MERCHANTVILLE BOARD OF EDUCATION MINUTES –
REORGANIZATION MEETING APRIL 22, 2008

The Reorganization Meeting of the Merchantville Board of Education was held on Tuesday, April 22, 2008, at 7:30p.m. in the Reading Center at Merchantville School.

Mrs. Jean Grubb, SCSSSD Official, called the meeting to order at 7:30 p.m. at which time the following statement was read:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

Members Present: Mr. Loue, Mr. Honigfeld, Mr. Bohn, Mr. Velten and Mrs. Hartson-Stine

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Gary Wodlinger, District's Solicitor
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Mrs. Jean Grubb led the board in the pledge to the flag.

No open public comment.

ELECTION RESULTS – UNOFFICIAL

UNOFFICIAL ELECTION RESULTS

The unofficial results of the election are as follows:

For full three (3) year term:

Terrance Doran	163	votes
Henry Kabel	167	votes
Steve Morrone	177	votes

For two (2) year term:

Jennifer Perno	170	votes

General Fund - $4,077,152

YES	119	votes
NO	121	votes

N.B. The Superintendent of Elections rejected the two (2) provisional votes.

MERCHANTVILLE BOARD OF EDUCATION MINUTES –
REORGANIZATION MEETING APRIL 22, 2008

SWEARING IN OF RE-ELECTED BOARD OF EDUCATION MEMBERS

SWEARING IN OF NEW BOARD MEMBERS

Doran Kabel Morrone Perno

Board members now present: Mr. Loue, Mr. Honigfeld, Mr. Bohn, Mr. Velten, Mrs. Hartson-Stine, Mr. Doran, Mr. Kabel, Mr. Morrone and Mrs. Perno

DISTRIBUTION ETHIC FORMS

Mrs. Jean Grubb distributed the ethics code, and the members read the ethic code.

REORGANIZATION OF THE BOARD OF EDUCATION

NOMINATION OF PRESIDENT AND ELECTION OF PRESIDENT

OPEN FLOOR FOR PRESIDENT'S NOMINATION

Mrs. Jean Grubb opened the floor to nominations for the Office of the President of Merchantville Borough Board of Education.

HARTSON -STINE NOMINATED FOR PRESDIENT

Moved by Mr. Velten, and seconded by Mr. Loue, that the board of education approve to open the floor for nominations for the position of President.
Unanimously approved.

MORRONE NOMINATED FOR PRESIDENT

Moved by Mr. Bohn, and seconded by Mr. Kabel, that the board of education approve to to nominate Mrs. Hartson-Stine, to serve as President of Merchantville Borough Board of Education.
Unanimously approved.

NOMINATIONS CLOSED

Moved by Mrs. Perno, and seconded by Mr. Loue, that the board of education approve to nominate Mr. Steve Morrone, to serve as President of the Merchantville Borough Board of Education.
Unanimously approved

Moved by Mr. Bohn, and seconded by Mr. Velten, that the board of education approve to close nominations for board president.
Unanimously approved.

Mrs. Grubb called for a roll call vote on the election of Mrs. Hartson Stine or Mr. Steve Morrone to serve as President of the Board of Education for a term of one year, commencing April 22, 2008, and until his/her successor is elected and shall qualify.

Roll call vote:

For: Mrs. Hartson-Stine
Ayes (3) Mr. Kabel, Mr. Bohn and Mrs. Hartson-Stine

MORRONE ELECTED PRESIDENT

For: Mr. Morrone
Ayes (6) Mr. Doran, Mr. Honigfeld, Mr. Loue, Mr. Perno, Mr. Velten and Mr. Morrone

Mrs. Jean Grubb declares Mr. Morrone elected to the Office of President of the Board of Education, and yields the chair to the President.

NOMINATION OF VICE PRESIDENT AND ELECTION OF VICE PRESIDENT

The President opens the floor to nominations for the Office of Vice President of the Board of Education.

