MERCHANTVILLE BOARD OF EDUCATION MINUTES – DECEMBER 16, 2008

The Regular Meeting of the Merchantville Board of Education was held on Tuesday, December 16, 2008, at 7:30 p.m., in The Reading Center at Merchantville School.

The board president, Mr. Steve Morrone, called the meeting to order at 7:30 p.m., at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, Borough Hall, and The Community Library.

Members Present: Mr. Loue, Mr. Bohn, Mr. Kabel, Mr. Honigfeld, Mr. Velten, Mr. Doran, Mrs. Hartson-Stine and Mr. Morrone

Members Absent: Mrs. Perno

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Henry Bermann, RSBA
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

The board president led the group in the pledge to the flag.

PRESENTATION

Dr. Susan Roth, District's Learning Disabled Teacher Consultant, presented an overview of the State Mandated Pre-school Expansion Program.

- The state has a five (5) year plan scheduled for this program
- Requirement based on the number of the district's free and reduced students
- As mandated, the district submitted data, and the state reported that there were:
  - Ten (10) eligible three year olds in this district, and
  - Ten (10) eligible four year olds
- Should all twenty (20) children enroll in this program,
  - Two (2) full-time classes would be required
- Mandates include accommodations for disabled students
- Three (3) home visits per student, per year required
- State funding for the program is questionable

COMMUNICATIONS

Mrs. Jeanne Leise, school social worker, submitted a "Professional Staff Tuition Reimbursement" form for one spring course.

NJSBA will hold a Regionalization/Consolidation Meeting on Wednesday, January 14, 2009, at 6:30 p.m., at Eastern High School, Voorhees, New Jersey.

McCormick Bindery, Pennsauken, NJ, sent a Notice of a Hearing to other Property Owners regarding an addition to the existing building.

UNFINISHED BUSINESS

Board of Education Goals and Objectives for the 2008-2009 school year
The district attorney is reviewing Personal Illness and Injury Policy #4151.1 Handbook
Job description for the Guidance Counselor's Position

NEW BUSINESS

New inductees to the National Junior Honor Society will be submitted for publication in the Borough Newsletter.

APPROVE 11/25/08 MINUTES

MINUTES

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the board of education approve the minutes dated:

November 25, 2008

Ayes (6) Noes (0)
Abstain (2) Mr. Morrone and Mrs. Hartson-Stine Motion carries.

COMMITTEES

Building and Grounds

Fence damaged at the field – Soccer nets need to be stored for the winter – The purchase of a fenced enclosure for storing equipment was mentioned

Community Relations

Christmas Parade – Telephone notification system was tested again, and only one parental contact failed.

Finance

Salem County Special Services School submitted notification that the business administrator's services will terminate on January 18, 2009.

Personnel

Held for closed.

Planning and High School

Held for closed.

Policy

Communications policy.

BUSINESS OFFICE

Moved by Mr. Doran, and seconded by Mr. Loue, that the board of education approve the following payments:

P 24	Tuitions deducted from state aid payments	4365.50
P 25	Adjustment	39.91

APPROVE PAYMENTS

Approved by unanimous voice vote.
Pgs._____

APPROVE TRANSFERS

Moved by Mr. Doran, and seconded by Mr. Loue, that the board of education approve the recommendations of the chief school administrator and approve the following transfer of accounts as of 11/30/08:

11 204 100 101 Special education - salaries	1500.00	11 190 100 500 Purchase of services	1500.00
11 190 100 610 Supplies	750.00	11 204 100 610 Special education - supplies	400.00
		11 401 100 600 Co-curricular - supplies	350.00
11 000 100 562 Instructions – other LEA – special education	10,000.00	11 000 217 320 Extraordinary aid – purchase of services	10,000.00
11 000 251 330 Central office – purchase of services	650.00	11 000 230 530 Communications	600.00
		11 000 251 592 Central office – miscellaneous purchase of services	50.00
11 000 262 520 Operations – insurance	2,500.00	11 000 262 420 Operations – repairs and maintenance	1,500.00
		11 000 262 300 Operations – purchase of services	1,000.00
11 000 100 569 Tuitions – other	14,300.00	11 000 100 566 Tuitions – private – in state	14,300.00
11 000 262 520 Operations – insurance	925.00	11 000 262 300 Operations – purchase of services	925.00
11 000 213 100 Health services – salaries	300.00	11 000 213 500 Health services – other purchase of services	300.00
11 000 262 520	630.00	11 000 262 300 Operations – purchase of services	630.00

Approved by unanimous voice vote.

The Revenue Summary, Budget Summary and Transfer Status Report were distributed.

