MERCHANTVILLE BOARD OF EDUCATION MINUTES – JANUARY 22, 2008

The Regular Meeting of the Merchantville Board of Education was held on Tuesday, January 22, 2008, at 7:30 p.m., in the Reading Center at Merchantville School.

Members Present: Mr. Kabel, Mrs. Perno, Mrs. Hartson-Stine, Mr. Morrone, Mr. Bohn, Mr. Doran, and Mr. Loue

Members Absent: Mr. Velten and Mr. Honigfeld

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Henry Bermann, RSBA
Mrs. Jean Grubb, SCSSSD Official
Mrs. Loretta Mansolino, Recording Secretary

The board president called the meeting to order.

The board president led the board in the pledge to the flag.

OLD BUSINESS

APPROVE TO HIRE TAYLOR AS A LABOR CONSULT-ANT

Moved by Mr. Bohn, and seconded by Mr. Morrone, that the board of education approve the hiring of Mr. Bruce Taylor, Taylor, Whalen and Hybbeneth in Columbus, New Jersey, as a Labor Consultant during contract negotiations, at a rate of $145.00 per hour.

Ayes (6) Noes (0) Abstain (1) Mr. Doran Motion Carries.

2007-2008 Fund Information

Current Budget includes:

- $40,000 (approx.) maintenance reserve balance
- $33,000 in additional state aid
- $250,000 in fund balance

APPROVE TO TRANSFER FUNDS, AS NEEDED THROUGH 6/30/08

Moved by Mr. Loue, and seconded by Mr. Doran, that the board of education approve for the Chief School Administrator to submit a request to the Camden County Department of Education, to transfer funds from fund balance and/or maintenance reserve, as needed, through 6/30/2008.

Unanimously approved.

2008-2009 Budget Information

Discussed:

- Shortage in Debt Service Account
- Borough's Ratable Properties
- First budget meeting set for 2/2/08
- Revenues for next school year
- Pennsauken High School tuition rate for next year
- Caps to budget increase
- Relief to the borough's taxpayers
- Main categories in budget:
  - Salaries, benefits, special education costs, transportation costs, purchase of services fees, custodial contract, cafeteria contract, and supplies.

Cafeteria staff met with some members of the student body to discuss possible ways to increase breakfast and lunch participation, menu selections, portions, prices, etc.

A building inspector from the district's insurance carrier toured the building, and submitted a repair list to administration.

The Fire Marshall Report was received, and the violations are being addressed.

Mr. William Lammey, Lammey and Giorgio, a PTA representative and school administration met to discuss the replacement of the auditorium seats, and repairs to the floor. Repair and installation quotes will be requested, and funding was discussed.

Four (4) Merchantville School graduates were named to the Camden Catholic High School's Scholar List.

APPROVE MINUTES 11/27/07 12/11/07 AND 1/8/08

Moved by Mr. Bohn, and seconded by Mr. Kabel, that the board of education approve the following minutes:

November 27, 2007

Ayes (6)	Noes (0)	Abstain (1) Mr. Doran	Motion carries.

December 11, 2007

Ayes (6)	Noes (0)	Abstain (1) Mrs. Hartson-Stine	Motion carries.

January 8, 2008

Ayes (6)	Noes (0)	Abstain (1)	Mr.Doran	Motion carries.

APPROVE NOV. 2007 REPORTS

Moved by Mr. Kabel, and seconded by Mr. Doran, that the board of education approve and accept the:

Board Secretary's Report – Treasurer's Report - Certification
For November 2007

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2007. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2007. The Treasurer's Report and Secretary's report are in agreement for the Month of November 2007 Board Secretary in accordance with N.J.A.C. 6A: 23 – 2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 –

2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Henry Bermann, RSBA Date

Unanimously approved.

APPROVE PYMTS.

Moved by Mr. Kabel, and seconded by Mr. Doran, that the board of education approve the following payments:

P 31	January Bill Run	$691,580.29

Mr. Bohn abstained on the payment to himself.
Unanimously approved.