OPEN FLOOR FOR V-PRES. NOMINATION

Moved by Mr. Velten, and seconded by Mrs. Hartson-Stine, for the board of education to open the floor for nominations for the position of Vice President.
Unanimously approved.

BOHN NOMINATED FOR V- PRESIDENT

Moved by Mrs. Hartson-Stine, and seconded by Mr. Kabel, for the board of education to nominate Mr. Bohn to serve as Vice-President.
Unanimously approved.

LOUE NOMINATED FOR V-PRESIDENT

Moved by Mrs. Perno, and seconded by Mr. Morrone, for the board of education to nominate Mr. Loue to serve as Vice-President.
Unanimously approved.

NOMINATIONS CLOSED

Moved by Mr. Loue, and seconded by Mr. Velten, for the board of education to close nominations for Vice President.
Unanimously approved.

Mrs. Grubb called for a roll call vote on the election of Mr. Bohn or Mr. Loue, as Vice President of the Board of Education for a term of one year, commencing April 22, 2008, and until his/her successor is elected and shall qualify.
Roll call vote:
For: Mr. Bohn
Ayes (4) Mr. Doran, Mr. Kabel, Mrs. Hartson-Stine, and Mr. Bohn

For: Mr. Loue
Ayes (5) Mr. Honigfeld, Mr. Perno, Mr. Velten, Mr. Morrone and Mr. Loue

LOUE ELECTED V-PRESIDENT

Mrs. Jean Grubb declares Mr. Loue elected to the Office of Vice-President of the Board of Education.

COMMITTEE & LIAISON ASSIGNMENTS

APPOINTMENT OF COMMITTEES

Mr. Morrone distributed a list of Committee and Liaison Assignments.
The High School and Planning Committees were combined, and the Discipline Committee was eliminated.

COMMITTEE	BOHN	DORAN	HONIGFELD	KABEL	LOUE	PERNO	HARTSON-STINE	VELTEN
Building & Grounds		C		X	X			
Carroll Will	X	X		C				
Community Relations		X	X			C		
Curriculum & Technology	X		C		X			
FINANCE				X		X		C
Personnel	C						X	X
Planning & High School					C	X	X	
Policy			X				C	X

Liaisons								
Pennsauken High School		X						
Library				X				
PTA	X							
Borough Council				X		X		
CCESC						X		

DORAN APPOINTED LIAISON TO PBOE

Liaison to Pennsauken Board of Education
Moved by Mr. Velten, and seconded by Mrs. Hartson-Stine, that the Board of Education approve the appointment of Mr. Terrance Doran of a Merchantville Borough Board of Education member as the liaison to the Pennsauken Board of Education.

Representative: Mr. Doran

Unanimously approved.

APPOINTMENTS AND DESIGNATIONS

MOTION TO AWARD CONTRACTS FOR PROFESSIONAL SERVICES WAS NOT MOVED

Resolution - Awarding Contracts – THIS MOTION WAS NOT MOVED.
Resolution authorizing the awarding of contracts for "professional services" for a one-year term commencing April 22, 2008, until the Reorganization of the Board of Education, without competitive bidding:

1. **Auditor**
   (Currently – CPA Solutions, Inc.) _____

2. **Board Solicitor**
   (Currently - Gary Wodlinger, Esquire of Lipman, Antonelli, Batt, Dunlap, Wodlinger & Gilson, P.C.)
   _____

3. **School Physician**
   (Currently - Dr. Bruce Gooberman)_____

4. **Insurance Broker of Record**
   (Currently – Commerce Insurance Services /The Porch Agency Inc.)
   _____

5. **Business Administrator/Board Secretary**
   (Currently - Salem County Special Services)
   _____

6. **Treasurer of School Funds**
   (Currently - Jeannie Scott)
   _____

7. Regulatory Services
(Currently –PARS Environmental)_____

8. Purchasing Agent
(Currently – Henry Bermann)_____

9. Architect of Record
(Currently, Garrison Architect _____
and Lammey and Gorgio)

Official Newspapers

APPROVE OFFICIAL NEWSPAPERS

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the Board of Education approve to use the following newspapers for publication of board notices, etc.