Moved by Mr. Doran, and seconded by Mr. Loue, that the board of education approve and accept the:

Board Secretary's Report – Treasurer's Report - Certification
For November 2008

NOVEMBER REPORTS

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2008. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2008. The Treasurer's Report and Secretary's report are in agreement for the month of November 2008 Board Secretary in accordance with N.J.A.C. 6A: 23 - 2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Approved by unanimous voice vote.
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TRAVEL FORM

Moved by Mr. Doran, and seconded by Mr. Loue, that the board of education approve the following travel request:

Name	Date	Location	Event	Purpose	Amount	Code
Cook, Kelly	2/11/09	Voorhees, New Jersey	Making the Best of Blogs, Wikis and Webcasts	Workshop	$225.00	1
Swanson, Annette	2/11/09	Voorhees, New Jersey	Practical Therapy Techniques for Apraxia	Workshop	$225.00	1

Approved by unanimous voice vote.

APPROVAL TO PAY BILLS

Moved by Mr. Doran, and seconded by Mr. Loue, that the board of education to authorize the business administrator to pay all bills due for December, and to present the bill list for approval at the next board meeting.
Approved by unanimous voice vote.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Moved by Mr. Doran, and seconded by Mr. Morrone, that the board of education approve the recommendation of the Chief School Administrator to formally approve the reappointment of Mrs. Deborah Phelps as Guidance Counselor and to add the title of Supervisor to this position for school year 2008-2009, at a salary of $76,650. Summer

work will be increased from approximately ten, to as many as twenty days during July and August, and shall be pro-rated at the per diem rate.
No action.

Discussion followed.

Moved by Mr. Velten, and seconded by Mr. Kabel, that the board of education approve to table the above listed motion.
Roll call vote:
Ayes (2) Mr. Kabel and Mr. Velten
Noes (6) Mr. Doran, Mr. Honigfeld, Mr. Bohn, Mrs. Hartson-Stine, Mr. Loue, and Mr. Morrone Motion failed.

Discussion followed.

Moved by Mr. Doran, and seconded by Mr. Morrone, that the that the board of education approve the recommendation of the Chief School Administrator to formally approve the reappointment of Mrs. Deborah Phelps as Guidance Counselor and to add the title of Supervisor to this position for school year 2008-2009, at a salary of $76,650.
No action.

Discussion followed.

REAPPPOINT-MENT OF PHELPS AS G.C.

Moved by Mr. Doran, and seconded by Mr. Morrone, that the that the board of education approve the recommendation of the Chief School Administrator to formally approve the reappointment of Mrs. Deborah Phelps as Guidance Counselor and to add the title of Supervisor to this position for school year 2008-2009, at a salary of $76,526.
Roll call vote:
Ayes (7) Mr. Doran, Mr. Honigfeld, Mr. Bohn, Mrs. Hartson-Stine, Mr. Loue, Mr. Kabel and Mr. Morrone
Noes (1) Mr. Velten Motion carries.

SUBMIT PRE-SCHOOL EXPANSION PROGRAM

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to submit a proposed Pre-School Expansion Program for school year 2009 - 2010.
Approved by unanimous voice vote.

ACCEPT IDEIA 2009 FUNDS

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator to accept the IDEIA-2009 funds, approved by the Office of Grant Management totaling $157,277. Outlined as follows:

Basic	$150,984.
Preschool	$ 6,293.
Total	$157,277.

Approved by unanimous voice vote.

APPROVE TO: #271 #272 AND #273 TO FINE SCHOOL

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator and members of the Child Study Team regarding the placement of T.O. #271, 272 and 273 in the pre-school disabled class - am session – at Fine School in Pennsauken, at an estimated pro-rated tuition of $6,770. per student, for the remainder of the school year 2008-2009.
Approved by unanimous voice vote.

APPROVE TO: 252 TO RANCO-CAS

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education approve the recommendation of the Chief School Administrator and members of the Child Study Team to assume the financial obligation for TO#252, who is presently enrolled at Rancocas Valley Regional High School, at an estimated tuition of $10,891, for school year 2008-2009.
Approved by unanimous voice vote.

ENTER CLOSED SESSION

Moved by Mr. Kabel, and seconded by Mr. Bohn, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss contracts and litigation. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:55 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Loue, Mr. Bohn, Mr. Kabel, Mr. Honigfeld, Mr. Velten, Mr. Doran, Mrs. Hartson-Stine and Mr. Morrone

Members Absent: Mrs. Perno

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Henry Bermann, RSBA
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Topics Discussed:

Early retirement buy-outs for staff members

Finalized CSA's contract
- Termination Clause
- Meeting date

Mr. Bermann and Mrs. Grubb left the meeting at 9:05 p.m.

Business Administrator Contract with SCSSSD
- Contract terminates on 1/18/09
- Alternatives to meet the district's needs

Send/Receive Relationships
- Legislative view on regionalizations and/or consolidations
- Continue negotiations
- Commissioner of Education's input
- Processes in place by other smaller districts

RETURN TO OPEN SESSION

Moved by Mr. Velten, and seconded by Mr. Honigfeld, for the board of education to approve to return to open session. 9:44 p.m.
Approved by unanimous voice vote.

ADJOURN

Moved by Mr. Velten, and seconded by Mr. Honigfeld, that the board of education to approve to adjourn this meeting. 9:45 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

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