MERCHANTVILLE BOARD OF EDUCATION MINUTES - OCTOBER 28, 2008

The Regular Meeting of the Merchantville Board of Education was held on Tuesday, October 28, 2008, at 7:30 p.m., in The Reading Center at Merchantville School.

The board president, Mr. Steve Morrone, called the meeting to order at 7:30 p.m., at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

Members Present: Mr. Loue, Mr. Bohn, Mr. Morrone, Mr. Kabel, Mr. Honigfeld, Mr. Velten, Mr. Doran and Mrs. Hartson-Stine

Members Absent: Mrs. Perno

Also Present: Mr. Christian Swanson, Chief School Administrator
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Mr. Bermann and Mrs. Perno are attending the NJSBA Convention in Atlantic City.

The board president let the group in the pledge to the flag.

No open public comment.

Mrs. Holt, Mr. Walton and Mrs. Carr reviewed their curriculums – World Language, Spanish, Health and Physical Education.

PUBLIC HEARING ON ACTS OF VIOLENCE AND VANDALISM

Moved by Mr. Velten, and seconded by Mr. Loue, that the board of education approve to open the Public Hearing on all acts of Violence and Vandalism that occurred during the last school year. 8:30 p.m.
Approved by unanimous voice vote.

PUBLIC HEARING

VIOLENCE AND VANDALISM

The Chief School Administrator reported on all acts of Violence and Vandalism, which occurred during the past school year. The board was read the report and a discussion ensued. The board asked several questions of the Chief School Administrator regarding the incidents. The Chief School Administrator answered the questions.

CLOSE PUBLIC HEARING

Moved by Mrs. Hartson-Stine, and seconded by Mr. Loue, that the board of education approve to close the Public Hearing on all acts of Violence and Vandalism that occurred during the last school year. 8:43 p.m.
Approved by unanimous voice vote.

APPROVE SUBMISSION OF REPORT

Moved by Mrs. Hartson-Stine, and seconded by Mr. Bohn, that the board of education approve to submit the Public Hearing Report on Violence and vandalism to the State Department of Education, Office of Program Support Services.
Approved by unanimous voice vote.

The manger of the PNC Bank, located in Merchantville, offered to donate furniture to the district.

UNFINISHED BUSINESS

Auditorium Project – November 14, 2008 – Ribbon-cutting ceremony – invitation were sent out.

Pending - Revisions to Policy #5142 – Pupil Safety

Pending - Board of Education Goals and Objectives for the 2008-2009 school year.

District's Student Council nomination process.
- Meeting was held - board members, teachers and administrator.
- Discussed:
  - Nomination process
  - Student behavior issues – detentions and suspensions
  - Teacher's recommendations
  - For next year, process will be placed in the Student Handbook and reviewed at the September student assembly

Profanity and Vulgarity Concerns
- Discussed:
  - Conduct of some students
  - Acceptable school setting behavior
  - Character Education Program
  - These concerns will be revisited at the November 25, 2008 board meeting

APPROVE 2ND READING AND ADOPTION OF LISTED POLICIES

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve the 2nd reading and adoption of the policies listed below:
Motion not moved.

Amended to: Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve the 2nd reading and adoption of the policies listed below and to table Policy #4151 Personal Illness and Injury.

4119.21	Conflict of Interest	2nd Reading and adoption
4119.22	Conduct and Dress	2nd Reading and adoption
4119.23	Employee Substance Abuse	2nd Reading and adoption
4121	Substitute Teachers	2nd Reading and adoption
4122	Student Teachers/Interns	2nd Reading and adoption
4123	Classroom Aides (Paraprofessionals)	2nd Reading and adoption
4132/4131.1	Staff Development; In-service Education/Visitation/Conferences	2nd Reading and adoption
4138 (4038)	Non school Employment	2nd Reading and adoption
4138.2 (4134)	Private Tutoring	2nd Reading and adoption
4147	Employee Safety	2nd Reading and adoption
4151	Attendance Patterns	2nd Reading and adoption
4151.1 (4051.1)	**Personal Illness and Injury**	**TABLED**

Approved by unanimous voice vote.

NEW BUSINESS
QSAC Requirement
18A: 12-24.1 Code of Ethics for School Board Members

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

These ethic codes were read and a discussion followed.

MINUTES
Moved by Mr. Honigfeld, and seconded by Mr. Kabel, that the board of education approve the following minutes:

APPROVE
10/14/08
MINUTES

October 14, 2008

Ayes (6) Noes (0) Abstain (2) Mr. Doran and Mr. Velten Motion carries.

COMMITTEES
Curriculum and Technology
Update: Status of the Parental Notification System and SASI link
All student information is update.
A “test run” is planned.

Staff online training session is scheduled.
Operational date will be announced.

Finance

Update: Cafeteria Operations
Sodexho submitted a cost reduction proposal to administration for review.

BUSINESS OFFICE

Moved by Mr. Kabel, and seconded by Mr. Honigfeld, that the board of education approve the following payments:

P 15	10-15 payroll	148,729.84
P 16	October bill run (Finance Committee representative reviewed these bills.)	244,653.84

APPROVE PAYMENTS

Approved by unanimous voice vote.
Pgs._____

The September 2008 Revenue Summary was distributed.