The Courier Post & The Retrospect

Unanimously approved.

Mr. Wodlinger left the meeting.

Regular Meeting Dates

Moved by Mr. Doran, and seconded by Mr. Velten, that the board of education approve to hold work session meetings on the second Tuesday of each month, and regular meetings on the fourth Tuesday of each month in the Reading Center at Merchantville School and Public Library.

SET BOARD MEETING DATES FOR THE YEAR

PUBLIC NOTICE

Annual Reorganization Meeting held on Tuesday, April 22, 2008, the Merchantville Board of Education designated the second Tuesday of each month as a work session meeting and the fourth Tuesday of each month as the regular meeting date for the Board of Education, unless noted.

All regular meetings, therefore, shall be held on the following dates:

May 13, 2008	May 27, 2008
June 10, 2008	June 24, 2008
July 08, 2008	July 22, 2008
August 12, 2008	August 26, 2008
September 09, 2008	September 23, 2008
October 14, 2008	October 28, 2008
November 11, 2008	November 25, 2008
December 16, 2008 (3rd Tuesday in Dec.)	
January 13, 2009	January 27, 2009
February 10, 2009	February 24, 2009
March 10, 2009	March 24, 2009
April 14, 2009	April 28, 2009 (Reorganization)

The schedule for regular meetings shall be in effect until the next Annual Reorganization Meeting of the Board of Education or in the case of a regular meting date falling on a holiday, unless altered by the Board of Education, in which case due public notice will be provided.

Meeting will commence at 7:30 p.m., and will be conducted at the Reading Center at Merchantville School and Public Library.

These meetings will be held for whatever business that my come before the Board of Education and formal action may be taken at any or all of these specific meetings.

Notice of the special meeting of the Board of Education, other than those designated above, shall be forwarded to The Courier Post and/or The Retrospect, both being designed by the Board of Education to receive notice under the provision of the New Jersey Open Public Meetings Law at least 48 hours prior to such a meeting being held. Public Notice of any special meeting shall be posted at least 48 hours before its occurrence.

By order of:

Merchantville Board of Education
Henry Bermann, RSBA/Board Secretary
Unanimously approved.

APPROVE CURRIICULUM TEXBOOKS POLICIES PRACTICES AND PROCEDURES FOR 2008-2009 SY

Policy Statements

Moved by Mr. Doran, and seconded by Mr. Velten, that the Board of Education Resolution by the organized Board of Education accepting and reaffirming the previous curriculum and textbooks, policies, (including Student Records Policy 5125.1), practices, and procedures of the previous Board of Education recognizing that these items may be amended when necessary with Board approval.

NOTE: Except as otherwise provided by law, regulation of the State Department of Education or by this Board of Education, meetings of the Merchantville Board of Education shall be conducted with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A: 11-1 General Mandatory Powers and Duties

Unanimously approved.

APPROVE FINANCIAL INST.

Depository of School Funds

Moved by Mr. Kabel, and seconded by Mrs. Hartson-Stine, that the Board of Education approve the following financial institutes as the depository of school funds:

Bank of America
Morgan Stanley

Unanimously approved.

APPROVE CHECK SIGNERS ON DISTRICT'S ACCTS.

Account Signatories

Moved by Mr. Loue, and seconded by Mr. Velten, that the Board of Education that the signers for the district's various bank accounts:

APPROVE CHECK SIGNERS ON DISTRIC'S ACCOUNTS

Account #	Fund	Signatory's Title
591 002736	Warrant	Board President Board Secretary Treasurer (3 signatures required)
591 002752	Payroll/Agency	Board Secretary (1 signature required)
4 282015943	Payroll/Salary	Treasurer (1 signature required)
0759006253	Unemployment	Board Secretary (1 signature required)
4282014114	Student Activity	School Secretary CSA (2 signatures required)
500018	Cash Mgmt	Wire Transfers Board Secretary (1 signature required)

Unanimously approved.