APPROVE TRANSFERS

Moved by Mr. Kabel, and seconded by Mr. Doran, that the board of education approve the following transfers:

11 000 100 563 Tuition – Vocational School	500.00	10 000 100 56X Tuition – Charter Schools	500.00
11 000 100 565 Tuition – SSSD	1600.00	10 000 100 56X Tuition – Charter Schools	1,600.00
11 000 100 566 Tuition – Private school	500.93	10 000 100 56X Tuition – Charter Schools	500.93
11 000 100 567 Tuition – outside the state	2000.00	10 000 100 56X Tuition – Charter Schools	2000.00
11 000 217 320 Contracted extraordinary services	3429.00	10 000 100 56X Tuition – Charter Schools	3429.00
11 000 261 420 Contracted Maintenance Services	50981.67	10 000 100 56X Tuition – Charter Schools	50981.67
11 190 100 500 Copier Leases	1450.00	11 190 100 320 Contracted services	1450.00
11 000 216 320 Contracted related services	500.00	11 219 100 320 Homebound – special education	500.00
11 190 100 610 General supplies	75.00	11 000 213 600 Basic skills - supplies	75.00

11 000 251 592	250.00	11 000 251 340 Central office – purchase of services	250.00
11 000 217 320 Contracted extraordinary services	1225.00	11 000 230 339 Contracted services	1225.00
11 130 100 101 Salaries 6-8	2348.00	11 230 100 101 Salaries – basic skills teacher	2348.00
11 000 217 320 Contracted extraordinary services	1000.00	11 190 100 320 Contracted services	1000.00
11 000 217 320 Contracted extraordinary services	10230.00	11 213 100 101 Salaries – resource room teachers	10230.00
11 000 217 320 Contracted extraordinary services	8400.00	11 230 100 101 Salaries – basic skills teacher	8400.00
11 130 100 101 Salaries 6-8	1800.00	11 105 100 101 Salaries – Prek teacher	1800.00
11 130 100 101 Salaries 6-8	1000.00	11 110 100 101 Salaries – kindergarten teachers	1000.00
11 130 100 101 Salaries 6-8	3000.00	11 120 100 101 Salaries – Grades 1-5	3000.00
11 130 100 101 Salaries 6-8	8500.00	11 190 100 106 Salaries – classroom aides	8500.00
11 130 100 101 Salaries 6-8	4800.00	11 204 100 101 Salaries – learning disabled	4800.00
11 000 218 104 Salaries – guidance counselor	800.00	11 000 217 100 Salaries – one on one aides	800.00
11 000 218 104 Salaries – guidance counselor	2150.00	11 213 100 101 Salaries – resource room	2150.00
11 230 100 106 Salaries –basic skills aide	3000.00	11 230 100 101 Salaries – basic skills teacher	3000.00

11 000 213 100 Salaries – health services	300.00	11 230 100 101 Salaries – basic skills teacher	300.00

Unanimously approved.

APPROVE BRILL AS A BA 21 STEP 7

Moved by Mr. Doran, and seconded by Mr. Bohn, that the board of education approve the additional credits earned by Mrs. Janice Brill and her movement on the teacher's guide to a BA21 on a Step 7, effective February 1. 2008. Mrs. Brill's salary will be $51,906.
Unanimously approved.

APPROVE TRAVEL FORM

Moved by Mr. Loue, and seconded by Mr. Morrone, that the board of education approve the attached travel form.
Unanimously approved.

APPROVE TO VOID CHECKS

Moved by Mr. Loue, and seconded by Mr. Morrone, that the board of education approve to void and reissue the following checks:

#44384	Salem County Special Services	$5,560.00
#44458	Plumb Medic, Inc.	$3,114.00

Unanimously approved.

No audience participation.

ENTER CLOSED SESSION

Moved by Mr. Bohn, and seconded by Mr. Doran, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. 9:15 p.m.
Unanimously approved.

Members Present: Mr. Kabel, Mrs. Perno, Mrs. Hartson-Stine, Mr. Morrone, Mr. Bohn, Mr. Doran, and Mr. Loue

Members Absent: Mr. Velten and Mr. Honigfeld

Also Present: Mr. Christian Swanson, Chief School Administrator
Mr. Henry Bermann, RSBA
Mrs. Jean Grubb, SCSSSD Official
Mrs. Loretta Mansolino, Recording Secretary

Topic Discussed:
Porzio Report
Gathering of data for the pending report.

RETURN TO OPEN SESSION

Moved by Mr. Doran, and seconded by Mr. Bohn, that the board of education approve to return to open session. 9:18 p.m.
Unanimously approved.

Discussed: SASI Student Management System
- Inputting of scores
- Queries available for reports
- Grade books
- Number of staff members utilizing the system.

Dr. Susan Roth may assume some supervisory duties, including:
- Review of the teachers' lesson plans
- Teachers' classroom observations

ADJOURN

Moved by Mr. Bohn, and seconded by Mrs. Perno, that the board of education approve to adjourn this meeting. 9:20 p.m.
Unanimously approved.

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Loretta Mansolino, Recording Secretary

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