MERCHANTVILLE BOARD OF EDUCATION MINUTES – NOVEMBER 27, 2007

The Regular Meeting of the Merchantville Board of Education was held on Tuesday, November 27, 2007, at 7:30 p.m., in Room #105 of the Merchantville School.

Members Present: Mrs. Hartson-Stine, Mr. Honigfeld, Mr. Kabel, Mr. Morrone, Mr. Bohn, Mr. Velten and Mr. Loue

Members Absent: Mr. Doran

Also Present: Mr. Christian Swanson, Chief School Administrator
Mrs. Jean Grubb, SCSSSD Business Official
Mrs. Loretta Mansolino, Recording Secretary

The board president called the meeting to order.

The board president led the board in the pledge to the flag.

Ms. Jennifer Perno, Morris Street, was sworn in as a new board member.

Mrs. Deborah Phelps, Guidance Counselor, reviewed the students' performances on the ASK Tests taken during the spring of 2007. These tests were administered to students in grades 3 to 8.

Tentative meeting dates with negotiations candidates were discussed.

Mr. Gerichter, Cafeteria Consultant, is scheduled to attend the December 11, 2007 board meeting to update the board members on the cafeteria operations.

There was a first reading of Policy #3541.33 – Transportation Safety.

Policy #3541.31 – Privately Owned Vehicle – will be forwarded to the district's agent for review and input.

Policy #6153 – Field Trips

To comply with state mandates, a drill on Bus Safety and Evacuation will be included in the Health Curriculum, possibly through the use of a video.

Mr. Velten shared copies of the board self-evaluation report, and this will be discussed at a future meeting.

Mrs. Patty Carr and Mrs. Jeanne Leise submitted tuition reimbursement requests.

Moved by Mr. Honigfeld, and seconded by Mr. Morrone, for the board of education to approve and accept the minutes from the following board meetings:

October 23, 2007

Ayes (6) Noes (0) Abstain (2) Mr. Morrone and Mrs. Perno
Unanimously approved.

November 13, 2007

MINUTES 10-23-07 AND 11/13/07

Ayes (6) Noes (0) Abstain (2) Mr. Velten and Mrs. Perno Unanimously approved.

Unanimously approved.

BUSINESS OFFICE
Board Secretary's Report – Treasurer's Report and Certifications

Moved by Mr. Loue, and seconded by Mr. Morrone, for the board of education to approve and accept:

APPROVE SEPTEMBER AND OCTOBER 2007

Board Secretary's Report – Treasurer's Report - Certification
For September and October 2007

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the Months of September and October 2007. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September and October 2007. The Treasurer's Report and Secretary's report are in agreement for the months of September and October 2007 Board Secretary in accordance with N.J.A.C. 6A: 23 – 2.11(a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Henry Bermann, RSBA Date

Ayes (7) Noes (0) Abstain (1) Mrs. Perno Motion carries.

Pgs._____

Moved by Mr. Loue, and seconded by Mr. Morrone, for the board of education to approve the following payments:

PAYMENTS

P15	10-15- 07 Payroll	149,047.16
P 16	Tuitions deducted from state aid	459.70
P 17	10-31-07 Payroll	146,311.82
P 18	Tuitions deducted from state aid	459.70
P 20	Posting correction	27.00

Ayes (7) Noes (0) Abstain (1) Mrs. Perno Motion carries.
Pgs._____

Moved by Mr. Kabel, and seconded by Mr. Loue, for the board of education to approve the following transfers:

