MERCHANTVILLE BOARD OF EDUCATION MINUTES– MAY 27, 2008

The Regular Meeting of the Merchantville Board of Education was held on Tuesday, May 27, 2008, at 7:30p.m. in the Reading Center at Merchantville School.

The board president, Mr. Steve Morrone, called the meeting to order at 7:30P.M. at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

Members Present: Mr. Loue, Mr. Honigfeld, Mr. Bohn, Mr. Velten, Mrs. Hartson-Stine, Mr. Kabel, Mr. Doran, Mr. Morrone and Mrs. Perno

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Henry Bermann, RSBA/Board Secretary (8:45 p.m.)
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

The board president let the board in the pledge to the flag.

Mrs. Carfagno, Park Avenue, requested that consideration be given to including all the district's policies that affect students in the student directory.

Mrs. LaJeunesse, Mrs. Van Sciver, Mrs. Harvey-Wilson and Mrs. Phelps offered a presentation on the district's Gifted and Talented Program.

Administration is addressing the parent's request regarding early admittance to the building in inclement weather.

The district's tuition-in ad in *The Trend* will be in the June 4, 2008 edition, and the school will be open during the Borough's Birthday Celebration.

Moved by Mr. Loue, and seconded by Mr. Doran, that the board of education approve to set the following prices for the cafeteria, effective September 2008:

SET CAFETERIA PRICES FOR THE 2008-2009 SCHOOL YEAR

Adult lunch	$4.00
Adult breakfast	$1.75
Student Lunch	$2.50
Student breakfast	$1.25
Student reduced lunch	$ .40
Student reduced breakfast	$ .30

Approved by unanimous voice vote.

UNFINISHED BUSINESS

APPOINTMENTS AND DESIGNATIONS

Resolution - Awarding Contracts – MOTION NOT MOVED.

Resolution authorizing the awarding of contracts for "professional services" for a one-year term until the Reorganization of the Board of Education, without competitive bidding:

Business Administrator/Board Secretary
(Currently - Salem County Special Services)

Make a decision on the renewal or non-renewal of the Porzio Contract.

Solicitor advertisement was published in *The Retrospect*.

NEW BUSINESS

Parental Notification System – will be reviewed by the Curriculum and Technology Committee.

Discussion: Equipment needed –cost per call – parents' and/or guardians' contact information – link to the SASI Student Management Program

PSE&G Alternative Energy Program - will be reviewed by the Building and Grounds Committee

Discussion: Funds are available for this program - Architect will be contacted for review and opinion

APPROVE 422/08 AND 5/13/08 MINUTES

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the board of education approve the following minutes:

April 22, 2008
May 13, 2008

Approved by unanimous voice vote.

BUSINESS OFFICE

The March 2008 Revenue Summary was distributed.

Moved by Mr. Doran, and seconded by Mr. Honigfeld, that the board of education approve and accept the:

APPROVE MARCH 2008 REPORTS

Board Secretary's Report – Treasurer's Report - Certification
For March 2008

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month Of March 2008. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

APPROVE MARCH 2008 REPORTS

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2008. The Treasurer's Report and Secretary's report are in agreement for the month of March 2008 Board Secretary in accordance with N.J.A.C. 6A: 23 – 2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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_____ _____
Henry Bermann, RSBA Date
Approved by unanimous voice vote.

APPROVE PAYMENTS

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve the following payments:

P 59	Payroll – 5-15	$147,585.57
P 60	May bill run	$103,779.69

Approved by unanimous voice vote.
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APPROVE TRAVEL FORM

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve the listed travel requests:

Name	Date	Location	Event	Purpose	Amount	Code
Perno, Jennifer	10/28/08	Atlantic City, NJ	Board Orientation Conference	Training	$175.00	1
Mansolino, Loretta	6/4/08	Clementon, NJ	QSAC Discussion	Review and Updates	25.00	1

Ayes (8) Noes (0) Abstain (1) Mrs. Perno (on her own request) Motion Carries.

APPROVE TRANSFERS

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve the recommendation of the chief school administrator and approve the following transfers effective April 2008:

11 000 218 800 Other support services – dues	100.00	11 000 218 580 Other support services-mileage reimbursement	100.00
11 000 240 300 School Administration – scheduling	500.00	11 000 230 339 General Admin. – Professional services	500.00
11 000 223 500	100.00	11 000 230 580 General Admin. – Travel	100.00

APPROVE TRANSFERS

11 000 240 300 School Administration – scheduling	1,200.00	11 000 230 590 General Admin. – Election fees	1,200.00
11 000 240 300 School Administration – scheduling	200.00	11 000 240 600 School Admin. - Supplies	200.00
11 190 100 610 General – supplies	200.00	11 401 100 600 Co-curricular - supplies	200.00
11 000 216 320 Related services – Professional services	300.00	11 201 100 320 Special education – purchase of services	300.00
11 190 100 610 General – supplies	200.00	11 000 213 600 Health services – supplies	200.00
11 000 218 800 Other support services – dues	100.00	11 000 219 390 Support services – contracted	100.00
11 000 291 270 Health benefits	2,500.00	11 000 261 610 Maintenance – supplies	2,500.00

Approved by unanimous voice vote.

APPROVE SOURCE 4 TEACHERS AGRMT.

Moved by Mr. Kabel, and seconded by Mr. Velten, that the board of education renew the agreement with Source4Teachers to:

Provide substitute teachers
For the 2008-2009 school year
Rate…. $127.52 per day.
(No change in fees from prior school year.)

Approved by unanimous voice vote.
Contract on file in the business office.

RENEW JOINT PURCH. PAPER AGRMT.