District Assignments

Moved by Mr. Loue, and seconded by Mr. Velten, that the Board of Education approve the following reappointment of district assignments:

APPROVE DISTRICT ASSIGNMENTS

Affirmative Action Officer	CSA
504 Compliance Officer	CSA
Health/Safety Compliance Officer	School Nurse
Title IX Coordinator (sports)	Physical Education Teachers
Right to Know Officer	SCSSSD
ADA Coordinator	CSA
Official Bargaining Units	Merchantville Education Association
Open Public Record Agent	Board Secretary
Student Records	CSA
Public Agent Compliance Officer	Board Secretary
Integrated Pest Management Officer	CSA

Unanimously approved.

APPROVE PETTY CASH ACCOUNTS

Petty Cash Fund

Moved by Mr. Loue, and seconded by Mr. Velten, that the Board of Education It is recommended that the Board of Education approve to reinstate the following petty cash account for the 2008-2009 school year, effective July 1, 2008:

Mr. Swanson	$250.00
Business Office Personnel	$250.00

Unanimously approved.

TUITION-IN MOTION WAS WITHDRAWN

Establishment of Tuition-In Rate for the 2008/2009 School Years

Moved by Mr. Velten, and seconded by Mrs. Hartson-Stine, that the Board of Education approve to establish a tuition-in rate for the 2008/2009 school year:

	Currently –	**2008-2009**
1st through 3rd Grade	$2,675.00	_____
4th Grade through 8th Grade	$3,000.00	_____

Unanimously approved.

Moved by Mr. Velten, and seconded by Mr. Doran, that the Board of Education approve to amend the above moved motion recommending that the Board of Education establish a tuition-in rate for the 2008/2009 school year
Unanimously approved

Moved by Mr. Velten, and seconded by Mr. Doran, that the Board of Education approve to withdraw the above listed motion establishing a tuition-in rate for the 2008-2009 school year.
Unanimously approved

APPROVE WIRE TRANSFERS

Approval to Use Wire Transfers

Moved by Mr. Bohn, and seconded by Mrs. Perno, that the Board of Education approve the use of electronic funds transfers to transfer funds from the Warrant/General Account to the Payroll and the Agency Accounts.
Unanimously approved

APPROVE TAX SCHEDULE PYMTS.

Approval of Taxes Schedule

Moved by Mr. Bohn and seconded by Mrs. Perno, that the Board of Education approve the quarterly tax schedule payment submitted by the borough:

May 2008, August 2008, November 2008, and February 2009.
Unanimously approved

PURCHASING AGENT MOTION NOT MOVED

Appointment of a Qualified District Purchasing Agent – THIS MOTION WAS NOT MOVED.

N.J.S.A. 18A: 18A-1 ET SEQ.

MERCHANTVILLE BOARD OF EDUCATION MINUTES –
REORGANIZATION MEETING APRIL 22, 2008
RESOLUTION

USE OF STATE CONTRACTS

Moved by Mr. Kabel, and seconded by Mr. Morrone, that the board of education approve the Resolution increasing the bid threshold and appointing a Qualified Purchasing Agent, pursuant to N.J.S.A. 18A: 18A-3a and N.J.A.C. 5:34-5 et seq.; and, also permitting the Business Administrator to use state contract pricing Whenever it is in the best interest of the district to do so; and

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to $29,000.00; and

WHEREAS, N.J.S.A.18A: 18A-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 ET seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Henry Bermann possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Merchantville Board of Education desires to increase the bid threshold as provided in N.J.S.A.18A: 18A-3, now, therefore, be it further

RESOLVED, that the governing body of the Merchantville Board of Education, in the County of Camden, in the State of New Jersey, hereby increases its bid threshold to $29,000.00; and be it further

RESOLVED, that the governing body hereby appoints Henry Bermann as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A: 18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Henry Bermann's certification to the Director of the Division of Local Government Services.