Moved by Mr. Kabel, and seconded by Mr. Honigfeld, that the board of education approve and accept the:

APPROVE 9/08 FINANCIAL REPORTS

Board Secretary's Report – Treasurer's Report - Certification
For September 2008

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2008. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2008. The Treasurer's Report and Secretary's report are in agreement for the month of September 2008 Board Secretary in accordance with N.J.A.C. 6A: 23 - 2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Approved by unanimous voice vote.
Pgs._____

_____ _____
Henry Bermann, RSBA Date

APPROVE SUMMER 2008 NON-CONTRACTED PAYROLL

Moved by Mr. Kabel, and seconded by Mr. Honigfeld, that the board of education approve the payroll paid for non contracted work performed during summer 2008, as listed on the attached sheet.
Approved by unanimous voice vote.
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APPROVE TO RENEW JORDAN CONTRACT

Moved by Mr. Kabel, and seconded by Mr. Honigfeld, that the board of education approve the renewal of speech and language services with Barbara M. Jordan, MA, CCC-SLP, LLC, Moorestown, New Jersey, at the rate of $240.00 per hour.
Approved by unanimous voice vote.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

APPROVE ALLOWAY AS A SUBSTITUTE TEACHER

Moved by Mrs. Hartson-Stine, and seconded by Mr. Kabel, that the Merchantville Board of Education approve the addition of Elizabeth Anne Graver Alloway to the Substitute List for the 2008 - 2009 school year pending full completion of all necessary documentation.
Approved by unanimous voice vote.
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APPROVE FIELD TRIPS

Moved by Mrs. Hartson-Stine, and seconded by Mr. Kabel, that the Board of Education approve the following Field Trips:

Camp Ockanickon	- 41 Students
(6th Grade Field Trip)	- 2 Teacher
October 21, 2008	- 0 Chaperon
Washington's Crossing	- 41 Students
(6th Grade Field Trip)	- 4 Teacher
October 30, 2008	- 0 Chaperon
Cedar Run Wildlife Refuge	- 34 Students
(5th Grade Field Trip)	- 4 Teacher
November 03, 2008	- 0 Chaperon
Franklin Institute	- 33 Students
(3rd Grade Field Trip)	- 2 Teacher
November 05, 2008	- 6 Chaperons

Approved by unanimous voice vote.

APPR9OVE TO HIRE FIELDS AND FIELDS AS CHEER-LEADING COACHES

Moved by Mrs. Hartson-Stine, and seconded by Mr. Kabel, that the Board of Education approve the recommendation of the Chief School Administrator to hire Ms. Amanda Fields and Mrs. Pat Fields as the district cheerleading coaches for school year 2008 – 2009 at a stipend of $ 4,076.

APPROVE TO HIRE BAKEY SPECIAL EDUCATION TEACHER

Moved by Mr. Velten, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to hire Ms. Meg Bakey as a special education teacher for the young self-contained program for the remainder of school year 2008 – 2009 at a pro-rated salary of $48,340 (BA step 4), with an effective appointment date of November 1, 2008.
Roll call vote:
Ayes (8) Noes (0) Abstain (0) Motion carries.

APPROVE TO #268 TO REAL CENTER

Moved by Mrs. Hartson-Stine, and seconded by Mr. Kabel**,** that the Board of Education approve the recommendation of the Chief School Administrator and Child Study Team to place (T.O. #268) at the Real Center program in Voorhees for the remainder of school year 2008 – 2009 at a pro-rated tuition of $175. per diem. Transportation arrangements shall be implemented through the County Educational Services Commission.
Approved by unanimous voice vote.

Discussion:
The Courier Post Bus Efficiency Report was based on the two (2) buses that take Merchantville students to and from Pennsauken High School.

This district's QSAC Monitoring was postponed.

The Pre School Expansion Program Plan for school year 2009-2010 must be submitted.

ENTER CLOSED SESSION

Moved by Mr. Loue, and seconded by Mr. Doran, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:47 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Loue, Mr. Bohn, Mr. Morrone, Mr. Kabel, Mr. Honigfeld, Mr. Velten, Mr. Doran and Mrs. Hartson-Stine

Members Absent: Mrs. Perno

Also Present: Mr. Christian Swanson, Chief School Administrator
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Topics Discussed:

Send/Receive Relationships

- Camden County Executive Superintendent is meeting with all Districts scheduled for QSAC monitoring this year
- State's present position on existing send/receive relationships needs clarification
- Camden County District mergers

RETURN TO OPEN SESSION

Moved by Mrs. Hartson-Stine, and seconded by Mr. Velten, that the board of education approve to return to open session. 10:00 p.m.
Approved by unanimous voice vote.

ENTER CLOSED SESSION

Moved by Mr. Velten, and seconded by Mrs. Hartson-Stine, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss contracts, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 10:02 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Loue, Mr. Bohn, Mr. Morrone, Mr. Kabel, Mr. Honigfeld, Mr. Velten, Mr. Doran and Mrs. Hartson-Stine

Members Absent: Mrs. Perno

Also Present: Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Mr. Swanson left the meeting.

CSA's Contract

- Raise consistent with MEA/BOE Agreement
- Payment for accumulated sick and vacation days
- Department of Education's position on retirement payouts
- Department of Education's position on buy-outs

RETURN TO OPEN SESSION

Moved by Mrs. Hartson-Stine, and seconded by Mr. Velten, that the board of education approve to return to open session. 10:17 p.m.

ADJOURN

Moved by Mr. Loue, and seconded by Mr. Velten, that the board of education to approve to adjourn this meeting. 10:18 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

MERCHANTVILLE BOARD OF EDUCATION MINUTES - OCTOBER 28, 2008