10 000 100 56X Charter School tuitions	4,770.00 Reversal	11 000 100 562 Tuitions	4,770.00
11 000 217 320 One on One special	900.00	11 000 216 800 Special services-other expenses	200.00
		11 000 251 340	100.00
		11 150 100 500	600.00
10 000 100 56X Charter School tuitions	3,700.00 Reversal	11 000 100 563 Tuitions –county vocational schools	3,700.00
10 000 100 56X Charter School tuition	15,300.00 Reversal	11 000 100 566 Tuitions - private schools – in state	15,300.00
10 000 100 56X Charter School tuitions	27,000.00 Reversal	11 000 100 565 Tuitions – special services school districts	27,000.00
10 000 100 56X Charter School tuitions	4,689.00 Reversal	11 000 100 567 Tuitions – private schools – in state	4,689.00
11 000 100 567 Tuition – private schools – in state	2,300.00	11 000 100 563 Tuition – county vocational schools	1,300.00
		11 000 100 569 Tuition – tuition other	1,000.00
11 000 100 565 Tuition – special services school districts	37,275.00	11 000 100 566 Tuition- private schools – in state	37,275.00
10 000 100 56X Charter School tuitions	5,000.00 Reversal	11 000 100 564 Tuitions – county vocational schools – special	5000.00
10 000 100 56X Charter School tuitions	4,689.00 Reversal	11 000 100 567 Tuitions – private schools – in state	4,689.00
11 000 230 610 Adm. – supplies	400.00	11 190 100 610 Gen'l account – Supplies	400.00

APPROVE TRANSFERS

(FYI – All previous tuition transfers to Charter School Tuition Accounts were reversed to cover the district's three new tuition-out placements.)
Ayes (7) Noes (0) Abstain (1) Mrs. Perno Motion carries.

APPROVE TRAVEL EXP.ENSE FORM

Moved by Mr. Honigfeld, and seconded by Mr. Morrone, for the board of education to approve the Travel Expenses Form attached.
Ayes (7) Noes (0) Abstain (1) Mrs. Perno Motion carries.
Pg. _____

APPROVE PYMTS.

Moved by Mr. Loue, and seconded by Mr. Morrone, that the board of education approve the November bill run, P19, $393,916.75, pending review by the chairperson of the finance committee.
Ayes (7) Noes (0) Abstain (1) Mrs. Perno Motion carries.
Pgs._____

APPROVE TO SUBMIT COMP. MAINT. PLAN

Moved by Mr. Loue, and seconded by Mr. Velten, that the board of education approve the following resolution to submit the Comprehensive Maintenance Plan to the Department of Education for approval.
Ayes (7) Noes (0) Abstain (1) Mrs. Perno Motion carries.
Pgs._____

CHIEF SCHOOL ADMINISTRATOR'S RECOMMENDATIONS

APPROVE TO HIRE IRVIN AS AIDE

Moved by Mr. Bohn, and seconded by Mr. Velten, that the Merchantville Board of Education approve the recommendation of the Child Study Team and the Chief School Administrator to hire a part-time non-instructional aide for approximately 11.25 hours per week, at the rate of $12.44 per hour. Ms. Terry Irvin has expressed an interest in this position and has some familiarity with this youngster through the before and after school care program. This arrangement shall be implemented for the remainder of school year 2007 – 2008 or until the youngster's IEP would be determined as inappropriate.
Roll call vote:
Ayes (8) Noes (0) Abstain (0) Motion carries.
Pgs._____

APPROVE TO SUBMIT QAAR TO COUNTY

Moved by Mr. Bohn, and seconded by Mr. Morrone, that the Merchantville Board of Education approve the submission of the 2006 – 2007 school year Quality Assurance Annual Report (QAAR) to the County Office of Education.
Ayes (7) Noes (0) Abstain (1) Motion carries.
Pgs._____

APPROVE MURONDA TO SUB NURSE LIST

Moved by Mr. Velten, and seconded by Mr. Morrone, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator to add Mrs. Valerie Muronda to our substitute nurse list for school year 2007 – 2008.
Unanimously approved.
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APPROVE SPLIT FOR CHEERLEADING COACHING - CARR AND NORTH

Moved by Mr. Morrone, and seconded by, Mr. Velten, that the Merchantville Board of Education approve the recommendation of the Chief School Administrator to allow the Cheerleading Coach responsibilities to be shared by Mrs. Patty Carr and Ms. Lauren North with an equal split of the previously approved stipend for the winter season 2007 – 2008.
Unanimously approved.

No closed session held.

ADJOURN

Moved by Mr. Velten, and seconded by Mr. Morrone, for the board of education to approve to adjourn this meeting. 9:50 p.m.
Unanimously approved.

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Loretta Mansolino, Recording Secretary

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