I, Henry Bermann, Secretary of the Merchantville Board of Education, in the County of Camden, State of New Jersey, do herby certify that the foregoing is a true and correct copy of a Resolution adopted by the governing body of the Merchantville Township Board of Education, County of Camden, State of New Jersey, at a meeting of said governing body held on April 22, 2008.

Ms. Mikema Grimes, a college student from Woodbury, NJ, was in attendance observing the workings of a board meeting for a class report.

A thank you note was received from the Merchantville High School Reunion Committee.

APPROVE MEDICAL LEAVE FOR TURNER

Moved by Mrs. Hartson-Stine, and seconded by Mr. Doran, that the board of education approve an unpaid medical leave for Mrs. Theresa Turner, a part-time, non-instructional aide, for a period of 6 to 8 weeks, beginning May 15, 2008.

Process and requirements for the Defeated Budget Packet were given to all board members for review. The certification of the tax levy is due to the county on 5/19/08.

At the Pre-K and K registration held on April 17, 2008, 12 students registered for the Pre-K class, and 8 students registered for the kindergarten class.

APPROVE 4/8/08 MINUTES

Moved by Mrs. Perno, and seconded by Mr. Loue, that the board of education approve the regular and closed session minutes for the April 8, 2008 meeting.
Ayes (8) Noes (0) Abstain (1) Mr. Velten Motion carries.

APPROVE PAYMENTS

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the board of education approve the following payments:

P 51	March bill run	229,664.96
P 52	Tuition deducted from state aid – March 08	8,221.70
P 53	Tuition deducted from state aid – April 08	8,221.70
P 54	4-15 Payroll	146,882.51
P55	April bill run	201,921.26

Unanimously approved.

APPROVE TRAVEL REQUESTS

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the board of education approve the following travel requests:

Swanson-Annette Pompeano	6/3/2008	Philadelphia, PA.	Childhood Apraxia of Speech	Seminar	$250.00	1
Mansolino, Loretta	5/14/08	Atlantic City, NJ	Learn to Handle Board Meetings Like a Pro	Seminar	$175.00	1
Mansolino, Loretta	5/15/08	Williamstown, NJ	Utica Insurance Updates	Seminar	$25.00	1

Unanimously approved.

Moved by Mr. Honigfeld, and seconded by Mr. Doran, that the board of education accept the recommendation of the superintendent, and approve the following transfer of funds for March 2008:

APPROVE TRANSFERS

11 190 100106 Salaries – classroom aides	800.00	11 130 100 101 Salaries – Grades 6-8	800.00
11 000 219 104 Salaries – Special Adm.	25.00	11 000 219 105 Salaries – Special Secretary	25.00
000 217 100 Salaries – one-on-one aides	400.00	11 130 100 101A Salaries – Grades 6-8 Substitutes	400.00

Unanimously approved.

Joint Purchasing Agreement for Paper – waiting for contract

Business Services Agreement – waiting for contract

Interschool Athletic Program

Moved by Mr. Doran, and seconded by Mr. Kabel, that the Board of Education approve the Membership Resolution for the Camden County Elementary League for the 2008-2009 school year.

APPROVE CCEL

Unanimously approved.

Educational Services Commission

Moved by Mr. Kabel, and seconded by Mr. Doran, that the Board of Education approve the resolution for the continuation of the following services to be provided by the Camden County Educational Services Commission for the 2008-2009 school year.

APPROVE CCESC RESOLUTION

Special Education Transportation
Non-Public Transportation
Aide in Lieu of Transportation
Vocational Transportation
PL 192-193 Funds
Non-Public Nursing

Moved by Mr. Honigfeld, and seconded by Mr. Loue, that the Board of Education approve to amend the above motion as follows:

CCESC REP.

BE IT FURTHER RESOLVED that the Board elect/re-elect the following Board Member to serve as their representative to the Camden County Educational Services Commission.