Moved by Mr. Loue, and seconded by Mrs. Hartson-Stine, that the board of education renew the Joint Purchasing Agreement with the Board of Education of the Township of Pittsgrove to:

Purchase paper, material and supplies as needed
School year 2008-2009

Approved by unanimous voice vote.
Contract on file in the business office.

RENEW INTER-LOCAL SERVICE AGRMT. WITH BOROUGH

Moved by Mr. Loue, and seconded by Mrs. Hartson-Stine, that the board of education renew the Interlocal Services Agreement with the Borough of Merchantville to:

Provide the following manpower services
Snow removal - school parking lots
Mowing, edging and maintenance of the athletic fields on Victoria Street
Term – April 28, 2008 to April 29, 2009
Amount of agreement…. $9,600.00

Approved by unanimous voice vote.
Contract on file in the business office.

RENEW UMC CONTRACT FOR O/t AND P/T

Moved by Mr. Velten, and seconded by Mr. Doran, that the board of education renew the contract with the University Medical Center at Princeton to:

Provide Occupational and Physical Therapy
To a district student at the Katzenbach School for the Deaf
(As mandated in the child's IEP- Individualized Education Plan)
For school year 2008-2009
Term – September 1, 2008 to June 30, 2009
Rates:

Occupational Therapy	$80.00 per hour
Physical Therapy	$80.00 per hour

Approved by unanimous voice vote.
Contract on file in the business office.

APPROVE VEHICLE POLICY #3541.31

Moved by Mrs. Perno, and seconded by Mr. Velten, that the board of education approve the second reading and the adopting of the Privately Owned Vehicles Policy #3541.31 as listed below:

PRIVATELY OWNED VEHICLES

File Code	:	3541.31
Proposed	:	5/13/08
Adopted		:
Reviewed	:	
Revised		:

All student transportation to and from school-related activities must be in vehicles provided by the Merchantville School District. The only exception is that students may be transported by their own parent and/or legal guardian if a signed statement is on file with school administration prior to the event.
Approved by unanimous voice vote.

APPROVE EXTENDED YEAR PROGRAMS FOR TUITION OUT STUDENTS

Moved by Mrs. Hartson-Stine, and seconded by Mr. Doran, that the board of education approve the recommendation of the Chief School Administrator and the Child Study Team to comply with the IEP (Individual Educational Plan) of the students and offer:

Extended school year program, and/or
Special services, and/or
Transportation

to the following tuition-out students:

T.O # 33, 101, 168, 169, 176, 192, 193, 196, and 246

Approved by unanimous voice vote.

APPROVE PRE-SCHOOL EXTENDED YEAR PROGRAM SUMMER 2008

Moved by Mrs. Hartson-Stine, and seconded by Mr. Doran, that the board of education approve the recommendation of the Chief School Administrator and the Child Study Team to comply with the IEP (Individual Educational Plan) of the students and offer a Preschool Extended School Year (ESY) Program for summer 2008

With the following details:

Estimated enrollment seven (7) students
Dates – June 30, 2008 to August 7, 2008
Monday thru Thursday
Time frame – 8:45 a.m. to 11:15 a.m.
One Classroom Teacher
Speech/ language Services – approx. 4 hours per week

Approved by unanimous voice vote.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the Board of Education approve the following Field Trips:

APPROVE CLASS TRIPS

Naturalist Club	- 30 Students
(Over Night Camping Trip)	- 2 Teachers
May - June, 2008	- ? Chaperons
Student Council / NJHS	- 27 Students
(Paid by SC / NJHS)	- 3 Teachers
June, 2008	- 0 Chaperons
Mr. Hood's Class	- 7 Students
(Philadelphia Zoo)	- 1 Teachers
June, 2008	- 0 Chaperons
Adventure Aquarium	- 42 Students
(First Grade Field Trip)	- 2 Teachers
June, 2008	- 8 Chaperons

Approved by unanimous voice vote.

ENTER CLOSED SESSION

Moved by Mr. Doran, and seconded by Mr. Velten, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 8:55 p.m.
Approved by unanimous voice vote.

Members Present: Mr. Loue, Mr. Honigfeld, Mr. Bohn, Mr. Velten, Mrs. Hartson-Stine, Mr. Kabel, Mr. Doran, Mr. Morrone and Mrs. Perno

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Henry Bermann, RSBA/Board Secretary (8:45 p.m.)
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Topics:

Negotiations

Next meeting scheduled
Buyout – Early Retirement Plan

Guardian Prescription Plan
SHBP – Prescription Plan

Shared Services

Continue to explore shared services

RETURN TO OPEN SESSION

Moved by Mr. Loue, and seconded by Mr. Doran, that the board of education approve to return to open session. 9:35 p.m.
Approved by unanimous voice vote.

APPROVE RESOLUTION TO ENROLL IN STATE'S LOCAL PRESCRIPTION DRUG PROGRAM

Moved by Mr. Bohn, and seconded by Mr. Loue, that the board of education approve the following resolution authorizing the district's enrollment in the Local Prescription Drug Program provided by the New Jersey State Health benefits Act of the State of New Jersey, effective July 1, 2008, pending approval of the Memorandum of Understanding by the local Merchantville Education Association.
Approved by unanimous voice vote.

ADJOURN

Moved by Mr. Honigfeld, and seconded by Mrs. Hartson-Stine, that the board of education to approve to adjourn this meeting. 9:40 p.m.
Approved by unanimous voice vote.

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Loretta Mansolino, Recording Secretary

MERCHANTVILLE BOARD OF EDUCATION MINUTES– MAY 27, 2008