Mr. Loue, Mr. Kabel, Mrs. Perno, Mr. Doran, Ms. Engelke, Mr. Bohn, Mr. Barnett, and Mrs. Hartson –Stine

Members Absent: Mr. Morrone

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. William Thompson, Business Administrator

Topics Discussed:
Termination of contracted service
Support staff's additional duties and responsibilities

RETURN TO OPEN

Moved by Mr. Doran, and seconded by Mr. Loue, for the board of education to approve to return to open session. 9: 50 p.m.
Approved by unanimous voice vote.

APPROVE 08-09 SALARY ADJUST-MENTS

Moved by Mr. Doran, and seconded by Mr. Loue, that the board of education approve salary adjustments, as listed, for the 2008-2009 school year, effective January 15, 2009, to compensate for the additional duties and responsibilities:

Loretta Mansolino	plus $8500.00	pro-rated salary	$49,164.
Rose DiMatteo	plus $5000.00	pro-rated salary	$32,995.

APPROVE 09-10 OFFICE STAFF SALARIES

Moved by Mr. Doran, and seconded by Mr. Loue, that the Board of Education approve the recommendation of the Chief School Administrator to renew the following office staff for school year 2009-2010:

Employee	Status	Job Description	Contracted Salary
Martinelli, Sandra	Ten (10) months	Administrative Assistant	$38,217.00
	+ 20 summer days	Student schedules	$3,822.00
	+ 5 additional days (ARRA)	New Student Management System	$ 955.00
Mansolino, Loretta	Twelve (12) months	Administrator/Board Secretary	$50,873.00
		Recording Secretary	$5,115.00
Di Matteo, Rose	Twelve (12) months	Clerk Business Office	$37,206.00

Roll Call vote.

ADJOURN

Moved by Mr. Doran, and seconded by Mr. Bohn, for the board of education to approve to adjourn this meeting. 9:55 p.m.

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Loretta Mansolino, Recording Secretary