PERNO

Representative: Mrs. Jennifer Perno

Unanimously approved.

APPROVE TUITION CONTRACT WITH PBOE

Tuition Agreement with Pennsauken High School

Moved by Mr. Honigfeld, and seconded by Mr. Loue, that the Board of Education approve to enter into a 2008-2009 tuition agreement with Pennsauken High School:

Effective September 2008 through June 30, 2009
To provide educational services to Merchantville Students
At a cost of $8,934.00 per student - For seventy (70) students
Contract total…. $625,380.

Ayes (8) No (1) Mr. Doran Abstain (0) Motion carries.

ACCEPT DIVIDEND CHECKS

Dividend Check

Moved by Mr. Velten, and seconded by Mr. Loue, that the board of education approve to accept the following dividend checks received from Utica National Insurance Group:

#45707	$ 824.24
#45706	$9,510.59

Unanimously approved.

CLASS TRIPS

Moved by Mr. Bohn, and seconded by Mr. Loue, that the board of education approve the following Field Trips:

APPROVE TRIPS

Brandywine River Museum	- 34 Students
(4th Grade / Art-A-Facts)	- 2 Teachers
May, 2008	- 4 Chaperons
YMCA Camp Ockanickon	- 34 Students
(4th Grade)	- 4 Teachers
May, 2008	- 0 Chaperons
Longwood Gardens	- 34 Students
(2nd Grade / Art-A-Facts)	- 2 Teachers
May, 2008	- 6 Chaperons
Philadelphia Museum of Art	- 40 Students
(6th Grade / Art-A-Facts)	- 2 Teachers
May, 2008	- 8 Chaperons
Ritz Theatre (Sleeping Beauty)	- 37 Students
(Kindergarten / Art-A-Facts)	- 3 Teachers
May, 2008	- 5 Chaperons
Franklin Institute	- 8 Students
(Mr. Montufar's Field Trip)	- 1 Teacher
May, 2008	- 1 Chaperon

APPROVE CLASS TRIPS

Grounds For Sculpture	- 40 Students
(Gifted & Talented Field Trip)	- 2 Teachers
May, 2008	- 5 Chaperons
Walking Tour of Philadelphia	- 37 Students
(5th Grade)	- 2 Teachers
May, 2008	- 6 Chaperons
Eastern State Penitentiary	- 37 Students
(8th Grade / Art-A-Facts)	- 3 Teachers
May, 2008	- 3 Chaperons
Dorney Park	- 98 Students
(Band, Choir, & Safety Patrol)	- 3 Teachers
May, 2008	- 20 Chaperons
Garden State Discovery Museum	- 28 Students
(Pre-Kindergarten Field Trip)	- 2 Teachers
May, 2008	- 5 Chaperons

Unanimously approved.

No audience participation.

Use of Facilities requests were presented.

Parking issues at the field were discussed.

ENTER CLOSED SESSION

Moved by Mr. Velten, and seconded by Mr. Doran, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:30 p.m.
Unanimously approved.

Members Present: Mr. Loue, Mr. Honigfeld, Mr. Bohn, Mr. Velten, Mrs. Hartson-Stine, Mr. Kabel, Mr. Doran, Mr. Morrone and Mrs. Perno

Members Absent:

Also Present: Mr. Christian Swanson, Chief School Administrator
Mrs. Jean Grubb, SCSSSD Official
Ms. Loretta Mansolino, Recording Secretary

Topics:

Negotiations

Negotiator –Prescription plan – State health benefit plan – Salaries – Waiver of benefits – Retirements

RETURN TO OPEN SESSION

Moved by Mr. Loue, and seconded by Mrs. Hartson-Stine, that the Board of Education approve to return to open session. 9: 42 p.m.
Unanimously approved.

ADJOURN

Moved by Mr. Velten, and seconded by Mr. Doran, that the Board of Education approve to adjourn this meeting. 9: 43 p.m.
Unanimously approved.

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Loretta Mansolino, Recording Secretary